

**Cariboo Ski-Touring Club
Meeting Minutes December 13, 2016**

In attendance: Bruce Self, Brian Kennelly, Shannon Coffey, Brian Black, Brad Benson, Evi Black, Jim Crellin, Tania Gruene, Charlotte Kurta, Taylor Mastre, Greg Strebel, Marilyn van Leusden, Peter van Leusden, Elaine Watteyne, Ron Watteyne

Absent with Regrets: Amy Reid, Mike Alborn, Sunshine Borsato, Herb Chlebek, Chris Elden, Holly Nelson

Adopt Agenda:	M: Greg Strebel	2 nd : Peter van Leusden
Adoption of Minutes of AGM November 3, 2016	M: Brian Kennelly	2 nd : Ron Watteyne
Adoption of Minutes of October 11, 2016	M: Ron Watteyne	2 nd : Jim Crellin
Adoption of Treasurers Report for November 30, 2016	M: Peter van Leusden	2 nd : Charlotte Kurta

Correspondence:

- none

Old Business:

- 1. Constitution and Bylaw Revision – Charlotte Kurta**
 - Charlotte and Tania are doing the online transfer to the New Societies Act, it is on track to be completed next month

In Progress
- 2. CSTC Website**
 - Amy may have some quotes to present next month

In Progress
- 3. Canada 150 Grant Update – Brian Black**
 - We have received notice and a contract from Canada 150 indicating that we will receive \$10,000 from them for the Lighted Trail Modernization Project. This brings the total grant funding to \$86,000. The total cost for the project will be slightly less than \$110,000 so the remainder of about \$24,000 will come from the CSTC. Note that the executive had approved an expenditure of up to \$35,000. We currently have \$32,000 in accounts receivable from our funders.

New Business:

1. Inaugural Address from New President – Bruce Self

- Bruce plans to keep the CSTC running mainly as before with tweaks as needed
- its maybe time for a break from big projects
- if you have any suggestions or ideas he would like to hear them

2. Motion: That the CSTC appoint new directors Taylor Mastre – Back Country and Evi Black – Snowshoeing. Moved by Greg Strebel. 2nd: Jim Crellin

Motion Carried

3. Motions for new signers for main account and gaming account

Motion: The signers for the CSTC Main Account will be Bruce Self, Amy Reid, Brian Kennelly, Shannon Coffey, and Greg Strebel. Moved by Peter van Leusden. 2nd: Charlotte Kurta

Motion Carried

Motion: Bruce Self will replace Brian Black as one of the signers for the CSTC Gaming Account. Moved by Jim Crellin. 2nd: Greg Strebel

Motion Carried

4. Deferring membership payment – Sunshine Borsato (absent)

- The fees for joining the CSTC, Jack Rabbits, Biathlon, and equipment can add up to a large sum for families. Should the club have a deferred payment option?
- Discussion occurred, pros and cons, no easy answer.
- Suggested that Sunshine puts forth a more detailed proposal on the need for and how the deferred payment would work to continue the discussion.

In Progress

5. Motion: The CSTC will have a transformer installed in the biathlon hut to supply power and the CSTC will pay expenses or reimburse expenses for the project. Moved by Ron Watteyne. 2nd: Greg Strebel

Motion Carried

6. Adventure Park Zipline – Bruce Self

- Sunshine would like to have a zipline installed from the lit track to the Wascally Wabbit track. Its target use group would be the SDP kids.
- Discussion regarding insurance issues and supervision. Tania will look into if the CSTC's insurance will cover it.

In Progress

7. Legal Responsibility of Boards Workshop – Marilyn van Leusden

- Marilyn attended a workshop on the legal responsibilities of boards on Nov. 29

- She recommends holding a small group meeting with Bruce Self, Charlotte Kurta, Tania Gruene, Brian Black, and any other interested directors in January, she will organize the meeting time
- the group will then report back at a regular CSTC meeting

In Progress

8. Motion to Accept BC Gaming Grant Account Summary Report - Marilyn van Leusden

- Marilyn spent some time explaining to the directors how the gaming account funds must be tracked as there are strict rules on what the money can be used for.

