

Cariboo Ski Touring Club
Minutes: September 11, 2012

In Attendance: Brian Black, Marilyn van Leusden, Peter van Leusden, Christine Kraayvanger, Chris Elden, Ron Watteyne, John Redburn, Elaine Watteyne, Bruce Self, Greg Strebel, Kathy Jaffary, Sunshine Borsato, Paul Mednis

Absent with Regrets: Jim Crellin, Herb Chlebek, Holly Nelson

Adopt agenda: M: Ron 2nd: Chris

Adoption of Minutes of May 15, 2012: M: Peter 2nd: John

Treasurers Report: M: Ron 2nd: Paul
See September 3, 2012 Bank Reconciliation Report

Correspondence:

1. Package, dated July 9, 2012, received from British Columbia Recreation and Parks Association regarding CSTC's registration as a Community Host Organization for Sogo Active. See website www.sogoactive.com Information regarding hosting an event or challenge for youth 13-19. Micro-funding is available for groups of youth who express a specific need for resources. A maximum of \$250 is available for one-time events and a maximum of \$500 is available for on-going activities (a minimum of 8 weeks).
2. Letter dated July 18, 2012, received from Janine North, Chief Executive Officer, Northern Development Initiative Trust (NDIT). Letter advises CSTC that our application for a loan toward the Purchase of a Snow Groomer (Pisten Bully 100) project was approved up to \$70,000 from the Central Cariboo allocation of the Cariboo-Chilcotin/Lillooet Regional Development Account.
3. Letter dated August 4, 2012, received from Karen Prosk, Local Co-ordinator, Special Olympics-Quesnel. The letter requests a quote for access to our rental ski equipment and its distribution.
Action Item: Marilyn will contact Karen to gather more information (number of sessions, number of participants, when and further details. Marilyn will also check with PG.

Old Business:

1. Clarification of Youth Ski School Program with Hildur and Scott at Troll:
Action Item: Ron, Brian and Marilyn will arrange to meet after the end of the season with Hildur and Scott at Troll to discuss the goals of CSTC Youth Ski School Program and the age that we are targeting.
Not yet done.
Action Item: Ron will set up the meeting date & time.
2. CSTC Open House/Pancake Breakfast: Sunday, January 8, 2012:
Action Item: Marilyn will calculate the cost per person for the Pancake Breakfast (230 people) and the Executive will discuss the amount we will charge for breakfast next year. Costs have not yet been submitted but Holly estimates the cost to be around \$300.
Not yet done, waiting for costs.

3. Vests for Checking Ski Passes:
6 armbands purchased but not yet received.
Action Item: Marilyn will check with Joanne

4. Lodge:
Action Item: Marilyn and Brian will organize old CSTC files in the Office storage area and discuss with Tania what is needed to organize the Office, shelving etc. **Not yet done.**

5. Health Fair: Brian
Action Item: Elaine will create a list of materials suitable for promotional events. The list will indicate where the item is stored if it is not in the package with the list. **Not yet done.**

6. Five Year Plan:
Executive reviewed highlighted sections that were not completely addressed in our 2010-2011 discussion.
 - Starting a Track Attack program remains a focus.
Action Item: Peter will contact Kevin Sturt and Scott Trueman to explain the Track attack program and ask if they are willing to help as a coordinator.

 - CSTC did all that we could do to get the access road gazette.
Action Item: Brian met with Bob Simpson and Adam and will set up a meeting in September.

7. **Action Item:** Marilyn will try to locate the Health Operating permit or request a duplicate so the decal # 4639 can be attached to CSTC Operating Permit.

8. Marilyn copied the Safety Authority issuing permit number #5790 for electrical maintenance, repairs, replacement or minor alterations to existing Electrical installations at Hallis Lake Lodge and emailed to Christine.

9. **Budget for 2012-2013. Completed May 2012.**
Christine will table the budget for review at the October 9, 2012 Executive meeting.

10. Ski Swap:
Action Item: Ron will contact George Ryan regarding the date of the Ski Swap, suggesting it not be on the Halloween weekend.

