

**Cariboo Ski Touring Club  
Minutes: December 10, 2013**

**In Attendance:** Peter van Leusden , Brian Black, Marilyn van Leusden, Amy Reid, John Redburn, Greg Strebel, Ron Watteyne, Bruce Self, Mike Alborn, Lee Morgan, Paul Mednis.

**Absent with Regrets:** Herb Chlebek, Sunshine Borsato Tony Jaffary Kathy Jaffary Jim Crellin Chris Elden, Holly Nelson, Vicki Esplen

**Adopt agenda:** M: Peter 2<sup>nd</sup>: Mike

**Adoption of Minutes of November 5, 2013:** M: Ron 2<sup>nd</sup>: Mike

**Treasurers Report:** M: Mike 2<sup>nd</sup>: Greg

See November 30, 2013 Bank Reconciliations & November 30, 2013 Year-to-date Revenue & Expenses Reports

**Correspondence:**

1. Cross Country BC Certificate of Insurance (#2013-CC01 rev-3) from Jardine Lloyd Thompson Canada Inc. arrived. This policy covers Commercial General Liability from June 30, 2013 to June 30, 2014. Limit of Liability is \$5 million.  
  
Also Economical Mutual Insurance for Blue Collar Silvicultr Ltd covering CSTC.
2. CSTC received the Recreation Sites and Trails BC Partnership Agreement dated April 14, 2014.
3. CSTC received criminal record checks for Peter van Leusden, Marilyn van Leusden, Vicki Esplen, Patricia Jorgenson, Geertruida Hamelin, Marcia Swanson and Kevin Sturt.
4. \$500 fuel credit donated to CSTC by Vanderhoof and district COOP. See new business item 7.
5. Brian wrote to HMC thanking them for continuing to keep the road and parking lot at Hallis clear.
6. CSTC received a letter declining CSTC's appeal for a Community Gaming Grant

**Old Business:**

**1. Trail naming, practice hill**

It was suggested that we have a "Contest" to name the "New Hill".

**Action Item:** Greg will send an email to members requesting names for a vote once the area is being utilized for lessons. In progress

**2. Marketing Plan**

Tania requested a meeting on October 1 to discuss developing a marketing plan for CSTC.

**Action Item:** Ron will try to set up a meeting with Tania, Vicki, Marilyn, Janet, Sunshine and Herb.

**3. CSTC Ski Swap:**

Ski Swap went well raising \$990.75. Thanks to Elaine, Jim, Greg, Amie, Sunshine and all other volunteers. This does not take into account advertising.

**Motion: Peter** moves that CSTC have a combined ski swap sharing a venue with the Canadian Ski Patrol in 2014. CSTC would invite Rocky Peak (John for his expertise) and sell memberships. **Ron** will talk to George Ryan about this.

**Seconded by Greg**

**Motion carried**

**4. Lodge – Tony & Kathy Jaffary**

Kathy and Tony created a list of Lodge closing up routines. See Committee Reports.

**5. Off season projects:**

John checked the First Aid kit in the Emergency toboggan and it is a stocked Level 1kit. **John** will follow up with Sunshine to put a second kit in another suitable spot.

**6. Ten Mile Lake Park Use Permit**

CSTC has received the Recreation Sites and Trails BC Partnership Agreement

**7. Complimentary Introductory Ski Passes:**

Rental shop staff will track free passes redeemed.

**8. Grant follow-ups:**

**Community Foundation report** **Brian** will follow up once the photo is taken this week.

**9. Skill Development Program: Jackrabbit/Track Attack**

**Action Item:** **Sunshine** will supply information to Herb thru Brian for page revision.

**10. Signage**

Large information signs for stadium and parking lot are almost complete. Sign repair and upgrades scheduled early Nov. John is has a quote from the Sign Shop for the replacement of the large stadium map, could be around \$1200 depending on the detail.

John checked with Desi and financial help is available only for signage off Quesnel Hydraulic. The old sign will be replaced. There was also a suggestion to have a sign letting people know they can pay for a trail pass in rental shop.

