

**Cariboo Ski-Touring Club
Meeting Minutes January 10, 2017**

Attendance: Bruce Self, Brian Kennelly, Shannon Coffey, Brian Black, Brad Benson, Evi Black, Jim Crellin, Charlotte Kurta, Holly Nelson, Amy Reid, Greg Strebel, Marilyn van Leusden, Peter van Leusden, Elaine Watteyne, Ron Watteyne

Absent with Regrets: Mike Alborn, Herb Chlebek, Chris Elden, Taylor Mastre, Holly Nelson

Adopt Agenda: M:Peter van Leusden 2nd:Brian Kennelly

Adoption of Minutes from December 13, 2016 M:Brian Kennelly 2nd:Brian Black

Adoption of Treasurers Report for December 31, 2016 M:Ron Watteyne 2nd:Jim Crellin

Correspondence:

Email received from Dennis Wu, Cross Country BC regarding insurance coverage of a zip line for SDP participants, see attachment.

Old Business:

1. Constitution and Bylaw Revision – Charlotte Kurta
The revision is complete and is now online. This sets the stage for CSTC to become a registered charity.

2. CSTC Website – Amy Reid
Nothing to report at this time.

In Progress

3. Adventure Park Zipline – Bruce Self
There will be no zipline as the insurance policy will not cover it.

4. Legal Responsibility of Boards Workshop – Marilyn van Leusden
Nothing to report at this time.

In Progress

New Business:

1. **Mowing – Charlotte Kurta**

This is a budget item that the CSTC pays for. The job was not well done this year although weather conditions may have played a factor.

Motion: All directors must be notified when contractors are hired to work on the site, and the work must be inspected before they are paid. Moved by Charlotte Kurta. 2nd: Peter van Leusden.

Motion Carried

Motion: When the club engages with projects all directors and the club manager are to be informed and consulted. Moved by Sunshine Borsato. 2nd: Brian Kennelly

Motion Carried

2. Family Membership Rate – Charlotte Kurta

Discussion occurred, changes may be looked at for next season.

3. Sponsorship for Elementary School Races

It is too late to get sponsorship for this year's races now.

4. Clarification of Expenses in the Budget – Sunshine Borsato

Moved to next month's meeting.

In Progress

5. Review of Financial Policies and Expense Form

Motion: To adopt the CSTC Financial Policy for the Rental Shop & Youth Ski School Programs and the CSTC Policy for Rental Shop & Youth Ski School Equipment draft documents as policy. Moved by Charlotte Kurta. 2nd: Greg Strebel

Motion Carried

Motion: To adopt the CSTC Purchasing and Reimbursement Policy draft with Brian Kennelly's amendment as policy. Moved by Brian Black. 2nd: Peter van Leusden

Motion Carried

6. Deferred Membership Payment – Sunshine Borsato

Discussion occurred and it was suggested that members could defer part of their payment using a post-dated cheque for January 15. Members who choose to use this payment method would be registered manually.

7. Cleaning of Lodge by Jack Rabbit Parents – Sunshine Borsato

Clarification, the intent was not that Jack Rabbit parents need to clean up the lodge, but whoever uses the lodge should clean up after themselves.

8. Volunteer Pass Checkers on Weekends – Ron Watteyne

The club will pay for 2 weekends of 4 hours/day (16 hours total) of time for someone greet and check for passes in the parking lot. They may also try to obtain information about where members are skiing. Tania Gruene will organize and report back.

9. Open House Debrief – Bruce Self

Numbers were lower this year due to the cold weather but there still was a good turnout. The event was well-organized and went very well. Organizers will get together and debrief soon.

10. Fat Bikes & Cattle Guards – Bruce Self

CCBC does not sanction fat bikes at this time, if CCBC approves fat bikes in the future the CSTC should open up to it. The club should check out other locations that are currently allowing fat bikes.

The club will look at the possibility of placing lumber on the cattleguards next year. Usually not an issue except when the snowpack is low.

11. Snowshoe Tours – Evi Black

Evi is going to set up three sessions of snowshoe tours on Sundays at 1:00 PM, the dates will be Jan.22, Jan.29, and Feb.5. Guides are needed. The club will offer ½ price snowshow rentals for the tours.

12. Objective for Funding – Brian Black

It was decided that this year the CSTC will focus on capital purchases including V-boards, mats, heaters, and a sled trailer as a funding objective.

