

DRAFT
Cariboo Ski-Touring Club Directors Meeting
7pm, Tuesday 17-December, 2019
Hallis Lake Lodge

Attendance: Cathy Walsh, Jim Crellin, Peter van Leusden, Ron Watteyne, Tania Gruene, Brian Kennelly, Mike MacLaughlin, Chris Hyde, Cassidy Haber, Greg Strebels, Brian Black

Regrets: Charlotte Kurta, Chris Elden, Joe Daigle, Bruce Self, Sunshine Borsato, Shannon Coffey, Ryan Titley

Adoption of agenda. Motion to adopt; Peter, 2nd Mike. Approved.

Adoption of November minutes. Moved by Brian K. 2nd Jim C. Approved.

Correspondence: None reported

President's Report: Brian Kennelly.

- We have an anonymous donation of \$14,000 submitted to our link through Nordiq Canada's Charitable organization. Monthly reporting should follow and I expect our share of the funds to be transferred to us in January. Discussion was that this process will not enable us to write tax receipts for frequent "donations in kind" for amaterials or services donated to us. We need to see how much effort it will be to see our application through and maintain a charitable organization status of our own and report back to our next meeting.
- Logging of a cutblock on the north trail system starting 500m prior to the 15km trail cutoff including flagging of an access road has been done. Logging of the fir beetle infected wood is likely planned for the summer of 2020. Brian Kennelly has maps of the proposed work.
- The City of Quesnel is or has applied for a community forest. The CSTC needs to be kept in the loop on this.

Treasurer's Report. Tania Gruene

Bank Balances as at Dec 17th

CSTC General Acct: \$4502.28

CSTC Gaming Acct: \$11,217.49

Rocky Peak payable of \$350 is pending.

Income from Zone 4 to date: \$15841.10 (244 registrants)

Our general account is at a marginal level so we need to be very conservative with our spending and planning this season. We have had several large payables in October and November. Examples: Our insurance premium \$3929 West Central Pipe \$4435.00Twin Track motor \$635

One externally restricted GIC has come due and should be reinvested. Current rates are as follows: 3 Year 1.90%; 5 Year 2.10%

INVESTMENTS - CIBC GUARANTEED INVESTMENT CERTIFICATES

GIC Type	Redemption Date	Interest Rate	Amount
00167 Escalating	27-Sep-19	1,1.1,1.65%	5,670
00191 Escalating	18-Mar-21	1, 1.1, 1.15, 1.25, 3%	1,176
			\$ 6,846

Motion: To reinvest \$5000 of the funds from GIC 00167 with the remainder transferred to the general operating account. Moved by Brian B., 2nd by Greg. Approved.

Manager's Report – Cassidy Haber

1. Ski school/Volunteers - We are really struggling this year in getting dedicated individuals to help out with coaching ski school. CW will explain.
2. Calendar - Ski School - Events discussion
3. Paypal Payments for Events. Moving day/rental purchases online – This is being set up by Tania. The paperwork is done but needs to be filed at the bank.
4. Rental Shop - Although we have been open for a week now, it has been somewhat slow in the rental shop, especially with warmer temperatures coming into the end of last week (11th, 12th, 13th). I have been hard at waxing, preparing for the inventory that will be required for our open house on the 14th of January. Lots of paper memberships coming through, not so much day passes.
5. Staffing - Janet's returning

Has been a hectic early start this year and I probably left a lot out... please feel free to ask questions.

New Business

1. Ron proposed a project to purchase chairs, a projection screen and a projector. The chairs will be stackable with cloth upholstery. The screen will be larger than the present one and will be suspended from the ceiling in an appropriate location. The projector will be suitable for the size and distance required.

Motion: That the CSTC proceed with a project to purchase the chairs, screen and projector and that funds be applied for from the Quesnel Community Foundation and Rotary. Motion by Jim Crellin; seconded by Cathy Walsh. Approved.

2. Open House Jan 12, 2020. Tania is to organize the breakfast. Ron will organize the ski lessons. Greg will enquire re the availability of the Quesnel Fiddlers. Further advertising is required to promote this event.

Motion: The breakfast charge will be \$4 per individual and \$10 per family. Motion by Cathy Walsh; seconded by Jim C. Approved.

Old Business

1. Quotes are pending for video and promo footage. This is being done by Tania.
2. VIMFF Movie night scheduled for January 24th at the lodge. Ron is organizing and needs some volunteers to help out. Greg volunteered the use of his truck to transport chairs. It is hoped that we will be prepared to sell tickets on line.
3. New road access for logging on the marathon loop. This was covered in the President's section above
4. Parking lot lights. Change 2 remaining lights to LED. \$100 each, also, the outside wall light on the Lodge was converted to LED. Consideration is being give to installing a light on the map kiosk.

Committee Reports

1. Backcountry. Ryan Titley.

- I spent the past weekend up at Moncton. The skiing was fantastic. Snow is already level with the cabin deck. Cabin got a thorough cleaning. The Coleman white gas stove is once again functional. The 3100 and 1600 roads were both plowed and there is a small pullout to park in, about 30m past the trailhead at the 1611km marker. We used chains for the 1600 road but would have been fine with just 4WD and winter tires.
- Report from the group that used the Cariboo cabin this past weekend is that the 1300 road was plowed to the 34km mark. This added about 2km to the ski in but was not an issue. Apparently a packrat has taken a liking to some of the flooring and chewed a hole through the floor near the wood stove. The hole was temporarily covered with a weighted bucket but a more permanent fix will be needed. There is no shovel for the ashes from the woodstove, will try and get one out there soon. Users should be reminded to kindly empty the ashes when they leave and to double check that the propane is turned off. Otherwise sounds like the cabin was in good shape.
- I will hopefully get the chance to sit down this week and try to come up with some tentative dates for informal avalanche transceiver practices and possible intro to backcountry touring sessions.
- Hope everyone is getting out and enjoying the snow.

