

**Cariboo Ski-Touring Club**  
**Meeting Minutes – 7pm, Tuesday APRIL 16, 2019**  
**Community Futures Boardroom**

**Attendance:** Chris Hyde, Cassidy Haber, Chris Elden, Brian Kennelly, Neil Mackay, Jim Crellin, Mike MacLachlin, Ron Watteyne, Elaine Watteyne, Charlotte Kurta.

**Regrets:** Bruce Self, Greg Strebels, Sunshine Borsato, Taylor Mastre, Brian Black, Joe Daigle, Kelsey Berlinger.

**Adoption of agenda.** Motion to adopt. Elaine W. . 2<sup>nd</sup> Chris E. . Moved, 2<sup>nd</sup> and approved.

**Adoption of March minutes.** Correction required to the BC Gaming Account monthly balance: \$13,000.00, not \$34,000.00. March Minutes corrected. Tania G.

Moved to approve Minutes: Ron W. 2<sup>nd</sup> by Chris H., approved.

**Correspondence:**

1. Community Foundation funding meeting. Letter requesting attendance at a meeting/discussion on the funding procedures. Tania noted the QCF funding and grant requirements are very straightforward and the process works well for the CSTC. Recreation is well-funded by the QCF and the CSTC has appreciated the support. We wouldn't want any changes to the process. Ron W. will attend the meeting.

**President's Report:** Brian Kennelly. No report.

**Treasurer's Report.** Tania G.

1. Financial report summary :
  - General account balance \$23,516.00
  - BC Gaming account balance \$4000.00 - all allocated (\$0 remaining)
  - Lodge revenue: approx.. \$3000.00 less earnings than previous year.
  - GIC due September 2019. 3-year-timeframe has been reached.
  - Wifi in the lodge only available until the end of March 2019, and then discontinued.
  - Increased spending for trail brushing.
  - Approx. \$20, 000.00 outstanding for snow-making project. Delays with electrical contractor and BC Hydro responsibilities. Completion date extended from April 30 to June 30. Brian K. will check in with Bruce S. and Greg S. for more information.
2. Budget report attached. Motion to approve budget: Mike MacLachlin 2<sup>nd</sup> by Jim Crellin, approved.

3. Treasurer's Absence. Kelsey B. has moved away and is unable to finish the tasks for the year. Mailbox key and cheque book to be kept between Cassidy H., Chris H., Brian K., and Tania G. They will coordinate checking the mail and paying the bills during the summer months.

Tania Gruene has offered to take on the Treasurer position. Motion to appoint Tania Gruene as interim Treasurer, to replace Kelsey Berlinger, until the AGM in October. Moved by Ron W., 2<sup>nd</sup> by Chris H., approved.

### **New Business**

1. 5 - Year Plan update. History and log-book location. Suggested to store the old cabin log-books in the office at the lodge. Photocopies of the log-books will be on display at the lodge.
2. Increase snowshoer daypass fees to \$5/day. These rates have been very low and the increase to \$5/day is considered fair. Motion made by Chris H., 2<sup>nd</sup> by Ron W., approved.
3. Support for Ryan Elden. Donations received at Brian K's presentation on bike touring and at Ryan's presentation on international biathlon racing. Total donations of approx.. \$220.00. Motion made to give the donations to Ryan for his on-going training expenses. Motion made by Ron W., 2<sup>nd</sup> by Elaine W., approved.

### **Old Business**

1. Lodge maintenance list. Elaine. Elaine will coordinate inside end-of-season clean-up. Water treatment for the lodge will be closed in the summer. The lodge is booked for a rental June 1. Water treatment will be turned off after June 1 to September. Tania will take care of the year-end lodge closure. Jim C. is responsible for turning off the water treatment.
2. City of Quesnel achievement awards? Submitted by Ron Watteyne.

### **Committee Reports**

#### **1. Lodge Management. Tania Gruene**

Lodge – see 5-year plan for details.

Rental Shop

Youth Ski School

#### **2. Backcountry. Taylor Mastre.**

The backcountry ski season is coming to a close.

The work parties were successful and well-attended.

- Waverly - wood chopping - 3 volunteers
- Murray - wood chopping, deck and foundation rebuild - 24 volunteers
- Cariboo - wood chopping, fixed stove and foundation rebuild - 16 volunteers
- Moncton - deadfall clearing - 4 volunteers

The calendar on the website is running smoothly, thanks to Shannon and Barb.

The Introduction to Backcountry trip was done again with poor attendance. However, this is the second year in a row with the trip being done in -30 temperature.... so I'm sure that had something to do with the attendance. Many registrants, many cancellations the day prior.

