

Cariboo Ski Touring Club

Minutes Dec. 11th, 2012

In Attendance: Brian Black, John Redburn, Jim Crellin, Elaine Watteyne, Greg Strebel, Kari Bolton, Tony Jaffary, Ron Watteyne, Sunshine Borsato, Greg Strebel, Bruce Self

Absent with Regrets: Marilyn van Leusden, Peter van Leusden, Chris Elden, Herb Chlebek, Kathy Jaffary, Paul Mednis, Holly Nelson, Vicky Esplen

Adopt agenda: as amended M: John 2nd : Bruce AIF Carried

Adoption of Minutes of Nov. 6, 2012: M: Ron 2nd: Tony AIF Carried

Treasurers Report: M: Tony 2nd: Ron AIF Carried

Correspondence:

1. Canadian Birkebeiner Society
2. Criminal Records Check (3)
3. 10 Mile Lake Park Use Permit. Proof of Insurance required. Dated Nov. 8, 2012 (**confirmed by email**)
4. Biathlon Canada promotional material
5. Postal Box renewal
6. Good Cheer Request CIBC
7. Ski Trax magazines

Old Business:

1. CSTC Open House/Pancake Breakfast: Sunday, January 8, 2012:
Holly will submit the receipts from the Open House to Brian. The total receipts for the pancake breakfast was \$283.28 which included the huge coffee urn and water urn for the hot chocolate.

The cost per person for the Pancake Breakfast was \$1.23 for the 230 people that attended.

Action: The Executive will discuss the amount we will charge for breakfast next meeting.

2. Lodge:

Action Item: Marilyn and Brian will organize old CSTC files in the Office storage area and discuss with Tania what is needed to organize the Office, shelving etc.

Not yet done

3. Youth Ski Program Power Point Presentation:

Action Item: Marilyn and Sunshine (with possibly Tania) will update Sunshine's Rotary presentation. Power Point presentation could possibly use Peter's CCBC article and pictures from Ski School 2012.

Not yet done.

4. New Ski Passes:

New ski passes will have Emergency Contact Info on the back of the ski pass and a statement to "Ski at Your own Risk". Need to follow-up with any other requirements of CSTC Insurance policies. Ron investigated but the cost of the passes is prohibitive. **Done**

Action Item: Greg will put Emergency Info and "Ski at Your Own Risk" on Trail Maps.

Action Item: John will create signs, "Ski at Your Own Risk" for Rental Shop, notice board in parking lot and near Day Use Drop Box. **Done**

5. Complimentary Ski Passes: Brian

Action Item: Ron will get complimentary ski passes made to promote the sport of cross country skiing. Passes will include a free 2 hour or less rental.

5 given to each executive. Done

Action Item: Tania will be asked to attach complimentary pass to rental form....collecting address, phone number and email address of user. A list be created of complimentary ski pass users and compare this list to season membership list, this year & next. See if "try" materializes into "buy"
Done

6. Membership Drive:

Action Item: Ron will arrange an article with Annie Gallant at Quesnel Observer: Lifestyles section. Also create a poster for Rocky Peak & the Rec Centre. **Done**

Action Item: Greg will send out an email to 2012 members. **Done**

8. Lodge Maintenance:

1. Establish a lodge maintenance schedule for items that need to be done on a weekly basis: fireplace and wood stove ash removal, firewood stocking, bathroom and outhouse cleaning, and garbage removal. The idea is to have club user groups (Jack Rabbits, Biathlon) help with these tasks.
Suggestion to have Sunshine to talk to Jackrabbit parents at the beginning of the season to do some of the tasks. We can also post a roster of routine jobs to be done near the entrance and/or ask specific members to do duties on a routine basis. Done
2. Organize a preseason work party to clean the interior of the lodge and outhouses. **Done**
3. Storage box for pictures or some sort of racking is still required.
4. We need to review and consider modifying the rental policy procedures and ensure if they are being followed.

Action Item: Have the committee review the hard copy of the policy in the binder.