Committee Reports:

1. Skill Development Program: Jackrabbit/Track Attack– Sunshine Borsato

37 kids participating - 5 in TA, and more participation in older groups, smaller in entry level and bunnies - not attracting young skiers the way we used to. One signed up because of ski school. We normally run with 60 kids so fewer registered this year. Some families still have not paid because of the up front cost but are skiing, the others that voiced that concern have now registered. 6/16 lessons into the season but one was canceled so next week we are halfway through the season. Extra skate lessons for kids starts Saturday Jan 7th at 12 as we did last year and it was well-received. We are promoting a race schedule through the program, encouraging kids to travel to PG and Williams Lake races as well as our own and Michelle Prevost is organizing that - again trying to build a racing program like we used to have with Peter V (Williams Lake is doing this now). Next year I may want to be ordering race suits like biathlon to build on the club race team image and maybe this could be added to the race team item in our five year plan???

I would like ski camps to be promoted through SDP.

2. Elementary Ski Races – Sunshine Borsato

CCC is no longer sponsoring and while the long proposal process with CCBC sponsorship was successful, they are only providing tattoos (stickers). I had requested a discussion about sponsorship and now I am running out of time now to provide a sponsored item for the event as it is getting too tight to order materials before the Feb 18th event. I may do a cookie thing with Rocky Peak.

I will need to organize volunteers as soon as the pancake breakfast is over. I need 35 volunteers and there are some key positions that directors typically fill that I hope you all can fill again.

Medals are ordered. I will still need to find someone to approach a grocery store to request 150 tortillas and 5 kilos of cheddar plus hot chocolate and McD's for juice - is there anyone doing that fundraising role this year....?

3. Newsletter/Loppet Report – Vicki Esplen

A volunteer is needed to step in for Vicki.

4. Nordics/Biathlon – Jim Crellin

The installation of the transformer to allow us to have power to the biathlon hut for competitions is complete, thanks to a lot of volunteer effort by Ron Watteyne. Thanks Ron. It will be a step forward to not have to depend on generators for power at the upcoming BC Cup event.

Plans and organization for the Biathlon BC Cup #2 Competitions on January 13-15 2017 are pretty well complete. It will be a 3 day event with formal competitions on January 14 and 15, as well as training on the afternoon of January 13.

Almost all volunteers are in place but we still looking for an announcer. If you are interested in announcing and having a front line view of the event contact us at chkurta@gmail.com.

Registration closed on Sunday Jan 8 and we have 88 registered athletes, with 81 competing on Saturday and 87 competing on Sunday. It now looks like the weather is going to cooperate with warmer temperatures for the weekend and fresh snow last night. The next few days will be quite busy.

Ryan Elden attended the Noram#2 competition in Valcartier on January 7, 8 and 9 and had excellent results of 3rd and 8th places in very cold and windy conditions. The Monday competition was cancelled due to temperature.

BC Cup #1 was held at Telemark on Dec 17 and 18 with several athletes from CSTC attending. Clare Elden placed 1st in both competitions and Ryan Elden was 4th in the Sprint and 1st in the Pursuit.

5. Membership – Greg Strebel

CSTC Membership as of Noon January 9, 2017

Compare to total of 398 members on Jan 20/16

358 Individuals

197 F

161 M

10 under age 5

336 Skiers (Hallis or Backcountry)

12 Snowshoers

Individual activity options:

| | | |
|---------------------------------------------|----|-----|
| Club Supporter (not using trails or cabins) | 11 | |
| Family – All options | | 87 |
| Adult – All options | | 199 |
| Student – All options | 2 | |
| Junior – All options | | 20 |
| Adult – Backcountry | | 20 |
| Jr/Student – Backcountry | | 3 |
| Adult – Snowshoe | | 12 |

Skill Development Program

| | | |
|-----------------------|---|----|
| Bunny Rabbits | 4 | |
| Saturday Jackrabbits | 9 | |
| Monday Jackrabbits | | 4 |
| Sat & Mon Jackrabbits | | 17 |
| Track Attack | | 4 |
| Biathlon | | 14 |

6. Equipment – Mike Alborn

The recent dumps of snow have given us enough base that we can start setting classic track and using the Pisten Bully.

The Ginzu suffered a failure recently; Greg has effected a temporary fix and Brian is going to source a replacement part.

7. Backcountry – Taylor Mastre

Moncton Cabin

"With the recent industrial activity on the "X Road" parking has been provided on the "loop road" at the 2km board on the "X road". Parking is also provided near the "bridge" but please ensure you are off of the main road. Please park near the exit to leave room for other and allow room for other to exit the loop road safely. Please keep all vehicles clear of the main haul roads to allow industry to carry out their operations. Keep pull outs clear to allow for safe passage of

vehicles. Also, it has been mentioned that radios are mandatory on the 3100Rd." - Wes Gregg
Cariboo Cabin

"The 1300 (Swift River) rd. is plowed past the "M" rd. There will be a parking spot plowed at the junction. The M is NOT plowed." - Bruce **Murray Cabin**

I spent a few days there over the holidays. The cabin was left in wonderful condition (thanks to Greg and company). There was a couple that arrived after Greg, that followed suit kept the place perfect. The snow was light and fluffy, very deep and ready to ski. The area seemed to be getting day use but nobody dropped in to the cabin to say hi.

