

**Cariboo Ski-Touring Club
Meeting Minutes October 10, 2017**

In attendance: Bruce Self, Shannon Coffey, Brian Black, Holly Nelson, Charlotte Kurta, Taylor Mastre, Greg Strebels, Tania Gruene, Chris Hyde

Absent with Regrets: Brian Kennelly, Mike Alborn, Evi Black, Sunshine Borsato, Chris Elden, Brad Benson, Herb Chlebek, Jim Crellin, Marilyn van Leusden, Peter van Leusden, Elaine Watteyne, Ron Watteyne, Amy Reid, Jamie Capan

Adopt Agenda: **M:** Charlotte Kurta **2nd:** Brian Black

Adoption of Minutes from September 10, 2017 **M:** Brian Black **2nd:** Charlotte Kurta

Correspondence:

Email from Desi Cheverie regarding the biathlon expansion, see Appendix 1.

Old Business:

1. Snow Making – Bruce Self

In Progress

Greg is in charge of the snow making project. Funding is going well – see ‘Fundraising Report’ item 12 in Committee Reports.

2. CSTC Website – Tania Gruene

In Progress

The website management is as much about being proactive with all of the social media marketing as the actual mechanics of the website. The nuts and bolts of the website are fairly simple, daily/weekly info gathering and marketing will be the largest part of the time spent for a person taking on this role.

We have three quotes. Detailed quotes are attached. Marketing Divas quote is in the form of an email proposal that I have forwarded to the board. We sent them all the same outline of requirements so we are comparing for similar work.

Margaret Inoue- \$840-\$1120.00

South Hill Graphics – \$1700.00

Marketing Divas – \$2500.00

Discussion occurred.

Motion: The CSTC will hire Southhill Graphics to design the new club website. Moved by Charlotte Kurta. 2nd. Greg Strebel.

Motion Carried

3. Biathlon Fence/Expansion – Bruce Self & Chris Eldon

In Progress

The expansion could possibly go ahead. See attached email from Desi Cheverie. It is felt the CSTC should continue the discussion with the Ministry of Forests in writing.

4. Donation Co-ordinator – Bruce Self

In Progress

No one has been found to fill this position yet.

5. Policy Review Update – Charlotte Kurta

In Progress

The 'Isolated Work and Workplace Violence Policy and Procedures' and 'Emergency Policy and Procedures' documents have been revised. The 'Investments' document will be looked at in next month's meeting.

Motion: To accept the revised 'Isolated Work and Workplace Violence Policy and Procedures' and 'Emergency Policy and Procedures'. Moved by Greg Strebel. 2nd: Taylor Mastre

Motion Carried

6. Fence at the Hallis Lake Caretaker's Yard – Bruce Self

In Progress

The caretakers have not submitted a receipt to the CSTC for the fence yet.

7. Trail Mowing – Bruce Self

In Progress

May be complete, no one has thoroughly checked yet.

New Business:

1. Christmas Farmer's Market

In Progress

A table has been booked for November 26, December 3, and December 10 at a cost of \$150. Tania or Janet will be there each day as part of their paid positions and directors will be asked to volunteer so that there will be 2 people at the table at all times.

2. Director Understudies

Bruce is asking all directors to look at what they do and make sure someone can cover their important duties in the case of being unavailable.

3. AGM and Director's Positions

Charlotte Kurta is going to stand for the secretary position and Shannon Coffey will stand for a director position related to the website project. Bruce Self will review the directors list, contact directors as needed, and update the director's list for the AGM.

4. Work Party to Change Tennant's Water

Greg will ask for volunteers to change the tennant's water supply in an email. It is a simple plumbing job.

Committee Reports:

1. Skill Development Program: Jackrabbit/Track Attack– Sunshine Borsato

JR/sdp - dryland training is happening with eight participants (5-6 biathlon and three JR/TA) Tuesdays at ifly studios and will continue through to the end of November.

Not enough participants warranted the running portion as the scheduled time conflicted with biathlon practice.

Coach and coordinating committee meeting scheduled for November.

