

**Cariboo Ski Touring Club**  
**Minutes: November 8, 2011**

**In Attendance:** Brian Black, Marilyn van Leusden, Christine Kraayvanger, Greg Strebel, Chris Elden, Jim Crellin, Ron Watteyne, Sunshine Borsato, Kathy Jaffary, Peter van Leusden, John Redburn and Elaine Watteyne,

**Absent with Regrets:** Holly Nelson, Tony Jaffary, Bruce Self, and Celine Giesbrecht

**Adopt agenda:** M: Greg 2<sup>nd</sup>: Peter

**Adoption of Minutes of October 18, 2011:** M: Jim 2<sup>nd</sup>: Ron

**Treasurers Report:** M: Ron 2<sup>nd</sup>: Chris

Christine requests that members submit reimbursement claims, on the Excel Reimbursement form, by email at least two days prior to CSTC Executive meetings and then bring receipts with them to the meeting. Cheques will be prepared in advance and disbursed after receipts have been checked.

**Correspondence:**

- No mail correspondence received.

**Committee Reports**

**1. Jackrabbit – Celine**

- Attached is the revised Jackrabbit schedule and a copy of the school brochure/flyer (has not been sent to the schools yet).
- As far as sending it to the school, because of job action, it cannot be delivered through the school system, even if we drop it off and deliver it ourselves. What has been made available, is that if we would like to provide a link to the CSTC jackrabbit program on our site or we can submit info such as the brochure to the district office and they will post it on their website, then post the link information, so it can go out in the school newsletters.
- Taddea and Theodora Kunkel would like to coach again this year! They can be contacted through Titi Kunkel (mom) 250-747-0922.
- Celine has several boxes of Jackrabbit things, program info, badges, stickers, leftovers etc.? Where should they be stored?

**Action Item:** Celine should contact Sunshine as she will be looking after promotion and season preparation for this year's Jackrabbit Program. Some of the info in the boxes Sunshine might need for season preparation and the rest can be stored in the timing hut with the rest of the Jackrabbit materials. Cariboo Ski Touring Club is looking for a new Jackrabbit coordinator.

**2. Nordics / biathlon – Jim/Peter/Rob**

- Training is going well with some athletes not showing up regularly due to XC running (now over) and hockey commitments. Two cases of ammunition (10,000 rounds!) have been purchased which should be adequate for the season. Rifle rentals collected to date will cover the cost of the ammunition and two additional clips for the Anschutz rifles.
- We attended a running biathlon race in PG on Oct 30, low key and all athletes had fun and a good warm-up for the competition season.
- We will plan to set up the range as soon as hunting season is over at the beginning of December. We need to find a location in the lower trail system or elsewhere where we can set up a couple of targets for early season practice to move away from our house.
- Cindy Sherstan has taken over the email notification duties from Peter.

### **3. Membership – Greg**

- CSTC has 29 members registered for 2011-2012 season.
- Online registration will be possible as early as the end of this week. The system will not proceed without clicking on the basic fee component.
- Banking system that coincides with online registration will also be operational soon.
- CCBC Form 3 has been submitted.

### **4. Equipment / lighted track – Brian**

#### **EQUIPMENT:**

- Several work parties were organized to deal with equipment deficiencies in the off season. Currently the equipment is in good condition and ready to go.

#### **Pisten Bully:**

- The machine has been serviced and repaired and is ready for snow.
- Two new reinforced wheels have been received and are ready for installation. It is hoped that this will eliminate the ongoing problem of front wheel failures.

#### **Twin Tracks:**

- The Alpines have been serviced and repaired and are ready to go.
- The Alpine 1 being kept at 10 Mile and is being maintained by the Fire Hall. It is thought to be in good running condition for the upcoming season.
- Our snow grooming implements, roller and packer bar are in good shape.

#### **TRACK LIGHTING:**

- Repairs were required on the Katimavik loop where a large spruce fell and severed both conductors.
- Repairs have been made. Also a fault on the Biathlon loop is being repaired this week.

### **5. Loppet – Elaine**

Loppet Date: Sat. Jan. 28, 2012

- These were concerns brought to the executive's attention following the 2011 Loppet.