Motion: That the CSTC accepts the BC Gaming Grant Account Summary Report dated 9 December 2016 for CSTC's fiscal year ending September 30, 2016 L.G. File #110589. Moved by Brian Kennelly. 2nd: Jim Crellin.

Motion Carried

Committee Reports:

1. Skill Development Program: Jackrabbit/Track Attack/Elementary School Races – Sunshine Borsato

SDP:

1. I am planning to install the zipline from the lit track to wascally wabbit if there are no objections - this is not a scary or risky installation but will be a fun addition. We have had the MEC kit zipline in my backyard for a couple of years and it is quite a hit with the kids. The height issue will vary kid to kid but they will either have skis on the ground or be a short distance off with an easy fall if required, like going over a ski jump.

I have not ordered this yet as I have had in past meeting minutes with no reply or feedback, let me know! It is laid out in blue ribbon currently and I will need to organize a brushing party - it will be installed with snow on the ground to be at a more appropriate height.

2. COach meeting Nov 29th - still short coaches and hoping a few from the executive even may be willing to do a guest coach spot. Choose a date that works for you and coach one lesson - especially the higher levels.

3. start dates - Dec 10th and Dec 11th with an everyone xmas party Monday Dec 19th

Elementary School Races

1. Hello Promotions can provide water bottles @ \$2.30 each with a set up fee of \$66 but a minimum order of 250. If we could ask amongst our club membership first for a sponsor to donate \$700 to our race to attract youth to the sport of cross country skiing, they could have their logo on a water bottle each participant receives and the advertising would be for two years as we would hand out water bottles for two years. I suggest starting with our club membership and then going outside of that if nobody is interested so I would like, if approved, that an email go out to membership requesting sponsorship for the event in this manner.

elementary races - new! CCBC now sponsoring events that CCC used to sponsor - racing rocks program (same program) - and so I submitted the proposal for the elementary races and we may not need a sponsor any longer.

Follow up,

We did get accepted by CCBC for sponsorship for the elementary races but as it turns out, all of that work was for a tattoo for each kid, basically we got stickers. So, I am still looking for a legitimate sponsor.

Discussion occurred at the meeting regarding the need for a sponsor to give items out to the race participants. It was suggested that this discussion be continued at the next meeting.

In Progress

SDP - last dryland Nov 26th - 8 sessions with 4-7 participants (8-13 years old) who were awesome doing push-ups, hill repeats and lots of trail running.

Other:

Fiz snow events - to attract youth and families to snow - I have initiated the application and the free toolkit includes a shelter, gates, hoops and pinnies for the snow event plus there is more in the coordinator package - so a pretty cool free incentive for us and I used the Open House as the event to attract people so we can now include some fun obstacle courses and mini hill races and such to utilize these tools and they will be of course useful for years and events to come - including the elementary races. Marilyn suggested we invite all of the schools that have signed up for ski school as well which would be a fantastic idea to attract new people to our open house.

2. Newsletter/Loppet Report – Vicki Esplen

The first newsletter has gone out and the second one will go out after skiing has started. Loppet planning is underway and registration will be up soon.

3. Nordics/Biathlon – Jim Crellin

The range has been moved to the winter location as of Nov 28 and all practices are being held there. The weekend practices have been changed to Saturday 11am to 1 pm to allow the athletes who are in Track Attack and Biathlon to get to both practices. We are moving ahead with installing the transformer to allow us to have power to the biathlon hut for competitions so we don't have to depend on generators for power.

Plans and organization for the Biathlon BC Cup #2 Competitions on January 13-15 2017 are well underway. It will be a 3 day event with formal competitions on January 14 and 15, as well as training on the afternoon of January 13. Quite a few volunteers have already stepped forward but we still have some gaps to fill. It takes about 50-60 volunteers to run each of these competitions. If you are interested in helping and having a front line view of the event contact us

at chkurta@gmail.com We have a volunteer website up where people can see which areas still need help and who has already volunteered, <https://www.volunteersignup.org/3HQCC>

Ryan Elden attended the Noram#1 competition in Canmore on Dec 3 and 4 and had excellent results of 5th and 4th places in a large field in the Sprint and Mass Start competitions.