**Action Item:** **John** to follow up on this.

**11. Social – Holly & Vicki**

**Action Item:** **Vicki** will discuss with Holly a schedule for social events.

**12. CANSI level 1 Courses**

Only 2 candidates came forward to take the course but the timing was not suitable.

**13. Work Party: Tuesday, November 12<sup>th</sup>**

Thanks to the 8 people who showed up for the work party to stack wood in the new wood shed and work on the obstacle course.

**14. Youth Ski School Coordinator/Rental Shop Manager**

Jillian Simpson has been hired for this position.

**15. Signing Authority: Post Office & Credit Union**

Amy and Lee are authorized to pick up mail at the post office. Most Executives have signed required forms at the Credit Union and CIBC.

## New Business:

### 1. Criminal Record Checks

Procedure and distribution in progress.

**Action Item:** Peter will keep a list of people needing and getting checks done and which ones have been received by Lee. Sunshine, Marilyn and Chris will hand out forms to their volunteers.

### 2. Gift Certificates for day passes and ski rentals

We had a request for gift certificates and Ronski has stepped up and created some.

Cariboo Ski Touring Club Gift Certificates are now available at Rocky Peak Adventure Gear or by contacting Ron at 250-992-2855 or [3watts@telus.net](mailto:3watts@telus.net)

Purchase a certificate for that person who has everything and is hard to buy for, a friend, relative, co-worker. They can be used for a season's pass, day pass, ski rental or ski lessons or all of the above. Ready for your Christmas giving.

**Action Item:** Ron will order more ski tickets for day passes.

### 3. Open House January 12, 2014                      planning

- Ron and Peter will give lessons.
- Paul will bring fiddlers.
- Marilyn will run the rental shop with volunteers
- Holly will organize the toonie breakfast
- Brian and Elaine will be a greeters
- Greg will sell memberships
- Greeters will have membership forms and help new members fill them out or take them to Greg for completion.
- Vicki and Charlie will help out
- Greg will send out an e-mail asking for volunteers.
- John will look after snowshoes
- John suggested a destination bonfire at the biathlon range with marshmallows

### 4. Loppet January 25, 2014                      planning

Looking for a coordinator for this event.

### 5. CSTC 5 year plan has been revised.

**Motion:** Mike moves to adopt CSTC 5 year plan

**Seconded by Ron**

**Motion carried**

Changes include 5 complimentary passes yearly for each executive member to give out to prospective new members and a new snowmobile purchase in 2014-15. See 5 year plan.

### 6. Snowshoe purchase for Rental shop

**Motion:** John moves to purchase more snowshoes for the rental shop. It was agreed that John will look into purchasing 4 new pairs of adult snowshoes.

**Seconded by Greg**

**Motion carried**

### 7. Lessons

Explore scholarship or sponsorship for low income kids.

**Motion:** Paul moved CSTC offer 5 spaces free per ski camp for low income children

**Seconded by Marilyn**

**Motion carried**

**Action Item:** Paul will talk to Big Brothers and Sisters about setting up an event night or just individual free days.

**Action Item:** Marilyn will set up 5 free lessons for each Elementary school ski camp.

## 8. Fundraising

\$500 fuel credit donated to CSTC by Vanderhoof and district COOP.

**Action Item:** Brian will send a thank-you letter to Allan Bieganski, CGA and general manager of the COOP, and a letter to West Fraser asking them to fund new race bibs.

## 9. Gratuities

**Motion:** Brian moves that Peter continue the tradition of giving a \$75 Granvilles gift certificate to Rocky Peak as a thank-you for selling ski passes; and 2 cookie trays from Quesnel Bakery to HMC one each for day and night shift as a thank-you for snow clearing in the Hallis parking lot.

**Seconded by Greg**

**Motion carried**

## Committee Reports:

### 1. Skill Development Program: Jackrabbit/Track Attack – Sunshine.

1. Fitting at rental shop Thursday Dec 12 from 6-8 pm for SD skiers or contact ski school to make alternate plans Dec 14 prior to session. \$55 for classic and \$70 for skate.
2. Need a better name than skill development program so it is easier to find on website
3. 63 registered – need more coaches
4. Begins Dec 14-16 and 21
5. Xmas party Dec 21 in rental shop

### 2. Nordics / biathlon – Jim Crellin

All of the rifle rental fees have been collected.