#### **Safety issues:**

- During the 2011 Loppet, a skier had fallen, injuring himself.
- An emergency contact list was in place. The water stations, spotters at the 2.5, 5 km, and Gerry's choice loop, all had contact sheets with cell number to call if any emergencies arose. In the case of an emergency, a skier could ski to the next water station and a call would go out to the ski patroller with a snowmobile.
- The cell phones had been put in place by Loppet coordinator, Marie Skinner.
- In this case, the skier was at the end of the pack with the possibility of no one being behind to assist him. A skier managed to put a call in, but this emergency cell phone had been handed over to someone without the contact sheet. This person did not know who to reach, sent a skier out to alert the water station, causing a serious delay in dispatching the ski patroller.

#### **Suggestions for Loppet 2012:**

- Use VHF radios (along with cell phones?) They will be issued to the race coordinator, sweep, water stations; timing hut, check points, and 1<sup>st</sup> aid attendants. (Do we need to have 2 first aiders?)
- Jim has arranged with Jim Kurta and Bear Radio to use their radios for special events, such as the Loppet.
- A Training session for volunteers using the radios will be held prior to the Loppet.
- Have a sweep at the end of the pack equipped with a radio.
- Will have a safety meeting prior to the start of the race.

## 6. Backcountry – Bruce

- Everything is done, the cabins are all ready and all we need is snow.
- The Ministry of Lands has requested a cheque for the Cariboo Mtn LOC which is a very good sign indeed. The referrals within the Government are done but the paper work needs to be completed. The LOC could be revised by February 2012 if all goes well.

## 7. Signs & Snowshoe Trails – John

- A successful work party was held on Saturday, November 5, 2011.
- Signage will be put up after December 1<sup>st</sup> and a few signs are still required.
- John will GPS the Bigfoot Trail and the short loop, now named Wally's Way.
- New signs are needed for Big Rock adventure Park and Wascally Wabbit Trail.  
**Action Item:** Ron will email artwork to John.

## 8. Social – Holly

No Report.

## 9. 10 Mile Lake Committee –Peter/Paul

- The Five Year Management Plan for the clubs involvement, during the winter months, at Ten Mile Lake Provincial Park has been submitted to Chris Armstrong in the Williams Lake Office. No reply has been received from Chris, indicating if the plan has been sent to Victoria.
- Logging is continuing on the Bjornson Loop in the park.
- Paul Mednis is away, but the snow mobile is being stored at the 10 Mile Lake fire hall.  
**Action Item:** Peter will send an email to Chris regarding the status of the Park Permit.

## 10. Lodge – Tony & Kathy Jaffary

- Annual maintenance check completed Nov. 5. Items needing attention:
  - Fire Extinguishers out dated - Oct. 2009.  
**Action Item:** Kathy will take the fire extinguishers to Cariboo Fire Protection for charging.  
**Action Item:** Greg will check if Cariboo Pulp has the facility to refill fire extinguishers.  
**Action Item:** Brian will purchase a new fire extinguisher for the basement of the Lodge.
  - Roof leaking at the new fireplace chimney. Tony will take a look to assess if he is able to fix it.
  - Cleaning services could be contracted once renovations are completed to wash and wax the floor, clean the windows as well as general cleaning (cob webs, baseboards, walls etc.). Windows need a good cleaning and old tape scraped off. The decorating policy committee to look at options for hanging notices on windows.  
**Action Item:** Kathy will organize a work party for Lodge cleanup after renos are complete.  
**Action Item:** Ron will check photocell lights at the entrance to the Lodge.
- Decorating Policy
- Group to meet Nov. 16. Christine has invited Stacey Bowden from remarkable Events to share her thoughts regarding decorating policies and solutions.
- Questions?
  - Men's washroom stall door locked, is there a reason for this?  
**Action Item:** Brian will repair lock on Wednesday, November 9, 2011.
  - Large photo's for rental shop area? Use photos that were donated by Sunrise Rotary.  
**Action Item:** Brian will contact our Insurance Company to verify liability insurance for rentals and investigate if renters need to have their own liability insurance.

## 11. Newsletter- Greg

**Action Item:** Greg will send out another reminder regarding the AGM and Presentation by Brenda Beatty.

## 12. Publicity/ Adult Lessons- Ron

- Chris Elden, Josh Boutotte, Rob Rolfe & Ronski met on Thur Nov 3 to discuss this year's adult ski instruction.

- **Availability of instructors:**

- Ron – Wed. nights

Josh – available weekday nights (Jan. 21 to Feb 4 and Jan 15 not available)

Rob – available weekends Sat. afternoons

Chris – limited availability due to commitments with JR & Biathlon will help out if he can.

- **Schedules & Times**

Wed Evenings 7 – 8:30 (flexible) could also do other evenings the lights are on if requested  
Lessons will start December 28, 2011.