BC Cup #1 will be held at Telemark on Dec 17 and 18 if snow conditions permit.

4. Membership – Greg Strebel

As of Dec 8/16 we have 229 registrants, in the following categories:

ALL OPTIONS (206)

- 135 Adult
- 53 Family (includes 26 adults)
- 1 Student
- 17 Junior

BACK COUNTRY (14)

- 12 Adult
- 2 Junior/Student

SNOWSHOE (5)

- 5 Adult

SUPPORTER or UNDER 5 Years of Age: (4)

We are subsidizing CCBC/CCC fees for 4 members under the age of 5, for the amount 4 x \$19 = \$76

[\$19 is the standard CCBC/CCC fee for all members. There is a \$10 CCBC fee for SDP participants which is paid from their program fee.]

Two of the Jackrabbits and one Bunny have been registered as 'Not using trails or cabins', the option intended for 'Club Supporter', thus avoiding a user fee (but paying the SDP fee).

PROGRAM CATEGORIES (numbers included above)

Bunnies	4	
Jackrabbits	Total	22
	3 Monday	
	8 Saturday	
	11 Monday and Saturday	
Track Attack	3	
Biathlon	9	

For comparison, on December 8, 2015 we had 272 registrants.

5. Equipment – Mike Alborn

We got a dump of snow at the beginning of December, and the tracksetting crew diligently packed it down ahead of the cold snap, so the trails are firming up nicely. We need another few inches of snow before we can start laying in tracks. Brian B and Jim C made a fuel run last week, so there's enough gasoline to run the snowmobiles. The diesel tank is half full so we're in good shape until later in the season. All of the machines are running. Brian B replaced the windshield on Green Gables. The Bearcat seems to be a little hard to start in the cold (lots of cranking required.) We're going to keep the block heater plugged in throughout the season, like we do with the PB; it seems to help immensely.

6. Backcountry – Taylor Mastre

I was out at the Murray cabin Friday and the conditions were perfect. 2 - 2.5 feet of perfect powder depending on which side of Greenbury you were on. Another group had pushed a path to the Waverly cabin

The winter trail is not entirely snowed over yet so people are using the summer trail. The summer trail is snow-covered from top to bottom. It does have two trees down across it right now - at the 1km mark and at the 2km mark.

I have to say I wasn't super impressed by the state of the cabin. Whoever was out there last had decided that their garbage was too heavy to pack out. They burnt through all of the kindling and never thought to replace it.

The ski club is full of wonderful, pro-active, positive people, so I guess I would just encourage everyone... if you know anyone who is planning on stopping out at the cabins, remind them of backcountry etiquette. Be the annoying voice in their head that gets them to pack out what they pack in.

Happy skiing!

Also from Jim:

"When we were up on the firewood party at Cariboo Mtn, I was under the cabin getting blocks of firewood out and noticed that the concrete block foundations in the center of each side beam have pretty significant cracks in the blocks and will need replacement. The uphill (RHS when looking at the cabin) front foundation concrete block also has some cracks.

We should assess again next spring and plan on a work party to replace the damaged areas."

7. Signs & Trails – Brian Kennelly

Signs:

- 2 sponsor signs have been paid for and installed on the Kiosk. 1 more is in works, others seem to need more prodding.
- Seasonal signs have been posted on main road now gate is closed. A couple more will be placed. The "P" signs will be replaced over the season.

Trails:

- Greg Strebel, Jim Cappen, and myself did initial packing of most trails, and removal of all downed and danger trees encountered. Much thanks to Greg and Jim.
- I hiked the Bigfoot snowshoe trail to ensure clarity of markings and did some brushing where encountered. Its ready for use up to the meadow below Summit Rock which will need another few feet of snow to be enjoyed. Will do a bit more work on the return trail as the season progresses; same with Wally's Way. Lake shore trail still needs more snow to smooth out the large section that goes through the lakeside meadow. Will monitor as season progresses.