The range was set up in November on cedar stringers to keep all targets level. The cat work on the shooting platform has made target set up much smoother and we have a good level platform for 15 targets with better access at both ends. The target line-up is the best it has ever been.

Three practices were held at the winter range in November and two ski practices as well. Greg Roll and Jim Kurta did a lot of early season rolling and dragging to get the biathlon loops in good shape early in the season.

Kyra Teetzen and Maddison Roll competed at the Noram #1 in Canmore on Nov 30-Dec 1 and raced well for early season races against tough competition from across Canada and the US.

The first BC Cup race is scheduled for the Whistler Olympic Park (Callaghan Valley) on January 11-12, 2014, but as of last weekend there was no snow. So far the Eldens, Rolls, Teetzens and Kurtas plan to attend.

### 3. Membership – Greg

376 members to date.

**Action Item:** Greg will train rental shop staff (Jill and Janet) to put memberships on CCBC.

#### **4. Equipment / lighted track – Mike**

##### **Fuel**

Thanks to Brian B for arranging the fuel deliveries.

Brian secured another barrel for gasoline, so we now have two in total. TheGinzugroomer means that we're going to be using the twin tracks more than before and there will be a corresponding increase in demand for gasoline. Brian also secured a delivery of diesel so we're fully topped up and ready for the season. We're getting our diesel from Coop, but we're getting marked Premium gasoline from PetroCan (Coop doesn't sell premium grade gasoline.) We're using premium for the twintracks due to concerns that the ethanol in regular gas may cause problems with the old machines.

##### **Ginzugroomer**

Al S took out the Ginzugroomer on Dec 3 and packed and set some trails.

We need to arrange a photo op for the Community Foundation.

**Action Item:** Brian will organize this.

##### **Pisten Bully**

As of yet, still not enough snow.

##### **Grooming schedule**

All done and distributed (on or about 22 November).

##### **Shed**

Still need an electrical outlet for the drain heater, but we can make do until next season.

**Action Item:** Ron will check into installing a switch plug for the drain heater (above the work bench)

#### **5. Loppet – to be held on January 25, 2014.**

**Action Item:** This event needs a coordinator.

#### **6. Backcountry – Bruce**

- Snow conditions on the lower Yellowhawk trail on Nov.29 were about 12-14" of heavy snow.
- Arnold Kilsby and I worked on route finding, flagging and brushing the lower portion of the new Yellowhawk cut off trail. There remains less than a day of power saw work to be done, and then the trail should be ready for initial use. The very last upper 150-200 M needs to be flagged but I will do that the first time I am there. Arnold & I will do the saw work probably on Thurs. Dec 12. Any interested persons are welcome to join us.
- I have foamies to be taken into the Waverly and Moncton cabins. 2 singles and 1 double for Waverley and 2 singles for Moncton. Please let me know if you know of any likely pack mules going in.
- Chris Elden reports that the 1300 rd (to Cariboo Mt. cabin) will be plowed to 1332km probably until late January. It hasn't been plowed passed here since mid December so it is snowmobile only access to Cariboo Mtn. The cabin is at about 13M 40km so you've go about 8km to ski or snowmobile to it. After January the 1300 Rd will be plowed only to 25km.

He also advises caution on both roads as log hauling is active on weekdays and should be used only by radio controlled vehicles or convoy behind a radio controlled vehicle during the week.

- Dan Goodwin (West Fraser plowing contractor) reports that the 3100 road is open to 8 KM. That is approximately the junction with the 1600 road (Pleasant valley, e.g. the rd. to Moncton creek trail head). No word on the 1600 rd. itself. The 2300 rd. is open to well past the Two Sisters lookout rd. Waiting for snow!!
- Al Schutz reports that there was a packrat in the Waverly hut but that he trapped it for minimal damage and also that the date for the lower Yellowhawk trail work has been moved to Thurs. Dec. 12.
- Bruce will hold an introduction to back country skiing session in the new year.