New Business:

1. Goodies Schedule:

October: Watteynes	November: Jim Crellin	December: Chris Elden
January: Greg Strebel	February: Christine Kraayvanger	
March: Sunshine Borsato	April: John Redburn	May: Brian Black

2. Work list for the lodge

Long Term Projects

- Roof for wheelchair ramp: next Fall
- Repair wheelchair ramp
- Apply a skid proof substance to the inside stairs.
- Shelving for both the office storage area and the cleaning supply closet.
- Roof repair
- Paint wall once roof is repaired
- Fill holes and paint main area of lodge: right of fire place
- Repair railing spindle – outside deck
- Exhaust fan over stove
- Insulate and backfill over waterlines
- Install prevention re snow sliding above outside stairs
- Install railings each side of both sets of stairs

Action Item: Brian, Kathy and Sunshine will develop and document a list of safety procedures for the Lodge and then discuss who will be responsible...what duties CSTC employee will be required to do.

3. Work list for the trails and practise areas

- Burn debris in new practise area
- Clear new cut off from Gerry's to lit track
- Clear playfield behind timing hut
- Post and targets for Scavenger Hunt & other activities in play areas
- Add features to adventure Park

Publicise Work Parties

- Saturday, September 29th
- Monday, October 8th
- Sunday, October 14 (was set for 28th but changed due to Veronica's event)

A reminder will be sent out before each work party that will include what equipment is needed.

4. Items for the next season calendar

- AGM October 25, 2012
- Jackrabbit starting December 15, 2012 (Tentative 2012-13 schedule has December 8th)

- Open House January 6, 2013
- Biathlon BC Cup#1 Race January 18-20, 2013 Whistler
- Loppet January 26, 2013
- Winter Carnival February 2, 2013
- Biathlon BC Cup#2 Race February 8-10, 2013 Kelowna
- Cariboo Marathon February 9, 2013
- Elementary School Races February 16, 2013 (tentative)
- Biathlon BC Cup#3 Race February 22-24, 2013 Prince George
- Meltdown Party March 8, 2013 (tentative)

5. Youth Ski Program Power Point Presentation

Action Item: Marilyn and Sunshine (with possibly Tania) will update Sunshine's Rotary presentation. Possibly using Peter's CCBC article and pictures from Ski School 2012.

6. New Ski Passes:

New ski passes will have Emergency Contact Info on the back of the ski pass and a statement to "Ski at Your own Risk". Need to follow-up with any other requirements of CSTC Insurance policies.

Put Emergency Info and "Ski at Your Own Risk" on Trail Maps.

Committee Reports:

1. Jackrabbit – Sunshine.

- There is a coaching clinic - ICC Nov 16-17th
CC January 12-13

Sunshine will send Jackrabbit 2012/2013 schedule to Marilyn.

Coaches are needed and Sunshine is working with Tania on this initiative.

2. Nordics / biathlon – Jim/Peter/Chris

- Biathlon has not started yet, but we anticipate early Oct. start up.
- Have had inquiry from one new member.
- Coaching transition continues. Rob and Peter have stepped down from regular coaching duties, available for special events.
- Grants totalling \$3500.00 were received, in the Spring, from Biathlon BC. \$1600.00 was earmarked for the coaching course. The balance for a variety of biathlon activities, to try to increase local participation in the sport.
- Two of the funded activities include a Jack Rabbit – Biathlon transition afternoon, and a local community biathlon open house. Peter has volunteered to co-ordinate these 2 events.

- A CI-1 biathlon coaching course was held this past weekend, at Hallis Lake. Five club members, and one PG coach signed up and took the course. Regrettably one of our members was not able to attend.
- Quesnel did not get the nod to host a BC Cup race this winter. The races will be held at Whistler, Kelowna, and PG
- Cindy is contacting Rocky Peak to determine a date for equipment purchasing
- Opportunity to replace CSTC targets with some targets from Prince George.

3. Membership – Greg

- Initial CSTC membership forms for CCBC are due by October 15, 2012
- Start-up kits should be here by September 14, 2012. Greg will follow-up with locating CSTC's.
- Membership tags will be revised to include Emergency Contact Info.
- CCBC Insurance Policy for 2012/2013 must be submitted to Provincial Parks for the permit for tracksetting in Ten Mile Lake to be issued.

4. Equipment / lighted track – Brian

Equipment:

Pisten Bully:

- All the machine deficiencies noted and listed by the operators were corrected. The annual servicing was also completed.
- After a significant advertising campaign the PB was sold to the Clearwater Snow Drifters. They forwarded a down payment in June and in September they picked up the implements. Final payment will be made by October 31, at which time they will pick up the machine.
- We expect to pickup our PB 100 from Oak Creek Equipment in Calgary in early October. A truck and trailer have been donated for the haul and a club volunteer is prepared to make the journey.