Weekends 12:00 – 4:00 (flexible)

Lessons will start after Christmas unless there is adequate snow and base before then.

- **Advertising**

Will talk to Dale Taylor at the Max, Percy at the Observer (sports editor) & CBC

Sign boards up along Hwy. 97 and various places in the city. See attached sign and cost.

**Motion:** Peter moves that Ron prepare Road Signs for advertising Adult lessons as described. Seconded by Sunshine. Motion carried.

Will create web page with Herb similar to PG's and advertise at the lodge

Josh will look into Twitter and Facebook to advertise and post lessons on School District # 28 Bulletin.

Possibility of having a free night for skiers between 15 – 25 years old was discussed. Lessons, equipment, and passes all free to promote x-c skiing to a younger group. This would be put on Facebook and limited to the first 15 kids to sign up.

Possibility of having lessons for Seniors scheduled during the day was recommended.

- **Rates**

Similar to PG with a lower rate for members

Private 1.5 hour \$40.00 member \$45.00 non-member

Semi-private (2people 1.5 hour) \$25.00 / person member \$30.00 non-member

Group (max. 5 people) \$20.00 / person 1.5 hr, 25.00 non-member

Get 7 skiers and you and your lessons will be free

**Motion:** Ron moves the rates outlined above be implemented for Adult Lessons for 2011-2012 season. Seconded by Greg. Motion carried.

- **Refresher Course**

To be held on January 6, 2012 in Prince George. Chris Elden, Josh Boutotte, Rob Rolfe & Ronski will attend.

- **More Instructors**

Need to encourage more people to get their certification.

**Action Item:** Ron will investigate setting up a CANSI course for this season.

- **Skier Improvement Class**

This would be for intermediate skiers that want to improve their technique and could be 2 weeks before the Loppet.

**Action Item:** Elaine will investigate putting a training program on the website to prepare participants for the Loppet.

### 13. Youth Ski Program- Sunshine, Celine, Lisa, Brian, Marilyn

- **Funding**
  - The project is fully funded. A total of \$42,000 is available for the project estimated at \$40,000
- **Recent activities**
  - The skis boots and poles ordered from Rocky Peak are in storage at Hallis. There are a few items backordered. The equipment donated by MEC has also arrived and is in storage.
  - Lodge renos are well underway with several volunteers contributing on Oct 16th, Oct 19th, Oct 26th, Nov 2th and Nov 6th. All work is proceeding according to plan and will be complete prior to Christmas.
  - The plan to recognize sponsors is being implemented.
  - The ICC clinic was held in September and a tentative list of instructors adequate for the first year of the program has been assembled.
  - Marilyn and Lisa have met with each school to put together a schedule for the school program. At this point it appears that we are on target for bookings.
- **Pending Activities**
  - Policy development for the school program and form work is proceeding.
  - Applications have been received for the hiring of a rental shop / school program coordinator job. This will proceed soon.
  - Procurement of a boot dryer
  - Request supply of benches and storage cubicles from SD 28

#### Old Business:

1. Society Annual Report (Form 1) needs to be submitted after 2011 AGM along with the Annual Report Fee of \$25.00.  
Marilyn completed Form 1.  
**Action Item:** Christine will mail Form 1 along with a cheque to BC Registry Services after AGM elections.
2. Rotary Club of Quesnel Annual Radio-TV Auction to be held November 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>.  
Pledge Form was completed and mailed to Rotary Club of Quesnel.  
**Action Item:** Ron will follow up with Rotary if they need certificates.
3. **Action Item:** Bruce will look at the Natural Resource Road Act and share his thoughts at the next meeting.
4. Celine revised Jackrabbit schedule, it now states for January 28, 2012 “Jackrabbits participate in Hallis Lake Loppet”.
5. Jackrabbits participating in the Loppet, who are able to ski the shortest distance, be charged the usual entry fee as established for the Loppet and lunch be available to Jackrabbits, as soon as possible, after their race.
6. Sponsor Request:  
Discussion regarding CSTC making one request to sponsors to cover all special events for the season. Greg sent out an email message seeking a fundraising coordinator for CSTC but had no response.  
**Action Item:** Sunshine will outline the role of a fundraising coordinator and send the draft to Brian & Greg.  
**Action Item:** Greg will send out another email and the fundraising coordinator job will be brought up at the AGM.