Waverly Cabin

No news. General: Granted, all grey water should be dumped into the outhouses, but does anyone else see the value in asking that only biodegradable cleaning products be used in the cabins? Also, what happens when our outhouses fill up? I skied up and down Pinegrove Mtn (beside Troll) just to see what that was like. I had walked up there before and saw some chutes that looked promising. It was not worth the effort. The snow is slow and weathered in too many layers. I came to a dead halt on even the steepest angles. The x-country ski tracks are set in Wells and are ready to go. Last I heard the Moose Island loop was not set, but everything else is ready. I understand that the February 18th Wells International Gourmet ski is almost sold out if anyone is interested in this very fun event.

8. Signs & Trails – Brian Kenelly

Flagging could be used to mark where snowshoe trails enter and exit the ski trails at a snowshoe crossing on the ski trails. Let Brian know of any issues regarding signs.

9. Social – Holly Nelson & Elaine Watteyne

Next social is Friday, Feb. 3rd, 2017. Entertainer will be Kim Kolenchuk.

Brodie LaMarshe & his brother have been confirmed for the Friday March 3rd. 2017 social.

10. Ski the Gold Rush Trail – Ron Watteyne

11. Email Communications – Greg Strebel

12. Fundraising – Marilyn van Leusden, Brian Black

13. Publicity/Adult Lessons – Ron Watteyne

Adult Lessons

Taught a class of Jackrabbit Instructors skate lessons

Open House taught estimated 65 to 70 people

First set of Skate lessons started on Monday with 5 people attending

First set of classic lessons slated for Monday Jan 16 2 people registered

NEW2NNORDIC ski camp set for Saturday Jan. 22 10 – 3

Schedule is posted at Rocky Peak, lodge, Facebook and on line

Publicity

Open House was publicized through the Cariboo Observer with a full page and on the radio plus a sign at the west end of the Quesnel River Bridge.

I also spoke about the upcoming events with both Medias.

Posters were around town and on social media

Adult Ski Lessons sign at the west end of the Quesnel River Bridge. Have another ski lesson sign at the lodge to be put up at the end of the parking lot

NEW2NORDIC Camp posters are printed and up.

Loppet posters are printed and being distributed. They are also at the lodge and Rocky peak Elementary School Race posters are done just need the numbers so I can print them

Will do up the poster for the Feb. 3 social with Kim Kolenchuk

14. Youth Ski School – Marilyn van Leusden

- We are fully booked for ski school this season: 9 groups for 3 lessons (7 schools), Parkland (whole school) for 4 lessons, Williams Lake: Columneetza outdoor class for 2 lessons and Dragon Lake (whole school) for 1 lesson.
- Columneetza outdoor group attended on January 5th and 33 students participated in two instructional sessions. It was a fun and successful day.
- Schools attending are Nazko, Carson, Voyageur, Lakeview, Bouchie Lake, Dragon Lake, St. Ann's, North Cariboo Christian School, Columneetza and Parkland. Volunteers have been visiting school sizing students for boots and skis.
- Tania has worked hard to find instructors for the sessions.....now the weather needs to cooperate.
- A snow camp was organized for December 28, 2016 but was not held due to a lack of participants.
- An on-snow training session was held on January 6, with 11 coaches attending. Vicki led a review of this year's Day 3 games, Katimavik and other destination activities
- The Dragon Lair was set up beginning on January 3, 2017 and the entrance way and activities were set up for Open House on Sunday, January 8 and for YSS and SDP use throughout the season.

15. Rental Shop Report – Tania Gruene

The lodge and rental shop opened as scheduled on Dec 17th. Week 1 between 17th and 24th was slow for rentals but did see members using the lodge, purchasing passes, some memberships and

the 5 for 4 passes. 4 free passes from the lit track project have been redeemed. From Dec 26-31 the rentals and lodge were very busy. We had rentals going out all day, many members and day pass users coming in for maps and snacks. In total we had 138 rentals between Dec 17 and Dec 31st.

We have not had the lodge open on New Years day for the last several years but the feedback this year is that the venue was very busy and thoughts were that having the lodge open would be positive. This fits our philosophy that having the rental shop open is not only about rental income it is about having the lodge open to members.

16. Lodge Management – Tania Gruene

-Ron installed new bulbs in fire exit signs. Ron and Tania tested emergency lights
-Fire extinguishers in the lodge and the equipment shop have been certified. The shop has a new 20lb extinguisher

The open house had 190 attendees, down from over 300 last year. The cold weather definitely had an effect on non-member attendance. The organizers of the various activities will meet to debrief and plan for next year. A full report will be attached to the February meeting.

17. Coaching – Peter van Leusden

No coaching courses this year. All info has been emailed to those that require Criminal Record Checks done this year.

