

**Cariboo Ski-Touring Club**  
**Meeting Minutes – 7pm, Tuesday MARCH 12, 2019**  
**Hallis Lake Lodge**

**Attendance:** Chris Hyde, Ron Watteyne, Mike MacLachlin, Peter van Leusden, Jim Crellin, Bruce Self, Elaine Watteyne, Brian Black, Kelsey Berlinger, Brian Kennelly, Shannon Coffey, Tania Gruene, Charlotte Kurta.

**Regrets:** Sunshine Borsato, Neil Mackay, Trevor Mastre, Greg Strebel.

**Adoption of agenda.** Motion to adopt. Jim C. . 2<sup>nd</sup> Peter vL. Approved.

**Adoption of February minutes.** Motioned to adopt Ron W. 2<sup>nd</sup> Bruce S. Moved, and approved.

**Correspondence:**

1. Resignation letter from Tania Gruene. See attachment. Accepted by Brian K., 2<sup>nd</sup> by Kelsey B.
2. Tolko letter requesting review and comment of their Forest Stewardship Plan. No immediate impacts to the CSTC trails or cabins. Closest blocks are on the SE of Cariboo Mtn. Recreation Officer Desi Ch. will keep an eye on development plans for impacts to the ski trails.
3. Letter of Resignation from Elaine Watteyne. See attached. Accepted .
4. Call for Nominations and notice of CCBC AGM May 11th, Kamloops.

**President's Report:** Brian Kennelly. None.

**Treasurer's Report.** Kelsey Berlinger.

1. Financial report. Profit and loss report. Lodge maintenance over budget because of water filtration work. Grants remain outstanding for the snow-making project.

BC Gaming Account: \$34,000.00

Regular General Account: \$3600.00

Kelsey will unfortunately be leaving Quesnel in April 2019. Kelsey will continue to help with year-end remotely, and is more than willing to help the Club to finish the season. Thankyou Kelsey!

**New Business**

1. Replacement for Club Manager/Ski School Coordinator. Motion made to offer the ski school and lodge manager position to Cassidy. Cassidy was previously selected from a list of many applicants, and has been mentored by Tania during the winter ski school program. Position requires approximately 40% lodge manager work, and 60% ski school coordinator and coaching skills. Motioned by Brian K., 2<sup>nd</sup> by Chris H., all in favour. Approved.

2. Meltdown Social, April 13th? Discussion about an end-of-year social event. Many of the programs already have an end-of-season event. Undecided whether there will be a Club end-of-year event this year.
3. Partnering with other Clubs. Chris Hyde. Discussion whether there could be a partnership with Lightning Creek Ski Club and construction of a small downhill practice area at Hallis Lake. Not possible to include a downhill practice area at Hallis Lake, but there are definite benefits for all downhill skiers to have cross-country skiing skills.
4. City of Quesnel outstanding achievement awards. Ron Watteyne would like to nominate CSTC members Peter vL and Jim Crellin for outstanding contributions to athletic development, and Ryan Elden for outstanding athletic achievement, to be entered into the Quesnel Hall of Fame. All in favour.
5. BC Gaming Application budget. Tania G. Long-form application required this year. Discussion for operating costs for next year to include coaching courses L2T, equipment and excavator work, rescue-sled equipment, possibly and AED (de-fibrillating machine), and review of CSTC 5-year plan.

### **Old Business**

1. Beetle logging. Update expected from Sunshine B. when she has had a chance to connect with BC Timber Sales.
2. Dog poop. Dog poop bags and dispenser to be installed at yellow gate and at the Canis Lupis trail junction. Brian K.
3. CCBC Skidoo Fundraiser. Great response from the membership! Raised \$4700.00. Spent \$3000.00 on a used skidoo. Windshield, winch and equipment rack to be added.

### **Committee Reports**

#### **1. Lodge Management. Tania Gruene**

Lodge maintenance list being put together the off-season.

Rental Shop last day of the season is March 24. Rossignol order to be submitted for the rental shop upgrades.

Youth Ski School. Lower numbers this season than past years. Vicky and Tania will reach out to the schools again.

Webcam:

#### **2. Backcountry. Taylor Mastre.**

Brian B installed a string of LED lights in the Murray Cabin kitchen area. It is powered by a USB power source such as a cell phone charging battery. This is similar to the lighting we have at the Cariboo Cabin. Thanks Brian!

I haven't had any other reports about the cabins. I imagine that no news is good news. I toured around Greenbury Sunday and the snow was light, fluffy and perfect. On my way to

the parking lot, I bumped into a Wells resident (Tyler, whose wife runs the food truck Morsels) cutting down that fallen tree that we always have to duck under on our way to the cabins. You know the one, right up at the top of the first steep hill, just after the CSTC sign. It's finally gone.....I kind of miss it now...

Get out there while you can.

### **3. Biathlon – Chris Elden/Jim Crellin**

End of season. BC Cup races are completed. Cdn Nationals in Whistler at the end of March.

Try-It-Out Day scheduled for April.

New project being developed for covered, permanent shooting platforms on concrete footings.