9. Meeting minutes to go to CIBC and Integris re: new account signatories

Action Item: Brian . **Done**

10. Annual report fee to be submitted to BC Registry Service

Action Item: Elaine **Done**

11. AC&D outstanding invoice \$168

Action Item: Brian **Done**

12. Add to the 5 year plan: Gradually increase the job responsibilities of the Youth Program / Rental Shop Coordinator to become the Hallis Lake Venue Manager to take on some of the responsibilities of the executive. eg. insurance, rental coordination, bookkeeping.

Action Item: Brian **Done**

13. **Succession planning:** The executive should be thinking about their current jobs and who could succeed them. We need to be thinking about ideas to entice new volunteers to get involved and to spread out the work.

Action Item: Executive / Directors

14. **Accessibility trail:** The CRD has applied for money for trail building. \$20,000 is currently available to CSTC, the CRD is committed to help raise the remainder of the funds required—Approximately \$30,000 is required. Daniel Dobson needs a sketch of our building modifications for the ramp and roof for wheelchair access ramp. We need to do this in the next few months.

Action Item: Brian, Tony, Ron

15. Sunshine will procure a flip chart for the lodge

Action Item: Sunshine . **Done**

New Business:

1. Junior Rifle Purchase

Jim has purchased a junior rifle for \$600.

Motion: The club reimburse Jim Crellin for the cost of the junior rifle to be used in the biathlon rental program. M. John Redburn 2nd Ron AIF Carried

2. Open House Jan. 6, 2013

We will charge \$2 for the breakfast.

Action Item: Elaine will ask Marilyn, Vicky, Holly and Dave Mc to be on the committee

3. Report on Chris Harris Presentation

Chris Harris Presentation was a great success

113 people attended

Revenue \$1108.0 Expenses \$337.00 Profit \$771 I did an interview with the Max, an article in the Observer with Annie Gallant, and email the poster to ourdoor groups, and the flying club. Chris Harris loves coming to Quesnel and says the CSTC is very organized and great to work with.

Committee Reports:

1. Nordics/Biathlon: Jim Crellin

All signage has been erected at the biathlon range including new Range Safety Rules signage on the Biathlon Hut. The barricade on the old trail will be set up this weekend when then remainder of the targets are set. The range may be in use at various times outside of the normal Saturday training hours during December as athletes train for various races, especially over the Christmas period.

We have asked for comment from Biathlon BC as to why we were not selected to host a BC Cup race this season. There are 3 races this season, Caledonia, PG (who are hosting Nationals), Telemark, Kelowna, Whistler Olympic Park. These selections were no reflection on our club.

An additional club biathlon rifle in 2013 would be a benefit to the club, we need to wait and see if any second hand Izhmash rifles show up toward the end of this season. There is a very good junior rifle available complete with the proper sights for \$600 that we should seriously consider purchasing to upgrade our smaller rifle complement. We are still using some borrowed rifles from Prince George as we have been for several years.

Maddison Roll competed in the North American Cup races in Canmore at the end of November following the Biathlon BC training camp in Canmore the previous week. She posted good results for so early in the season and especially good shooting in the Pursuit race.

The first major competition for the season will be BC Cup #1 at Whistler Olympic Park on January 18-20, 2013.

Coaching transition continues to progress well with the newer coaches taking much of the responsibility for practice planning

2. Membership: Greg Strebel

As of Saturday, we are up to 316 members, pretty much the same as last year at approximately this time. Four are Snowshoe only, 9 are Backcountry and the rest are All Options or noncharged Bunnies.

3. Loppet: Elaine Watteyne

Herb has said he will start working on the brochure. I will only have Rocky Peak, FACT, Sandman Inn as sponsors. I have sent an email to Loco Local to ask if they would like to host the luncheon. I will not be giving out medals this year as I think most competitors have more than enough. Maybe a certificate of participation.

Discussion: Medals will be given out to Jackrabbits only. AIF

I will not be charging the Jackrabbits entry fees only the luncheon if they wish to attend. AIF

Thanks to Sunshine for jumping in and looking for donations.

4. Back Country: Bruce Self

There is finally some snow!! 3 different parties skied Cariboo Mt on Sunday. There was about 80cm of snow at the cabin and ~ 1.5m at tree line. I haven't heard snow depths at the other cabins yet.

