

**Cariboo Ski-Touring Club
Executive Meeting Minutes October 11 2016**

In attendance: Bruce Self, Ron Watteyne, Peter van Leusden, Chris Elden, Brian Black, Mike Alborn, Marilyn van Leusden, Brian Kennelly, Charlotte Kurta, Tania Gruene, Shannon Coffey

Absent with Regrets: Lee Morgan, Sunshine Borsato, Herb Chlebek, Holly Nelson, Jim Crellin, Vicki Esplen, Amy Reid, Greg Strebel

Adopt Agenda: M: Charlotte Kurta 2nd: Chris Eldon

Adoption of Minutes of September 20, 2011 M: Ron Watteyne 2nd: Brian Kennelly

Correspondence:

None.

Old Business:

1. Constitution and Bylaw Revision – Charlotte Kurta

**Motion: That the Constitution and Bylaw be approved as written with three minor changes to be made. Moved by Charlotte Kurta
Seconded by Mike Alborn** **Motion Carried**

2. CSTC Website

Peter had spoken to a relative in the website design business and was told a website for the club would be roughly \$2000-\$3000 to design. Amy has had some local quotes but was not present at the meeting. Brian Black noted that the cost for a website had not been planned for in this year's budget. At this point it is important for all directors to contact Herb to make changes to the current website to keep it updated.

Charlotte shared the free website www.volunteers.org as a useful website for organizing volunteers and suggested the club may want to use it.

Amy Reid

New Business:

1. CSTC Policy Review

Motion: The policy on Cabin Use be accepted as it is currently written. Moved by Ron Watteyne. The policy will be filed by Shannon with the date reviewed.

2nd: Mike Alborn

Motion Carried

Committee Reports:

1. Skill Development Program: Jackrabbit/Track Attack/Elementary School Races – Sunshine Borsato

Brian and I scoped out mogul mounds which I am renaming to be monster steps and would love a sign for them. Dryland training started two weeks ago with two eight year olds, 10 year old 11 year old and 13 year old and more kids on tentative list. 10:30-11:30 ran 2k trail with intervals and older kids did another lap while younger kids did monkey bar obstacles although I think they could have done the full 4k as well. Last Saturday Tania coached and I don't know how it went.

Tania reported that the first session went well with 4 in attendance.

2. Newsletter/Loppet Report – Vicki Esplen

- send items for the newsletter to Vicki, hopefully it will be sent out soon

3. Nordics/Biathlon – Chris Elden

- planning has begun for the biathlon

4. Membership – Greg Strebel

5. Equipment – Mike Alborn

- One more thing to be done to the Bearcat and then all is ready for the season

6. Backcountry – Bruce Self

- Nobody has stepped up to lead a Murray cabin wood work party. Peter will ask Ian van Luesden if he is available.
- AST1 Course – both Mike and Craig are available to teach the course in early to mid-December so that is when it will likely be offered. Bruce will confirm a date.

7. Signs & Trails – Brian Kennelly

- have been scouting out trails and removing deadfall, some need maintenance (tree removal)
- the price for the advertisement signs is \$68. Good progress was made in getting companies to commit to an ad on the main sign board.

8. Lit Track – Brian Black/Ron Watteyne

- Cariboo Propane and Big Country Printers have made donations to the project
- Ron is going to GPS where the underground wires are and map the data
- The project is nearly complete, waiting on delivery of the last 3 light fixtures
- A work party will be done Oct. 15 to complete cleanup

9. Social – Holly Nelson

- Ron, Tania, and Holly will be meeting to set dates for 4 socials this season

10. Ski the Gold Rush Trail – Ron Watteyne

- Is a go this season, efforts will be made to get our members up to speed

11. Email Communications – Greg Strebel

- Greg is on vacation, would be good if someone else had access to the club member email list in case he is not available to send out a club email if needed

12. Fundraising – Marilyn van Leusden, Brian Black

- Marilyn has created a summary of grant applications and results, the club has received 19 grants and been declined on 7 applications since 2014

13. Publicity/Adult Lessons – Ron Watteyne

- adult lessons are to start in January
- publicity will start soon

14. Youth Ski School – Marilyn van Leusden

- packages have been sent out to schools
- the target is 415 students which is 33-36 ski mornings
- currently 60% booked (21 ski mornings)
- expecting to be fully booked by December

15. Rental Shop Report – Tania Gruene

- 12 ski sets will be replaced this year
- employee Janet Allen is returning
- need to hire someone part time (6-10 hours/week)

16. Lodge Management – Tania Gruene

CSTC Managers Report October 11, 2016

Lodge

There are some minor maintenance items outstanding.