Twin Tracks:

- The three twin tracks are in good condition and ready for operation.
- The Alpine 1 which is now owned by the 10 Mile Community Association is being maintained by the Fire Hall. Tracksetting is being done occasionally at that venue.
- Our snow grooming implements, roller and packer bar are in good shape.

Track Lighting:

- A storm in spring resulted in a tree down on the Katimivik loop which took out the power line. The tree has been cleaned up and Art Leer has been contacted to do the repair.

5. Loppet – Elaine

- Date for Loppet set for January 26, 2013

6. Backcountry – Bruce

- Cariboo cabin is in good shape
- Chimney repair on Murray needs to be done
- Wood supply: Murray needs wood, Waverly & Moncton has a good supply
- Forward any information regarding the condition of other cabins to Bruce

7. Signs & Snowshoe Trails – John

Signage

- Four new direction signs added along Gerry's choice and lit track
- Ronskis revenge direction sign removed from tree and relocated to a metal post in the same spot.
- Direction sign at Marathon Loop 3.5 Junction moved to a safer location where it will not pose a threat to the PB resulting in an attack
- WWRT and Big Rock sign posts replaced with metal post.
- Brian Black secured the teleposts from HMC ...Thanks Brian
- Bruce Self lent his expertise and equipment in straightening out the teleposts...thanks Bruce

Snowshoe trail

- No snowshoeing took place from late April until present
- Work plan – Sept to Oct
- Permanently erect BRAP and WWRT and build summer cover(to prevent fading)
- Conduct a recon of SS Trails and determine preseason work load
- Repair (straighten out) two signs on the Marathon Loop
- Fix or replace sign damaged over summer (after hunting season ends)

Oct – Nov

- Work party to clear any debris along SS Trails
- Replace seasonal signs after road closed

8. Social – Holly

- Requesting volunteers to help on Social committee

9. 10 Mile Lake Committee – Peter/Paul

- Insurance from CCBC needs to be submitted for Park permit
- Equipment was in running order at the end of ski season 2012

10. 75 K Ski Challenge – Sunshine.

- Consider adding fun ski races...short loops

11. Guided Ski Tours– Sunshine.

- Suggestion tours meet at Lodge before and after ski

12. Lodge – Tony & Kathy Jaffary

- Good clean up is required
- See New business Item #2

13. Lodge Rentals – Sunshine

- Sept 29th private rental
- Oct 14th - trail running clinic

- Pilates - I think it starts next Wednesday, September 12, 2012 from 7:00-8:15 and continues every wed until Dec 14th
Action Item: Sunshine invoice the Quesnel recreation Centre for fees for rental of Lodge for pilates last year.

14. Newsletter- Greg

- Greg's focus for the newsletter is on Hallis Lake activities but requests contributions from others on other aspects of club events.
- CSTC will try to create and send out an official newsletter once or twice a season. This will need input from the Executive. Suggest we look at Caledonia's newsletter format.

15. Publicity/ Adult Lessons- Ron

Ski Lessons

- Ron will try to set up another CANSI Level 1 course this season
- Ron will meet with other CSTC's CANSI instructors to get commitment for instructing this season

Publicity

- Ron is arranging another presentation by Chris Harris and his new book, "Fly Over" in December.

16. Youth Ski Program and Rental Shop- Brian, Marilyn

Funding

- The Knights of Columbus committed to donate \$1000 in May.
- The final CCBC payment of \$750 has been received.
- Recreation Sites and Trails BC have purchased flooring for the downstairs area on our behalf, \$1750 + HST = \$1960; installation was completed in May.

Recent and Current Activities

- An additional 8 sets of skis and 14 pairs of boots have been ordered principally to serve the younger ages of elementary students. The demand for equipment is higher than originally anticipated. The cost is \$2030 and delivery is expected soon.
- Final reports to Community Futures and CCBC were completed and submitted.
- A postmortem session with instructors was held. A similar session was held with the Project group and Tania.
- Planning has begun for the next season.
- A power point presentation is needed to communicate the great success of the program to the community sponsors of the program.
- MEC report for grant needs to be completed.

17. Youth Ski School and Hallis Lake Rental Shop- Tania Gruene: Ski School Coordinator

Meeting adjourned at: 9:00 pm

Next Executive Meeting: October 9, 2012 at QCEDC office at 7:00 pm

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