Meeting Adjourned at 8:55 PM.
Next Meeting February 14

Dates for the coming season:

January 8 – CSTC Open House
January 14 & 15 – BC Cup
January 28 – CSTC Loppet
February 3 – Friday Night Social
February 4 – Quesnel Winter Carnival
February 18 – Elementary School Races
March 3 – Friday Night Social
April 1 – Meltdown

Dates for PG coaching courses to be added

Chris /Peter

5 Year Plan Tracking Items:

| | |
|--------------------------------------------------------------------------------------|-----------------|
| -Rebuild the Murray Cabin foundations | 2015-16 |
| -Install gates to eliminate having to place no-posts twice per year | complete |
| -Brushing required on the Monkton trail, approach the ministry first | 2015-16 |
| -Conduct CANSI level 1 course again and encourage certification and re-certification | 2016-17 |

| | |
|---------------------------------------------------------------------------------------------------------------------------|------------------|
| Hold a Biathlon BC Cup event | scheduled |
| -Increase rifle inventory | complete |
| -Consider redesigning the website | 2016/17 |
| -Modernize the trail lighting including LED lighting and underground wiring | complete |
| -Diversify and expand social committee for events planning | 2016-17 |
| -Create a new CSTC/Hallis brochure | 2016-17 |
| -Develop information sheet for new/ prospective members | 2016-17 |
| -Purchase club swag in advance of ski season | complete |
| -Conduct a publicity drive in September/October for membership | complete |
| -Consider staging a late season skate race on a very simple basis. Set course but no officials, possible meal, self timed | 2016-17 |
| -Register as a charity | 2016/17 |
| -Membership registration exclusively thru Zone 4 | 2016-17 |
| -Consider improving access to lodge | complete |

Attachment:

From: CCBC Admin [<mailto:office@crosscountrybc.ca>] **Sent:** Friday, December 16, 2016 11:20 AM **To:** info@caribooski.ca **Cc:** bself@goldcity.net; sunshineborsato@hotmail.com **Subject:** re: Cariboo Ski Touring Club - Insurance question

Hi Tania,

The installation and use of a zip line is not covered in our membership insurance. However, if your club is set on installing a zip line, there are certain procedures and protocols that must be followed before the insurers can consider adding it to the policy. Please see below:

Our insurers will look at this but they did question its value within a XC program. Where is the value in teaching or training?

Before our insurers will consider this they will want drawings, to scale and with proper measurements (length/grade/ height above ground along the route) of the installation along with details as to which unit is being purchased, how the cable will be fixed at each end AND instructions for use. In addition how safety, including those using the hill and not using Zip-Line will be assured - fenced off etc. A person going down the Zip Line with skis is wearing a "weapon" that could cause injury to those on the ground since without safety Harness user will be travelling close to ground.

The Zip Line will also have to pass appropriate approvals since this is not a personal backyard installation

There are multiple modes of use and equipment. Automatic brake will be required in any event.

Please let me know if you have any questions.

Best regards,

Dennis Wu

Administration & Communications Coordinator

CROSS COUNTRY BC

#106 – 3003 – 30th Street, Vernon, BC Canada V1T 9J5

T: 250.545.9600 | E: office@crosscountrybc.ca

W: www.crosscountrybc.ca | W: www.cvtc.ca

-----Original Message-----

From: info@caribooski.ca [<mailto:info@caribooski.ca>]

Sent: December-14-16 1:13 PM

To: office@crosscountrybc.ca

Cc: bself@goldcity.net; sunshineborsato@hotmail.com

Subject: Cariboo Ski Touring Club - Insurance question

Hello

Our SDP coordinator has inquired about installing a zip line on a low grade area of trail for the use of SDP participants.

The area that the zipline runs would be off the actual trail between two trails so it would not interfere with skiers on an established groomed trail.

The zipline would be less than 200 feet long. It would not be a harness system it would be a handle system where children jump up and grab the handle to ride down.

Skiers would not be more than 3 feet off of the snow.

It would have an upslope at the end or an automatic brake (so kids don't crash into a tree.) Our coordinator would like to incorporate this into the terrain park / ski playground. The idea is that kids would ski slide down being lifted off the ground and drop back onto the snow and ski away from it then grab the rope attached to the handle system- ski back up the hill pulling it to the top and hand it to the next skier.

While the purpose is for supervised use with SDP and possibly Ski S'kool skiers it would be permanently installed for the winter season so would be accessible to anybody skiing at our venue.

This is a link that gives an example of the type of kit we are looking at.

<http://www.backyardziplines.mybigcommerce.com/hornet-zip-kit/>

Can you please advise if this is an installation and activity that would be covered under our insurance program?

Regards

Tania Gruene, Manager
Cariboo Ski Touring Club