## 7. Signs & Trails , Lit track – John

**Action Item:** Sunshine to talk to John about Jack Rabbit signs.

### Signage

Three of the signs along the FSR are up three more scheduled for this week. Home run and Rosnski's revenge signs relocated to more suitable /visible locations. Bypass and P sign set up at bypass from Gerry's Choice to lit track. Signs for the Jack Rabbit program are finished and in final stages of construction for delivery by Sat.

Housekeeping sign is up but needs to be revised...I forgot to designate the South Loop and Canis Lupis as dog only trails I will remedy that before Christmas break

Sign Stop has given us a quote to repair the large map of \$850 on wood and \$950 on aluminum.

Keeping with the status quo. Additional trail (snowshoe) and trail names etc will cost more.

A new fee sign will be constructed and erected before the Christmas break ...Chloroplast not wood.

Recommendation: Go with aluminum but get a firmer quote depending what extra we wish on the sign.

Sign to be posted near drop box. "Please pay for day passes at the Rental Shop when open, use the drop box for after hours."

### Trails:

Clean continues apace and should be completed for the ski trail. The BF Snowshoe trail has some blowdown on the north portion and that should be removed by Sat.

### MoreTrails:

A large part of our trail system is in fine shape for early season skiing. Everything has been groomed and trackset except for the north end of the 15 Km and North Marathon Loops and the portion of the Dog Loop going through the pastures. There are just a couple of spots where a little dirt is showing, for example at the bottom of Home Run where the concrete blocks were removed since the last snowfall.

The trees down or obstructing portions of the trails on Canis Lupus and on the 15 Km have been removed (the 15 km has seen snowmobile packing but only the portion from the junction with the 10 km to where the 15 joins the N Marathon has been groomed and trackset.

## 8. Social – Holly

## **9. 10 Mile Lake Committee – Peter/Paul**

CCBC has had under writer fill in the forms which Peter has sent to the ministry  
Paul says that the Parkland Rec Commission has paid the full cost for a Ginzu Groomer. This should be arriving before Christmas.

## **10. 75 K Ski Challenge – Sunshine.**

- Starts at pancake breakfast and have some awesome prizes

## **11. Guided Ski Tours– Sunshine.**

- Dec 18 Konny and Suzie
- Jan8 Shannon C and Shannon J and Les (2 groups) canis lupis
- Jan 15 Daigles and Sunshine and Rita 5 km and +
- Jan 22 Greg and Jason and Daigles mod 7.5 and 5 k (2 groups)
- Jan 29 Shannon C and Shannon J and Les (2 groups) dog loop
- Feb 5 Greg and Rita mod 7.5 and 7.5 (2)
- Feb 12 John and Brenda and Daigles mod 10 km and short ski
- Feb 19 George and Cindy and Daigles mod 15 km and short ski
- Feb 26 Greg and Jason and Elaine and friend 1 short 1 long
- March 5 modified marathon
- Greg and Jason will be backup

## **12. Lodge – Tony & Kathy Jaffary**

- Lodge/ outhouses have been cleaned and restocked
- Smoke alarms and fire extinguishers checked
- Burned out bulbs replaced

Draft procedure for closing up lodge:

- Ensure the washroom doors are closed and lights/fans are off. Check the heaters for the correct settings. Important to check that the toilets don't have water running inside them unnecessarily.
- Ensure the woodstove door is shut.
- Check that all doors are closed properly and that the back door, office and rental shop doors are locked.
- Turn off all the lights downstairs.
- Kitchen – ensure the fridge door is closed, the sink taps are off, the stove is off, the coffee makers and kettles are off.
- Fireplace doors are closed.
- Check the heat thermostat for the correct setting; it should be set at \_\_\_\_\_?.
- Check that the two upstairs exit doors are closed and secure.
- Turn off all lights – exterior lights are on timers.
- Exit thru the main entrance doors and lock the outside door with the key. Check that both doors are locked.

Suggestions for improvement of this draft should be emailed to Tony and Kathy.