Of note: Two people at Elk bowl last Wed. report that after four successful runs one of them (a father on a snowboard) was caught in a relatively minor avalanche of the fifth run while his adult son watched. He said that it was a fairly shallow layer (15cm.) that slid but as he was in a terrain trap gully, caught him and pushed him through some trees at the bottom of the gully. He was buried to his knees and very badly bruised by the trees but otherwise alright. He was very lucky. They were both equipped with shovel, probe, & beacon but neither had taken an avalanche course.

Bruce would like to use the lodge on Sat. Jan. 5th for avalanche course. Approx. 10 people.

Craig Evanoff reports that the only weekend he is free to deliver an avalanche course is the weekend of Jan. 5/6 2012. I realize that this is in conflict with the open house. My thought is that a course on that weekend will have minimal impact on the open house but I solicit input from others. I need to let him know either way ASAP.

Barb Daigle is doing a good job at cabin bookings.

5. Trails/Signage: John Redburn

Signage

All the seasonal signs* are up along the road and parking lot. Someone possibly Highways or HMC left 4 signs 2 – Hallis Lake and 2 with a XC skier at the lodge this past week. One Hallis Lake and one XC skier are up on the old Community Pasture sign on the Quesnel Hydraulic Rd. . The past method of putting signage advising about the need to pay etc on poles and then setting tem in the snow piles at the parking lot proved to be unsatisfactory. All those signs are now mounted with wood screws onto the power poles. The other Community Pasture sign kiosk at the parking lot was used for three signs.

“Ski at your own risk” are at the parking lot, lodge and exit from the stadium.

December plan- a snowmobile trip around the trails to inventory repair or replace signs damaged over the fall. I don't anticipate any surprises.

In co-operation with Bruce we will get a sign up at Cariboo Mtn/ Churl cabin similar to ones at the other cabins.

Action Item. **Brian** will send a request to West Fraser not to log the block where the Cariboo Ski Cabin is located.

Ron requested a trail crossing sign by the equipment shed where the new practice hill is located.

Trails:

The snowshoe trail needs snow approximately 30 cm is sufficient to prevent damage to users snowshoes

I have not been around the trails to determine any repairs or problems.

December plan; Open the snowshoe trails when we get more snow. A snowmobile trip to determine any repairs or upgrades again I do not anticipate any surprises.

* seasonal sign – being those signs that are removed at the end of the ski season and put back at the start of the ski season in order to reduce the effects of weather and

6. Social: Holly Nelson/Vicky Esplen: Friday Dec. 14th Christmas Social

7. 10 Mile Lake: Paul Mednis

Unfortunately the Tuesday CSTC exec meetings will always conflict with the Ten Mile Lake Volunteer Fire Dept practise. This Tuesday we are preparing the hall for the big Christmas bash on the weekend.

If I was at the exec meeting I would report that:

The trails are almost ready. A few downed trees to cut out of the way and a few more inches of snow and packing will begin.

There is logging activity on Bjornson Loop but it is supposed to be finished in a week.

The Alpine started on the second pull and shows promise of making it through another season.

We continue to ski under marginal conditions.

8. Lodge: Tony and Kathy Jaffary

Projects completed this month:

1. The roof leak was repaired.
2. The interior wall that was damaged because of the roof leak was fixed and painted.
3. Snow dams were installed on the roof above both deck stairwells.
4. Handrails were installed to the exterior stairwells, thank you to the carpenter who worked on this project. **We need a handrail on the handrail.**
5. A gritted paint product was applied to the interior stairs; feedback on its effectiveness would be appreciated.
6. Thank you to Ron and Elaine for properly affixing the lodge pictures to the walls. Please note that with the new hooks the pictures must be slid horizontally to be released.
7. The annual safety check was completed; fire extinguishers, emergency lighting, smoke alarm, exit lights and outside deck floodlights.
8. Paper toweling dispensers were installed in both washrooms. A bulk supply of toweling has been purchased.
9. Plungers were purchased for both washrooms.
10. The lodge was sufficiently stocked with cleaning supplies. If you see that we are running low on anything please send us an email.
11. A sufficient supply of paper plates, napkins, disposable cups and cutlery was purchased. Please advise if stocks are running low.
12. Washrooms were cleaned in preparation for the start of Jack Rabbits.
13. Sunshine arranged for the floors to be cleaned prior to the Dec. 14th Christmas social.
14. An email was sent to the membership asking for help with regular lodge maintenance.
15. Regular water tests have been done with good results.