The kitchen sink should have a new faucet this season. A higher clearance faucet would be ideal.

Some sections of the outside deck require re-staining.

These could be completed during a work party Saturday Oct. 15.

General

Janet Allen will return to work part time in the rental shop this season. We will also hire a backup rental shop attendant who may work 6-10 hours per week in January and February.

Ski Swap November 5th

I am looking for 2 or 3 volunteers to help with the ski swap. I will need 1 other person on Friday night before the swap to help with intake. 2 or 3 volunteers to help with the actual ski swap, money and cleanup. 1 or 2 volunteers to help with returns on Sunday.

We should also have an SDP committee person doing Jackrabbit signup and somebody doing membership and promotion.

18. Succession Committee

- discussion occurred about the need for a new club president, no one has volunteered at this time.

19. Coaching – Peter van Leusden

Cross Country Skiing Coaching Opportunities

The CSTC has not organized any coaching courses for this year, giving it a rest after a busy season last year. If members are keen and wish to get certification this year, there may be opportunities to take the course in PG. The club will cover the cost of the course, but not mileage or accommodation costs.

Contact Peter van Leusden at vanleusdenp@gmail.com if interested.

Course and dates to be offered in Prince George:

1. ICC is the initial course in the coaching progression. Nov. 4 – 5
2. CC is the second course, this is a highly recommended course, on snow, and is required to teach in our ski school program, and recommended for our SDP. The ICC course is a prerequisite. Dec 2 – 4
3. L2T (Dryland) Learning to train. Prerequisites are the ICC and CC courses. Oct. 14 – 16
4. L2T (on snow) Learning to train. Prerequisites are the ICC, CC, and L2T (Dryland). Dec. 16-18

Dates for the coming season:

October 14 – End of first early bird membership rate (-\$10)

November 3, 7:00 PM Hallis Lake Lodge – AGM Presentation on Nahanni canoe trip by Dougal Hines and John Marien

November 4 – Chris Harris Presentation

November 5, 2016 – Equipment Swap at Hallis Lake Lodge

November 14 – End of second early bird membership rate (-\$5)

December 10 & 12 – Jack Rabbit start dates

December – AST1 Course, Date TBA

December – Backcountry 101, Date TBA

mid December – Backcountry 101

January 8 – CSTC Open House

January 14 & 15 – BC Cup

January 28 – CSTC Loppet

February 4 – Quesnel Winter Carnival, date to be confirmed

February 18 – Elementary School Races
April 1 – Meltdown

Dates for PG coaching courses to be added
Dates for social events to be added after they are planned
Avalanche course will likely be in December, Bruce to advise

**Chris /Peter
Holly/Ron/Tania
Bruce**

5 Year Plan Tracking Items:

-Rebuild the Murray Cabin foundations	2015-16 completed
-Install gates to eliminate having to place no-posts twice per year	2015-16
-Brushing required on the Monkton trail, approach the ministry first	2016-17 scheduled
-Conduct CANSI level 1 course again and encourage certification and re-certification	2016-17
Hold a Biathlon BC Cup event	2016-17
-Increase rifle inventory	2016/17
-Consider redesigning the website	2016/17
-Modernize the trail lighting including LED lighting and underground wiring	in progress
-Diversify and expand social committee for events planning	in progress
-Create a new CSTC/Hallis brochure	2016-17
-Develop information sheet for new/ prospective members	2016-17
-Purchase club swag in advance of ski season	2016-17
-Conduct a publicity drive in September/October for membership	in progress
-Consider staging a late season skate race on a very simple basis. Set course but no officials, possible meal, self timed (Paul?)	2016-17
-Register as a charity (Charlotte)	2016/17
-Membership registration mainly thru Zone 4	2016-17
-Consider improving access to lodge	complete

Treat Schedule:

December – Shannon
January – Peter
February – Brian K.
March – Bruce
April -