## **13. Lodge Rentals – Sunshine**

- Wedding rental Dec 21 ceremony 1-2 enter rental shop quietly

## **14. Email communications – Greg**

Ongoing

## **15. Newsletter- Vicki**

## **16. Publicity/ Adult Lessons- Ron**

- Observer newspaper article coming out soon
- Radio interview with Dale Taylor at the Rush Dec 10
  
- Classic Jan 3, 6, 8
- Skate Jan 10, 13, 15

## **17. Youth Ski School and Hallis Lake Rental Shop- Marilyn**

### **Youth Ski School:**

- CSTC hired Jill Simpson as our Ski School Coordinator. She is working a few shifts in the Rental Shop in December and officially starting work on January 2, 2014
- The following schools have booked 3 lessons per group: Carson, Bouchie (1), Nazko, Bouchie (2), Voyageur (1), Ecole Baker, and Voyageur (2).
- These are all returnees from last year.
- February is completely booked except February 4<sup>th</sup>.
- Encourage teachers in other schools to book...lots of space in January & March available. We would like to get some other schools involved.
- I will give school bookings to Herb to list on club calendar
- An email request for donations of ski pants, jackets, warm socks, toques & mitts for children between the ages of 5 and 12 for loaning to children that attend the Youth Ski School lessons. Bring donations to the Rental Shop.
- Dave McCulloch has offered to help setting up the Obstacle course.

### **Hallis Lake Rental Shop:**

- Rental Shop is opening Saturday, December 21<sup>st</sup>. Operation is 7 days a week from 10 am to 4 pm and Wednesday's till 9 pm.
- Can we advertise? Posters ready, can we get a newspaper article?
- Janet Allen has been rehired for staffing the Rental shop along with Jill Simpson. A work schedule was created at a meeting on December 9<sup>th</sup>.
- Brainstorm a list of jobs, in your Directorship that they might be able to help out with...email list to Marilyn & the committee will discuss.
- Rental shop will fit Skill Development participants on Thursday, December 12<sup>th</sup> from 6 to 8 pm. We received our order for 16 pairs of smaller skis & boots, so hoping this is enough for seasonal rental packages for SDP
- Special Olympics has a group alternating between snowshoeing and skiing each week beginning Dec 18th. Also a group from Long Name has booked for the same day.
- Please recommend this activity to community groups that might want to participate.



## 18. Coaching- Peter

1. ICC Course - Cross Country Nov. 1 -2, 2013
  - 8 local participants, 2 from Williams lake
  - \$500.00 Investors Group Grant, \$65.00 from each of the 2 participants from out of town
  - Snacks \$31.34
  - Cost to the club was \$51.34
  - Two club members took the ICC course in PG Nov. 22-23, 2013
2. CC Course – Cross Country Jan 3 – 5, 2014
  - 7 local participants confirmed
  - No Investors Grant available, they consider the ICC and CC courses as a pair.
  - Have invited Williams Lake participants, to date no reply.
  - Cost to club is \$85.00 per club participant
3. Cansi – Cross Country Dec.21 -22, 2013
  - New club policy on reimbursing Cansi instructors, plus info on course was put out to members
  - No response at this time
  - 2 prospective candidates were contacted, but the dates didn't work for them
  - Discussed situation with Bruce Bennett (Course instructor) in PG, will stay in contact, till closer to the dates
  - Cansi Refresher set for Dec. 29, 2013 in PG. Register on line (Cansi site). No cost, available to those that have to recertify (every 3 yrs)
4. IC-2 Course – Biathlon Jan 17-19, 2014
  - 4 local coaches have confirmed.
  - Info about course on Biathlon BC website
  - Will make individual contact with northern club coaches in the near future.
  - Investors Group has indicated up to \$500.00 support
  - Biathlon BC has indicated up to \$500.00 support, up to 1/3 of course expenses
  - Alex Dumond is the facilitator.

**Meeting adjourned at: 9:05 pm**

**Next Meeting: January 14, 2014 at 7 pm at QCEDC office**

### **Goodies Schedule:**

December: Amy	January: Ron	February: Bruce
March: John	April: Sunshine	May: Chris