7. **Action Item:** Tony, Kathy, Christine, Sunshine & Greg will meet to discuss proposed recommendations for decorating guidelines of Hallis Lake Lodge on November 16, 2011 and present a motion at the next meeting.

8. Snowshoe map:

John Redburn has joined the Executive as a Director for Signage and Snowshoe Trails. John has been working on the snowshoe trails and has completed a rough map of the snowshoe Trails.

Chris will work with John on making the snowshoe map suitable for posting on the website.

9. AGM: November 16, 2011.

- Directors must submit reports to Brian for AGM before November 14, 2011. Reports should outline events of the past year and plans for the new 2011-2012 season.
- Brian will include a motion at the AGM, to have appointed Directors approved by the General Membership so they will be able to vote on motions at the Executive meetings. Brian reviewed the Directors and their positions.

**Action Item:** Jim will get a screen for the AGM and check with Brenda regarding a projector.

**Action Item:** Elaine will contact Holly to arrange refreshments.

**Action Item:** Elaine will set up a donations box for attending the Presentation.

**Action Item:** Greg will set up a table for collecting to memberships.

**Motion:** Greg moves that the Cariboo Ski Touring Club alter the requirements of a quorum for an Executive Meeting to be 5 directors, one who must be the President or Vice-President. Seconded by Kathy. Motion carried.

10. Calendar of Events for CSTC 2011-2012:

- a. Jackrabbit schedule: see attached revised schedule. First session is December 10, 2011.
- b. Nordics/Biathlon schedule: Saturday & Wednesday nights
- c. Club Registration: Thursday, December 1, 2011 is the last day for discount rates.
- d. Open House/Pancake Breakfast: January 8, 2012
- e. Loppet: January 28, 2012
- f. Winter Carnival: February 4, 2012
- g. Elementary School Race: February 18, 2012
- h. Club Socials:
- i. Adult Ski Lessons: Starting December 28, 2011
- j. Adult Biathlon Session:
- k. Ski Tours at Hallis: Wednesday evenings: starting December 28, 2011 at 7 pm.
- l. Backcountry Tours:

**Action Item:** Brian will contact Trevor Linden and invite him to attend our open House/Pancake Breakfast or Loppet.

**Action Item:** Greg will organize Membership sales at Rocky Peak for Friday, November 25 and Saturday, November 26<sup>th</sup>.

11. Hiring of a ski shop attendant / school program coordinator.

- CSTC has received one application and will proceed with an interview.

**12. Membership Drive for 2011/2012:**

**Action Item:** Greg, Sunshine and Ron will work on promoting our membership through advertising, newspaper articles and emails to our past membership.

Ron will approach Al Manderson for his assistance.

Celine has written 3 articles regarding the Youth Ski Program, Sunshine will cover the Rental Shop and Ron the Adult Lessons.

All advertising needs to promote the Jackrabbit program and highlight the fact that CSTC now has a rental program where Jackrabbit participants can rent skis for all eleven Jackrabbit sessions for \$50.00.

**13. Website Update: Action Item:** The Youth Ski Project group will work with Herb to update the website regarding the Youth Ski Program, Rental Shop and Calendar. CSTC needs to review the Special Events page of the website and have a Thank You page for Sponsors.

Individuals will work with Herb in their areas of responsibility to update the website eg. Greg: membership, Marilyn: youth program, Ron: lessons, Jackrabbit: Sunshine etc.

**14. Ski Swap: Friday, October 28<sup>th</sup> at West Park Mall**

**Action Item:** Brian will discuss with George Ryan the possibility for the Ski swap to be held at a later date, especially avoiding the Halloween weekend.

**New Business:**

**1. School District 28 students use of Hallis Lake Trails; trail fees.**

Revisit the policy that was previously developed and establish a rate for the 2011-2012 season at the next meeting in December.

**Action Item:** Peter will locate the past policy.

**2. Request for toques, mitts, socks and jackets for participants in the Youth Ski School.**

**Action Item:** Greg will send an email to members requesting donations be brought to the AGM and on Saturdays, a box will be set up in the Lodge.

**3. Set Rental Rates for CSTC ski equipment.**

**Motion:** Ron moves to accept the Rental Rates as outlined in the Draft Rental Rates presented at this meeting. Seconded by Jim. Motion carried.

Rental rates are attached.

**4. Formation of a committee to hire Rental shop/Coordinator.**

A committee was formed consisting of Brian, Kathy and Sunshine. The committee will set up an interview as soon as possible with the candidate.