I would like to lay out a bush trail connecting the two legs of katimavik. This will act as a flatter bush trail for bunnies to explore before they are ready for the hills on katimavik.

Discussion occurred regarding the proposed bush trail and it was felt the project should go ahead.

2. Elementary Ski Races – Sunshine Borsato

3. Newsletter/Loppet Report – Vicki Esplen

4. Nordics/Biathlon – Chris Elden

Nothing to report on biathlon except putting the pieces and plans together to spend the grant money for stadium equipment. Plan for a work party or two either this weekend or next to build v-boards.

5. Membership – Greg Strebel

As of noon today 49 individuals are signed up for the 2017/18 season. See attached spreadsheet for details.

There are a couple of issues with the online registration system. It doesn't have the capability of logic to ensure that the choices registrants make are all compatible, for example we have people signing up as Snowshoers then selecting All Options or Back Country.

I have edited the online 'welcome' page to try to clarify the selection process as follows. Please advise if you see potential for continued confusion.

Welcome to the Cariboo Ski Touring Club Registration

General Information

Note that **Membership Fees** are separate from, and **additional** to, **User Fees**. The per-capita Membership fee will be selected on the next page. Note also that mandatory CCBC and CCC fees are included in the local club membership fee for skiers (groomed trails AND back country) but not for snowshoers. This results in a reduced fee for snowshoers.

User Fees are categorized as **Backcountry**, **All Options** or **Snowshoe**. **Backcountry** is to be selected by members who wish to use the club cabins for overnight stays, whether accessed by snowshoe or by ski, but will not be using the groomed ski trails at Hallis Lake. The **All Options** category is an all-inclusive user fee for using the groomed trails at Hallis Lake, the snowshoe trails and the backcountry cabins managed by the club. There is no separate category for Trail Pass only, ie, no discount for not using snowshoe trails or backcountry facilities. The **Snowshoe** category provides access to the snowshoe trails at Hallis Lake, but not overnight stays at club backcountry cabins.

Programs are Bunnies, Jackrabbits, Track Attack and Biathlon. **Participants must also have trail privileges selected under "All Options", either Family or Individual**

This Following is for FAMILY options

Select the Family category below if you want "All Options" or "Backcountry" or "Snowshoe" for your family. The basic membership fee applying to each individual in the family will be added on the **next page**, according to the number of family members and whether the option involves registration with Cross Country BC and Cross Country Canada.

It is **more economical** for a couple to register as individuals than to register as Family for 'All Options'.

There is **no advantage** either way for a couple choosing 'Backcountry' or 'Snowshoe' as Family or as two individuals.

***** The NEXT page (Individual Fields) is for selecting activity options for INDIVIDUALS and for listing Family members. *****

I will be out of the country from early November to early December, with limited access to the internet. A table has been booked for the Christmas Farmers' Markets to provide a ready opportunity for market-goers to pick up memberships as gifts for family members or friends, etc. We should have an agenda item to discuss how to handle this. I suggest we consider using Rental Shop staff to man the table. Staff could issue ski passes for All Option selectors then and there, and perhaps the '5 for 4' passes as well (noting the constrained dates of use for the latter). Snowshoe members have also asked for passes before. We can simply write "Snowshoe" on the usual passes to differentiate them from the All Options trail passes.

Staff will need to collect basic data when issuing the passes. We will need to determine whether the process should proceed on line at the time, or whether a paper based system would be more appropriate. Perhaps a simple duplicate receipt system with the

addition of contact information, allowing a quick transaction, with manual input of information to Zone4 later.

6. Equipment – Mike Alborn.

7. Backcountry – Taylor Mastre

Mt Murray cabin - stocked with firewood for the winter from work party October 1st. More trees rung for next year. Assessment of foundation supports showed that there seems to be rot setting into the ends of the runner beams on top of the support blocks. This should be replaced soon. I will have discuss this with someone familiar with the helicopter operation, as to organize getting another full bottle of propane at the cabin as well.