9. Adult Lessons/Publicity

Publicity

Chris Harris Presentation was a great success

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Expenses \$337.00 Profit \$771

Advertising

- Spoke with Dale Taylor at the CFFM MAX about the club start up and will call him every couple of weeks with a club update

- Tanya and I had an interview with Annie Gallant at the Observer and her article should be out on

Wed. Dec 12

- ½ page ad in the Rec Center Brochure (paid)

- Front Page ad in the Quesnel Bargain Hunter (free)

- back page ad in the Quesnel Bargain Hunter for the Chris Harris presentation (free)

- Posters up for the Chris Harris Show

Will put up the sign boards for ski lessons as soon as we get more snow.

Suggested to put them up on the road between Tim Hortons and Walmart.

Ski Lessons

Josh and Chris will do a refresher for Jackrabbit and Biathlon parents as soon as there is enough snow to set tracks.

Adult ski lessons will start in early Jan. possibly Sat Jan 5th.

10. Jackrabbits: Sunshine Borsato

Jackrabbits start has been re-scheduled to Dec 15. The rental shop will be open from 6 - 8 pm Friday evening to accommodate fitting ahead of the rush in the morning. It will also be open ahead of 10:00 a.m. Saturday. Orientation/information for parents of kids in the Jackrabbits/Bunnies programs will happen at 10:15 Saturday

11. Coaching Co-ordinator: Peter van Leusden. No report

12. Website: Herb Chlebek

Equipment/Track Lighting: Brian Black

Equipment

Pisten Bully:

The new machine has been washed and put in the shop awaiting sufficient snow to operate. It arrived without the spare wheel and without the tool kit. The dealer, Oak Creek is expected to ship the missing items soon.

An adjustment has been made to the implement to improve the width of the skate lane so that one pass will provide a classic and a skate lane.

The tracksetters are eagerly awaiting the use of the new machine. Hopefully it will drastically reduce the repair requirement which was about 175 hours last year. The suppliers warrantee on the new groomer covers us for the first 150 hours of operation so that should result in relative low maintenance costs this season. Normal operating are 200 hours per season.

Twin Tracks:

The three twin tracks are in good condition, two have been used regularly for packing since the first snow fall in October.

Our snow grooming implements, roller and packer bar are in good shape.

TRACK LIGHTING:

A storm in spring resulted in a tree down on the Katimavik loop. Repair of the wires was completed in October. The system has been operational since the beginning of December.

14. Youth Ski Program/Rental Shop

Funding

CCBC has agreed to a subsidy for the Ski School program of \$2000. This is based on our plan to provide 3 sessions for a total of 250 students or 750 student days. This is a significant increase from last year's total of 411 student days.

Recent and Current Activities

An additional 8 sets of skis and 14 pairs of boots ordered in the spring have been received. They were ordered principally to serve the younger ages of elementary students. Other equipment as listed in the Ski School budget has been ordered.

An ICC course was held in November to build our reserve of instructors. The CC 1 course will be held in January.

Tania has been aggressively pursuing elementary school staff to fill the program for this season. Three schools are booked (Narcosli, Bouchie and Carson) and a fourth (Voyageur) is in the process. At this point we are about 50 students short of our target. It is hoped that we will be fully booked soon.

Voyageur has booked today.

Tania has applied for an "Imagine" grant through Northern Health. If successful it will be used to promote teen participation in our programs.

Opening of the rental shop during the holidays has been organized. It will be open Dec 26th 11-5 and then 10-5 every day until Jan 6th.

Creation of a power point presentation is planned to promote and communicate the great success of the program to the community sponsors.

Meeting adjourned at: 8:30 PM

Next Executive Meeting: Jan. 8, 2013 at QCEDC office at 7:00 PM

Goodies Schedule:

January: Greg Strebels

February: Kari Bolton

March: Sunshine Borsato

April: John Redburn

May: Brian Black