**5. Review of CSTC 2010/11 Objectives: April 20, 2010.                      TABLED till December meeting**

**Meeting adjourned at: 9:37 pm**

**Next Executive Meeting: December 13, 2011 at QCEDC office at 7:30 pm**

December: Chris  
March: Ron

January: Brian  
April: ?

February: Christine  
May: Sunshine

## December 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10 Jackrabbits (10:30-12:00)
11	12 Jackrabbits (6:00- 7:00)	13	14	15	16	17 Jackrabbits Christmas Party! (10:30-12)
18	19 No Rabbits- have fun skiing!	20	21	22	23	24 No rabbits- have fun skiing!
25	26 No Rabbits- Have fun skiing!	27	28	29	30	31

## January 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Jackrabbits (6:00-7:00)	3	4	5	6	7 Jackrabbits (10:30-12:00)
8	9 Jackrabbits (6:00- 7:00)	10	11	12	13	14 Jackrabbits (10:30-12:00)
15	16 Jackrabbits (6:00- 7:00)	17	18	19	20	21 Jackrabbits (10:30-12:00)
22	23 Jackrabbits (6:00- 7:00)	24	25	26	27	28 Jackrabbits participate in Hallis Lake Loppet
29	30 Jackrabbits (6:00-7:00)	31				



## February 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Jackrabbits (10:30- 12:00)
5	6	7	8	9	10	11 Jackrabbits (10:30- 12:00)
12	13	14	15	16	17	18 Hallis Elementary Races.
19	20	21	22	23	24	25 Jackrabbit Meltdown Party!!
26	27	28				

## JACKRABBIT 2011/2012 SCHEDULE

### INFORMATION FOR PARENTS:

- Jackrabbits is a fun winter activity for 2-13 year olds
- you can register downtown at Rocky Peak Adventure Gear
- Jackrabbits are encouraged to participate in the Hallis Lake Loppet, there will be no scheduled lessons that day.
- Parents are welcome to attend lessons too, come out and enjoy!
- Please label all equipment (especially poles)
- arrive early and join classes promptly as groups may be difficult to locate if you arrive late.
- group leaders and coaches are NOT responsible to wax skis so ensure equipment is waxed before lessons begin.
- there will be waxing clinics and free parent lessons during some sessions. The dates will be announced later in the season.
- it's recommended for skiers entering into skill level Orange and higher to have waxable/skate skis so they can glide easier when learning how to skate ski.
- All Bunnies, in Tiny Bunnies group, must be accompanied by a parent or guardian (over 12yrs) for the duration of their lessons.

\*for the safety of the participants, Jackrabbits **is cancelled if the temperature downtown is colder than -15 C one hour before Jackrabbits starts.** Current temperatures posted on the club's Jackrabbit webpage- [www.caribooski.ca](http://www.caribooski.ca)

-In the event that Jackrabbits is cancelled, due to weather conditions, we will have a make-up lesson later in the season

For further information please contact Sunshine at 250-747-0777 or sunshineborsato@hotmail.com

## CARIBOO SKI TOURING CLUB RENTAL RATES 2011-2012

### WAXLESS EQUIPMENT (Classic Skis)

<b>Full Day (2 hrs or more)</b>	<b>Adult</b>	<b>Junior</b>
Complete Package	\$15.00	\$10.00
Skis Only	\$10.00	\$7.00
Boots Only	\$8.00	\$5.00
Poles Only	\$5.00	\$4.00
<b>Part Day (Less than 2 hrs)</b>	<b>Adult</b>	<b>Junior</b>
Complete Package	\$10.00	\$7.00
Skis Only	\$8.00	\$5.00
Boots Only	\$6.00	\$4.00
Poles Only	\$4.00	\$4.00

### HIGH PERFORMANCE EQUIPMENT (Skate Skis)

<b>Full Day (2 hrs or more)</b>	<b>Adult</b>	<b>Junior</b>
Complete Skate Ski Package	\$25.00	\$20.00
Skate Skis Only	\$18.00	\$15.00
Boots Only (Skate or Combi)	\$16.00	\$13.00
Poles Only	\$5.00	\$4.00
<b>Part Day (Less than 2 hrs)</b>	<b>Adult</b>	<b>Junior</b>
Complete Skate Ski Package	\$20.00	\$15.00
Skate Skis Only	\$15.00	\$10.00
Boots Only (Skate or Combi)	\$12.00	\$8.00
Poles Only	\$4.00	\$4.00

- Junior is 19 years or younger (please provide I.D.)
- All our equipment fits only the NNN binding system