8. Social – Holly Nelson(absent)/Elaine Watteyne

Friday night social Dec. 2nd, 2016

Musicians Dougal Hines and Sean Smith entertained us for 3 hours. Small group attended approx. 26 people. Dessert night and xmas tree decorating. Thanks to Doug & Cheryl Perdue for donating the tree.

New Year's Eve Dec. 30th, 2016

Do we go ahead with planning this? The executive decided not to proceed.

Pancake Breakfast: Sunday Jan. 8th, 2017

Greg: Could you send out a request for breakfast helpers?

Ron: Could you make a poster

Elaine: Contact McDonalds for their juice dispenser and would they like to donate the coffee?

Friday Night Social Feb. 3rd, 2017

Guitarist and singer Kim Kolenchuk will be playing.

Friday Night Social March 3rd, 2017

Charlotte: Has Brodie LaMarsh been confirmed?

Meltdown 2017 April 1st, 2017

Dougal Hines to play.

Lodge Cleaning

The lodge was not very clean when we went to set up for the Friday social. Lots of garbage left in the bins and very smelly. Do we have a policy for cleaning when our different groups are using the lodge?

Holly suggested that the Jackrabbit parents could take turns cleaning up after their sessions.

9. Ski the Gold Rush Trail – Ron Watteyne

- forms will be distributed for people to keep track and there will be a large master chart at the Hallis Lake Lodge

10. Email Communications – Greg Strebel

- the CSTC email list has been shared with Ron and Tania for sending out club emails when Greg is not available

11. Fundraising – Marilyn van Leusden, Brian Black

Our Canada 150 application was successful but the applications to Vanderhoof Co-op and BC Hydro were not. It was noted that for continued successful fundraising in the coming year that we need a cause ie. a project to focus on. Suggestions are: additions to the lighted track to facilitate night shooting in biathlon and a few more lights in the stadium; an additional ginzu groomer.

12. Publicity/Adult Lessons – Ron Watteyne

Adult Ski Lessons

Adult ski Lessons will start on Jan 2

First session will be classic running Monday Jan. 2nd, Wed 4th and Friday 6th. Start time is 7:00 at the lodge and will run until 8:30.

First session for skate lessons will start on Monday Jan. 9th, Wed. Jan 11, and Friday Jan. 13 (this may be moved to Thur. Jan 12 as not to conflict with the BC Cup Biathlon race on the weekend). Start time is 7:00 at the lodge and will run until 8:30.

The schedule will rotate each week between classic and skate throughout the season.

If people are interested in lessons at times other than the posted ones contact Ron 992-2855 to make arrangements.

Costs for the lessons are \$60.00 for members and \$75.00 for non-members for the set of three lessons.

Single lessons are \$25.00 each.

Private and semi private lessons can be arranged

Semi private \$70.00 (\$35.00 each)

Private \$50.00

There are two instructors, myself and Christine Turlet. We are always looking for new instructors. The CSTC will reimburse you for the cost of the course through CANSI if you agree to teach after your certification. If interested please contact myself or Peter vanLeusden

Publicity

All of the posters are ready for the season and will be distributed as the event approaches. Have an interview with Dale Taylor at the Goat radio tomorrow morning to announce the opening of the trails and lodge this weekend.

Charlotte will be placing an ad in the Cariboo Observer to announce the opening. We will run a few more ads before the end of the year as the ski season progresses.

13. Youth Ski School – Marilyn van Leusden

- We are fully booked for ski school this season: 9 groups for 3 lessons (7 schools), Parkland (whole school) for 4 lessons, Williams Lake: Columneetza outdoor class for 2 lessons and Dragon Lake (whole school) for 1 lesson.
- Red Bluff has requested 3 lessons but we will not be able to commit till February after we see the number of sessions that need to be rescheduled due to the cold or snow conditions.

