

**Cariboo Ski-Touring Club
April 5 2016 Meeting Minutes**

In Attendance: Brian Black, Greg Strebel, Bruce Self, Amy Reid, Brian Kennelly, Shannon Coffey, Charlotte Kurta, Jim Crellin, Chris Elden, Marilyn van Leusden, Peter van Leusden, Vicki Espelen, Ron Watteyne, Tania Gruene

Absent with Regrets: Lee Morgan, Sunshine Borsato, Herb Chlebek, Holly Nelson, Mike Alborn,, Ron Watteyne

Adopt Agenda:	Chris Elden	Brian Kennelly
Adoption of Minutes of March 8, 2016	Brian Kennelly	Greg Strebel

Correspondence:

An email was received from Cross Country BC addressed to all clubs praising the CSTC's fundraising achievements.

Old Business:

1. Criminal Record Checks

- Reasoning for revisions – the application procedure and how the club receives the CRCs has changed from being paper based through the mail to electronic through email.
- The policy is being changed so that the CRCs will go directly to the coaching director electronically, the coaching director will then store and pass on the info as needed. The coaching director will contact the RCMP as needed to follow up on CRCs.
- CRC will need to be completed every 4 years (instead of 2 years) which is in alignment with the Ministry of Justice dating of the CRCs.

Motion: Jim Crellin moves that the CSTC adopt the revised Criminal Record Check policy.

Seconded by: Vicki Espelen **motion carried**

2. CSTC Policies

- All files have been reconciled between Brian, Shannon, & Tania
- Brian will send out folder to all directors, if anyone wants to modify, discuss, or delete policies bring up at a future meeting

in progress

New Business:

1. Constitution and Bylaw Revisions – Charlotte Kurta

- Drafts will be sent to all executives in advance so they have time to read thoroughly and be approved at an upcoming meeting
- New regulations come into effect in November 2016
- Current constitution and by-laws is already successful, how does it carry forward with succession?
- Section on signing authority: no mention of who can sign - should be designated
- Club name: Caribou Ski Touring Club, time to change? Refer to Nordic instead... Give some thought to the relevancy to the name and what the club is currently doing
- The executive sentiment was to keep the name as
- Purposes of the society need to be updated to reflect what the club is currently doing as well
- Discussion: is changing the purpose enough
- Continue discussion by email, use reply all
- Hope to have ready for May, suggest changes before then

2. Budget Review 2016-17 – Amy Reid

- The budget was reviewed and several items were changed as advised by members of the executive

Motion: Amy moves that the 2016-17 budget be adopted.

Seconded by: Greg Strebel

motion carried

Committee Reports:

1. Skill Development Program: Jackrabbit/Track Attack – Sunshine Borsato
2. Elementary School Races – Sunshine Borsato
3. Loppet Report – Vicki Esplen
4. Nordics/Biathlon – Jim Crellin

Biathlon Report March-April 2016

Regular shooting and skiing practices ended on March 5.

Two athletes from the CSTC, Anni Kurta and Ryan Elden were selected to the BC Team for Nationals in Valcartier. It was probably the largest field ever in the Senior Boys and Senior

Girls categories at Nationals with 30 to 40 athletes in each category. Competition was tough and race conditions were difficult with wind and soft wet snow. Anni and Ryan were on the relay team that brought home the bronze medal. Chris Elden also attended and competed in the Masters category, and achieved second place in all of his competitions!

The timing for the proposed advanced coaching clinic funded through our Lottery grant is not going to work out for this season. We are working on purchasing additional biathlon equipment with the remaining Lottery grant funds. There is a possibility of a second hand rifle being available so we are holding off on committing the remaining funds until we see if this materializes or not

The removal of targets and tidy up of the range area for summer will take place as soon as the range area dries up enough to drive vehicles in there.

5. Membership – Greg Strebel

6. Equipment – Mike Alborn

7. Backcountry – Bruce Self

- Has a plan to rebuild the foundation of Murray cabin

8. Signs & Trails, Lit Track – Brian Kenelly

- Gates are closed and locked
- Signs have been removed

9. Social – Holly Nelson

10. Ski the Gold Rush Trail – Ron Watteyne

11. Email Communications – Greg Strebel

12. Newsletter – Vicki Esplen

- Discussion about when should the newsletters should come out and frequency.
- In the fall and a mid season would be nice.
- The newsletter is good for getting upcoming dates out.

13. Fundraising – Marilyn van Leusden, Brian Black

Still waiting on the MEC grant

Have applied to NDIT for an additional \$30,000 from the pine beetle recovery account.

Discussion regarding the electrical contract for the new lit track area. It was agreed that Rick Dupuis (Dupuis Mobile Electric) would be offered the work. Ron Watteyne will work for Dupuis and be paid, with club volunteers assisting. Contractual arrangements will be made once financing is in place. The discussion indicated that the directors were in favour of this arrangement.

14. Publicity/Adult Lessons – Ron Watteyne

15. Youth Ski School – Tania Gruene

- Very successful season this year
- 29 of the schedules 33 sessions were held
- All available days were used
- 18 volunteer coaches in total
- Dragon Lake, Red Bluff, and Lakeview all out for first time
- Very positive feedback

16. Rental Shop Report – Tania Gruene

- Slow year, 60% of last year
- Way more 1 day passes sold
- Surge of people after open house
- More snowshoers this year, some days all snow shoes were rented

17. Lodge Management – Tania Gruene

Lodge Maintenance:

Items for a spring work party are being put together. The plan for this year is:

- Paint the high end walls inside the lodge and the sitting area downstairs.
- Complete ski rack painting
- Paint the yellow gates.

Programs :

The YSS is completely wrapped up for the season. We expect a few more surveys to come in from the schools and then we are finished until fall. Communicating and booking school sessions begins again at the end of September.

18. Succession Committee

19. Coaching – Peter van Leusden

- CSTC will hold off a year for providing coaching courses and people will travel to take courses next year
- Discussion regarding the CSTC website occurred.
The website needs an update to a user friendly, modern looking platform
- An option is to contract the website design and updates for a year after which time a volunteer could take over.

- The club would still need to find someone to be responsible for gathering and forwarding information for updates on the website

in progress

5 Year Plan Tracking Items:

-Rebuild the Murray Cabin foundations	2015-16
-Install gates to eliminate having to place no-posts twice per year	2015-16
-Brushing required on the Monkton trail, approach the ministry first	2015-16
-Conduct CANSI level 1 course again and encourage certification and re-certification	2016-17
Hold a Biathlon BC Cup event	2016-17
-Increase rifle inventory	2016-17
-Consider redesigning the website	2016/17
-Modernize the trail lighting including LED lighting and underground wiring	2016-17
-Diversify and expand social committee for events planning	2016-17
-Create a new CSTC/Hallis brochure	2016-17
-Develop information sheet for new/ prospective members	2016-17
-Purchase club swag in advance of ski season	2016-17
-Conduct a publicity drive in September/October for membership	2016/17
-Consider staging a late season skate race on a very simple basis. Set course but no officials, possible meal, self timed	2016-17
-Register as a charity	2016/17
-Membership registration exclusively thru Zone 4	2016-17
-Consider improving access to lodge	2016-17

Meeting Adjourned at: 9:00 PM

Next Meeting: March 14 Potluck BBQ at Brian's

Goodies Schedule:

Brian Black - May. 14 BBQ