### **4. Coaching. Peter van Leusden**

I will be contacting directors of SDP, Ski School, Yeti/Track Attack, and Biathlon to solicit coaching course requirements/wishes for 2019/2020.

If you know of new coaches that may be interested, please make them aware that the CCBC, ICC Course (Introduction to Community Coaching) is now done on-line. Anyone interested can contact me at [vanleusdenp@gmail.com](mailto:vanleusdenp@gmail.com)

### **5. Equipment. Mike MacLachlin.**

End of season. All equipment worked well and many successful volunteer hours!

### **6. Fundraising. Brian Black.**

Community Foundation Report needs to be completed by April 30. Gala fundraising event in April.

Freestyle Race was well received. 2 volunteers organized the race. 11 racers.

### **7. Governance / Policy. Charlotte**

- Lodge Rental Policy. Last updated 2017. Reviewed.
- School Use Policy. Last updated 2012. Update fees to \$5 per person. Reviewed.
- Policy for transporting athletes. Last updated 2016. Reviewed.

**CSTC Policies Review Checklist – updated Jan. 2019**

<b>Policy Checklist</b>	<b>Date Approved</b>
1. Work Alone Policy	2019 February
2. Emergency Policy and Procedures	2019 February
3. Criminal Record Checks Policy and Procedures	2019 January
4. CANSI Instructor Course Reimbursement Policy	2019 January
5. Reimbursement Policy	2018 December
6. Conflict of Interest	2017 December
7. Investments Policy	2017 November
8. Lodge Rental Policy	2017 April
9. Decorating Policy	2017 April
10. Birthday Parties	2017 April
11. Fees for Users with Disabilities	2017 February
12. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
13. Backcountry Cabin Use	2016 October
14. Policy for transporting athletes	2016 March
15. School Use Policy Hallis Lake	2012 January
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

**8. Hallis Lake Ski Tournament. Sunshine Borsato. Saturday Feb. 23**

About 60 kids including five teen entries. Cold but great conditions. 20 volunteers and no, it cannot be done with fewer. Medal costs were covered by Kal Tire funding. Lunch costs and publicity by Sunshine and Victor (TTConsulting).

Posters sat in the office for four weeks so didn't get into schools until week of event.

Carson cannot locate the third place trophy from last year - this may need to be replaced if they cannot locate it (at cost to the club I would assume). Luckily they won it this year again but it will need to be located or replaced for next year.

Volunteers were awesome and the race went smoothly and a lot of happy kids at end and feedback from parents who appreciated the supportive atmosphere for their kids.

**9. Loppett. Elaine Watteyne. 2019 cancelled.**

**10. Memberships. Greg Strebel**

**11. Publicity/Adult Lessons – Ron Watteyne.** Film night was sold out and enjoyed! Film night profit = \$590.00

**12. School Program. Vicky Esplen.** See Tania's report.

**13. Ski trails and signs. Neil Mackay.** A few more signs to put on the Kiosk, from Erickson and Quesnel Toyota. CSTC also has a commitment for a sign at Troll.

**14. Snowshoe trails and signs. Joe Daigle**

**15. Skill Development Program. Chris Hyde.** 51 kids in the program. Wind-up held March 10.

**16. Social –Elaine Watteyne.**

**17. Snowmaking. Bruce Self.** Everything is in place for testing. All the pieces have arrived and been assembled. BC Hydro is expected to complete the power connection and hook-up.

**18. Website. Shannon Coffey.**

Unable to update the website for the last 2 weeks of March. Changes to the website can be made Wednesday and/or this Saturday. If there is any end of season info that should be on there, please get it to me this week.

The Facebook updates have been good this season, and have helped draw attention to the website.

#### **Important dates**

- March 10. Cariboo Fun Freestyle Race.
- April 16. Next executive meeting date. Hallis Lake Lodge 7pm.

**Meeting adjourned.** Time: 8:59pm. Adjourned. .

#### **Snacks schedule**

- November – Ron
- December – Mike MacLachlin
- January – Brian K
- February – Tania
- March – Chris H
- April - Chris E

March 4, 2019

Cariboo Ski Touring Club

Brian Kennelly, President

Please accept this letter of resignation. I plan to complete the 2018/19 season (including grant writing and budgets in April) and then wrap up. I will not be returning next season. I do plan on being available (volunteer time) to train and as a resource for the new ski school coordinator / manager and I plan to stay on the coaching roster and volunteer.

I truly believe in the enormous value the CSTC has in its volunteers and the Hallis Lake Trails as well as our backcountry cabins. I think the strength of commitment from the board and members is a key strength for our club and our efforts to make the trails and ski experience excellent throughout every winter season is crucial to ongoing success. We have seen a growth in SDP this year and that is hope for future members and future biathlon competitors.

While I leave the paid position, I hope to find a place on the board at some time or continue to volunteer as part of the membership as that is what keeps the wheels turning.

My experience over the last 8 years with CSTC has been one I treasure. Thank you.

Sincerely,

Tania Gruene

March 8<sup>th</sup>, 2019

Cariboo Ski Touring Club

Attention: Brian Kennelly, President

I am submitting my resignation to you as the Loppet Director and Social Director.

Sincerely, Elaine Watteyne