- Schools attending are Nazko, Carson, Voyageur, Lakeview, Bouchie Lake, Dragon Lake, St. Ann's, North Cariboo Christian School, Columneetza and Parkland.
- Bookings begin January 5th. Every week day will have a ski school session from January 10th to February 28th except for NI Days (January 30, February 10) and Family Day, February 13. 3 sessions are booked for March
- Nazko will do 3 sessions of ski school over 2 days; February 15th and 16th. 41 students will arrive on the Wednesday, attend a ski school session in the morning, do crafts and activities inside for the afternoon, have an evening ski school session under the lights, and attend a third ski school session Thursday morning. Tania is working closely with Chris Vandaele (Nazko) to outline CSTC's expectations and the school's responsibilities to ensure a fun, positive experience. Students will sleep in the Lodge overnight with adequate supervision. The Lodge will be open to the public for regular hours on both Wednesday & Thursday. Heads up for Guided Tours on Wednesday, February 15th
- A Coaches meeting was held on December 6th, with 9 coaches attending. Tania reviewed ski school sessions, collected coaches availability, discussed criminal record checks and emergency procedures.
- An on-snow training session is planned for January 6, at 10 am to review this year's Day 3 games, Katimavik and other destination activities
- Progress is continuing on Dragon's Lair which will be set up the first week of January.

14. Rental Shop Report – Tania Gruene

Rental Shop and Season Opening

We will open for the season on December 17th. Rental and marketing initiatives include the 5 for 4 passes, half price group skis on Wednesdays, Skate ski Sundays, adult lessons and youth ski camps, traditional marketing and use of Social media. We have Janet Allen and Sam Kurta hired again as part time rental shop attendants.

Last year there was some confusion about the roles of the rental shop attendants in events etc. To help clarify the roles of the rental shop employees and the way supplies are managed etc I have attached a summary of how this works to share with all of the directors who can also share this with any of their volunteers organizing events.

Bliss will again be providing the warm concession service and catering most of the events through the season. Tania has given Jas a list of events and dates but the organizer of each event (BC Cup, Loppet) should plan place orders with Jas themselves.

15. Lodge Management – Tania Gruene

The lodge is ready for the season to open. We have had one incident where the toilet was running and drained the well. Temporary measure was to switch to the old well. Everything is back to normal but we will not consider the water potable until Decembers test is complete.

18. Succession Committee

- there is a need to think about succession in all key positions for events that the CSTC holds, not just succession in the executive

19. Coaching – Peter van Leusden

- No coaching clinics have been scheduled for this 2016 - 2017 season. No further requests for clinics have been forthcoming to this date.
- Criminal Record Checks (CRC)

Program coordinators have forwarded the names of their instructors and coaches that will be working with children this ski season. I am now in the process of collating these names with the CRC spreadsheet. Those requiring to do a CRC check , will receive the required procedure via email in the very near future. it is most convenient to do this on line.

Meeting adjourned: 9:00 PM

Next Meeting: January 10

Treat Schedule:

January – Peter

February – Brian K.

March – Bruce

April -

Dates for the coming season:

January 8 – CSTC Open House

January 14 & 15 – BC Cup

January 28 – CSTC Loppet

February 3 – Friday Night Social

February 4 – Quesnel Winter Carnival

February 18 – Elementary School Races

March 3 – Friday Night Social

April 1 – Meltdown

Dates for PG coaching courses to be added

Chris /Peter

5 Year Plan Tracking Items:

-Rebuild the Murray Cabin foundations	2015-16
-Install gates to eliminate having to place no-posts twice per year	complete
-Brushing required on the Monkton trail, approach the ministry first	2015-16
-Conduct CANSI level 1 course again and encourage certification and re-certification	2016-17
Hold a Biathlon BC Cup event	scheduled
-Increase rifle inventory	complete
-Consider redesigning the website	2016/17
-Modernize the trail lighting including LED lighting and underground wiring	complete
-Diversify and expand social committee for events planning	2016-17
-Create a new CSTC/Hallis brochure	2016-17
-Develop information sheet for new/ prospective members	2016-17
-Purchase club swag in advance of ski season	complete
-Conduct a publicity drive in September/October for membership	complete
-Consider staging a late season skate race on a very simple basis. Set course but no officials, possible meal, self timed	2016-17
-Register as a charity	2016/17
-Membership registration exclusively thru Zone 4	2016-17
-Consider improving access to lodge	complete