Cariboo Mtn cabin - Bruce has agreed to lead a wood chopping party on October 15th. Foundation should be assessed at this time. Please remind me, were we taking a bottle of propane from this cabin to bring up to Murray? ...or were we just filling the empty bottle from Murray and bringing it to the Cariboo cabin?

Waverly cabin - did not receive a lot of use last year. Will defer wood party until September.

Moncton cabin - I've still never been there. Does anyone want to show me the way?

8. Signs & Trails – Brian Kenelly

9. Social – Holly Nelson & Elaine Watteyne

10. Ski the Gold Rush Trail – Ron Watteyne

11. Email Communications – Greg Strebel

12. Fundraising – Marilyn van Leusden, Brian Black

Trail Lighting Project: The project is complete except for the acknowledgement of funders on our website. This was delayed due to Canada 150 requirements.

Event Equipment Project: Chris Elden has agreed to manage implementation of this project. We will have no difficulty in completing within our budget. The final report is due Oct 31.

Snowmaking Project: The NDIT applications resulted in a positive response for both applications giving us \$54,635. An application for a Gaming Capital Grant was made during the month for \$20,415. This would leave \$3,000 to be funded by the CSTC to complete the project for the budgeted \$78,050. Greg Strebel has agreed to manage this project in the 2018 construction season.

Gaming – Tania Gruene

With Marilyn unavailable I will follow up with our Gaming budget. Now that the season started we have to spend the money on the items we requested. Below is a summary of what needs to be spent in the next 8 weeks. Most other gaming amounts – wages, fuel, utilities etc are allocated at the end of the season .

- *Biathlon*
Mats-1200 + possible 450= 1650
- *YSS*
Teaching equipment – 500
- *General*
Ski Boots – 700
Excavator work – 2175
- *SDP*
Badges and equipment – 600
Coaching course- 720

13. Publicity/Adult Lessons – Ron Watteyne

Greg has the poster for the AGM and Ron will do a poster to advertise the club when he gets back from Vancouver.

14. Youth Ski School – Marilyn van Leusden/Tania Gruene

Packages have been emailed to SD28. They will continue to receive information through SD28 email and I will be visiting school Principals that haven't booked by the end of October.

So far Red Bluff and Dragon Lake have booked. Other schools have committed funding but have not picked dates. Two school programs from Williams Lake have inquired about booking. I will book dates with them in November if there are any spots left. We are capping registration at 1400 student days this season.

The cap to enrollment is our coaching numbers. We have to continue to have enough coaches to run without expecting so much that we burn them out.

15. Rental Shop Report – Tania Gruene

No activity until December. Hiring in November.

16. Lodge Management – Tania Gruene

We budgeted for materials for a corner display case. Ron had some thoughts of building it. Whether we build or buy we will have it in the lodge by December.

17. Coaching – Peter van Leusden/Tania Gruene

We have the ICC and CC booked. We have received a grant from ViaSport for the ICC and we have applied for a grant from the investors group for the CC. New coaching licence requirements came into effect for all of our youth coaches this season. The process is simple and free- we will just need to follow up that coaches apply for their licences. Without the licences they are not insurable.

18. Snowshoeing – Evi Black.

Meeting Adjourned 8:50 PM

Next Meeting November 14, 2017

Goodies Schedule:

November – Holley

December – Chris Hyde

January – Ron

February – Charlotte

March – Chris Elden

April - Shannon

Appendix 1 Email from Desi Cheverie regarding Biathalon Range

From: Cheverie, Desi FLNR:EX
Sent: September-14-17 3:17 PM
To: Chris Elden
Subject: RE: Biathlon range

Here is the note.

Hi Desi

I checked again with Josh about this,
Josh is on the same mindset as me, an all season biathlon range would create:
-conflict with range users around noise and stray bullets when there is active cattle grazing
-concerns around safety of other users in this high recreational area
-possible residential concerns given close proximity to neighborhood

I have heard the negative concerns from the range users however we could discuss further mitigation efforts to address some of these concerns if the proponent wishes to do so. There may be other areas close by that would be less in conflict if the proponent is willing to consider.

Hope that helps, any further questions please ask.

Thanks
Lee