Plan for Fall 2019:

- Introduction to Backcountry trip
- Install Insulation at Cariboo Mountain cabin
- Assess work needs at Moncton cabin
- Wood chopping/garbage removal at Murray cabin.
- "Donate here" button on the website to collect donations for backcountry hut use

### **3. Biathlon – Chris Elden/Jim Crellin**

The biathlon range has been taken down for the summer. No further progress on range improvement initiative.

Chris and Ryan Elden competed at Nationals in Whistler on March 26-31, 2019. Ryan and Chris both won two medals at Nationals in Whistler. Bronze medals in the individual races and silver medals in the relays. Congratulations!

Laura Balkwill, Graham Balkwill, Reese Hamelin, Odin Mills all invited to Talent Squad training.

The detailed budget and the proposal for the covered range project are complete and the proposal has been submitted to the MOFLNR. We have had no feedback or follow-up meetings so far. Hopefully we will be able to install the concrete slab for the targets in the fall of 2019

The scheduled "Try it out" day on the next weekend after Spring Break ( April 6) was cancelled due to rapidly deteriorating snow conditions and instead we had a "Take it down" day, removing all of the targets and closing up the biathlon hut for the season. We still need to do final clean up of brass on the shooting platform.

The Biathlon wind up party is scheduled for Friday April 19, 2019.

### **3. Coaching. Peter van Leusden**

#### **4. Equipment. Mike MacLachlin.** We are gathering material for our annual fluid and filter changes, hope to have a work bee early in May.

Twin tracks are not working and need repairs. One machine is at CSS Highschool and the other is at Powerforce Sports. Waiting for parts and maintenance. Repairs will be ongoing for a few months.

### **5. Fundraising. Brian Black.**

## 6. Governance / Policy. Charlotte

### CSTC Policies Review Checklist – updated April 2019

Policy Checklist	Date Approved
1. Lodge Rental Policy	2019 March
2. School Use Policy (not including school program groups)	2019 March
3. Policy for Transporting Athletes	2019 March
4. Work Alone Policy	2019 February
5. Emergency Policy and Procedures	2019 February
6. Criminal Record Checks Policy and Procedures	2019 January
7. CANSI Instructor Course Reimbursement Policy	2019 January
8. Reimbursement Policy	2018 December
9. Conflict of Interest	2017 December
10. Investments Policy	2017 November
11. Lodge Rental Policy	2017 April
12. Decorating Policy	2017 April
13. Birthday Parties	2017 April
14. Fees for Users with Disabilities	2017 February
15. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
16. Backcountry Cabin Use	2016 October
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

Tania will send lodge rental procedures to attach to Policy.

7. **Hallis Lake Ski Tournament. Sunshine Borsato.** Completed.
8. **Loppett. Elaine Watteyne.** 2019 cancelled.
9. **Memberships. Greg Strebel**
10. **Publicity/Adult Lessons – Ron Watteyne.** Ad for the Rec Centre guide is due June 19.
11. **Ski trails and signs. Neil Mackay.** Trail gates have been closed or opened, as required for summer trail use. Brushing will again be requested in the fall from Scott Zacharias.
12. **Snowshoe trails and signs. Joe Daigle**

**13. Skill Development Program. Chris Hyde.** We started off the season with no snow and did dryland activities. Fortunately we had snow after the Christmas break and got some good skiing in before the cold hit. We had some make up days from the cold weather days which had some low attendance. Probably due to that is was still cold and families have other activities on Sundays.

Registration was up about 24% over the previous year. The Yeti program seems to be a popular program and should allow those kids in level 4 who want to ski but not race to remain in the SDP program.

It was a fun season and we hope to build on the momentum for next season. As always we are looking for coaches and parent helpers. If you know someone who is interested please direct them to me. Coaches need to be a minimum of 14years of age, as per the coaching requirements.

**14. Social –Elaine Watteyne.** Thanks to Elaine for all her work with social events and lodge care. Elaine has resigned as Social coordinator.

**15. Snowmaking. Bruce Self.** Update requested. QCF Funding completion date extended to June 30. Executive is willing to help in any way to assist with completing this project. Brian K. will reach out for more info to Greg S. and Bruce S.

**16. Website. Shannon Coffey.** Continue to send updates or photos to Shannon.

### **Important dates**

- 11 May 2019. CCBC Membership Development meeting. Brian K. will attend.
- 17 September 2019. CSTC meeting date. Community Futures boardroom.
- 25 October 2019. CSTC AGM.

**Meeting adjourned.** Time: 9:25pm Motioned to adjourn. Charlotte K.

### **Snacks schedule**