2. Biathlon – Chris Elden/Jim Crellin

- We had one 11 year old athlete from Williams Lake come to our try it out day. He has joined the team so we now have 10 athletes training.
- First BC Cup is at Sovereign Lake December 13-15. We had 9 athletes compete. It was a very challenging course (big hill and high elevation), but all had a good time and we worked some kinks out. Novice (formerly the midget category) Carter Bohme earned a silver and bronze. Chris Elden got a bronze. Results are posted on Zone4. The races were run with ankle bracelets so results can be watched live on Zone4 (no video, just the times ☐).
- Ryan Elden qualified for the National Junior Team during trials in Canmore this weekend so will be off to World Junior Championships in Switzerland at the end of January.
- Next BC Cup is January 10-12 in Prince George.

3.Coaching. Peter van Leusden.

- a) In the process of recruiting more participants for Community Coaching Course (CC), booked for Jan. 18 – 19 2020. Currently have 6 enrolled. The minimum charge is for 8X \$125.
- b) Learning to Train (L2T) on Snow Feb. 7 – 9, 2020, Need 6 minimum.

I have applied to VIA Sport for a grant to cover some of the cost of the CC course. No response yet.

Review of the Criminal Record Check Policy:

I met with Cassidy to review the CRC procedures and to start the process of the club manager to be the second authorized contact. A request for this has been submitted.

A draft of the proposed new policy is attached to the minutes. Directors were asked to review the draft and respond at the next meeting.

4.Equipment. Mike MacLachlan.

- The engine in Muskwa died when we were attempting to deal with the recent large snow fall.
- The drive belt on the Bearcat has been changed.
- A new mirror is required for the PB.
- The selection of a machine for rescues particularly for ski school was discussed. The Nitro can be used but needs a long run with each use. Green Gables is available and can be used provided that it starts reliably.

5.Fundraising. Brian Black.

- We have no projects to raise funds for so no report at this time.

6. Governance / Policy. Charlotte

- a) The Financial Policy for the Rental Shop and Youth Ski School programs were not reviewed. This will be carried over until the January meeting.

CSTC Policies Review Checklist – updated Nov. 2019.

Policy Checklist	Date Approved
1. Reimbursement Policy	2019 November
2. Backcountry Cabin Use	2019 November
3. Lodge Rental Policy	2019 March
4. School Use Policy (not including school program groups)	2019 March
5. Policy for Transporting Athletes	2019 March
6. Work Alone Policy	2019 February
7. Emergency Policy and Procedures	2019 February
8. Criminal Record Checks Policy and Procedures	2019 January
9. CANSI Instructor Course Reimbursement Policy	2019 January
10. Conflict of Interest	2017 December
11. Investments Policy	2017 November
12. Lodge Rental Policy	2017 April
13. Decorating Policy	2017 April
14. Birthday Parties	2017 April
15. Fees for Users with Disabilities	2017 February
16. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

7. Hallis Lake Ski Tournament. Sunshine Borsato. Scheduled for February 22, 2020.

8. Loppet. This is schedule for Feb 8th and there are three conflicting events. Peter offered to review the scheduling for the week after and examine the conflicts. He will email the directors with his findings. Discussion was that we strike a committee to organize and the committee select a chairperson.

9. Memberships. Greg Strebel. To date we have 235 members.

10. Publicity/Adult Lessons

1. Ron Watteyne. He arranged for an article in the Observer also, ads on the radio and notifications on facebook. Free passes were given to the Directors to attract people that are not aware of our facility.
2. Adult lessons are scheduled. Classic Jan 6/8/10; Skate Jan 13/15/17

3. Ron was able to find a very good used PA system for the club. He repaired, added a new microphone total cost \$108! Thanks Ron!

11.School Ski Program. Cathy Walsh.

Equipment: Vicki (and Charlie Esplen have done a huge job repairing and updating equipment.

Invoices submitted for reimbursement

Potential Coaches

Illness, accidents, travel plans, old age and the allure of Pickleball mean that our pool of experienced coaches has shrunk severely.

Some of the returning coaches have set limits on the number of days they are will to coach, or have indicated availability to certain days of the week.

Despite several email appeals and many phone calls, no one formerly certified is willing to join us.

Only 4 people have signed up to take the CC course mid-January. Minimum of 8 to run the course! If this course is offered only biennially, our pool of coaches will probably be even smaller next year.

Schools signed up:

QJS – 1 day, separate from our regular program. Good to go.

WI Outdoor Rec – again separate from our program – haven't hear back yet.

(Because money is so tight for PACs who usually subsidize buses, several school wanted to bring huge groups all at once)

A: we don't have enough coaches

B: we don't have enough equipment all of a similar size.

Dragon Lake – working to split -68 students, Kindergarten to grade 3

Voyageur – unable to fund 2 sets of buses - 67 students K-grade 1 – NO

St. Ann's – have now split –69 students, Kindergarten to grade 3

Carson – have now split -38 K-grade 1, 37 - grades 2-3

NCCS – want to come – 40-50 students – on standby

We currently need **3 or 4 more coaches** to do the larger schools.

Scheduling Issues

Ideal groups are 8 students (1 plus a parent volunteer), especially if they're little, per coach.

Cassidy and I have played around with dates assigned and coaching availability – we extremely hard-pressed! IDEAS?? HELP!!

Coaches' meetings

Usually we hold a first meeting of the coaches in the Lodge in December, to introduce everybody, go through procedures, and slot coaches into the sessions.

Every coach on our list so far is a returnee, and Cassidy has done a great job of checking their availability. Besides everything is still in a state of flux!

So we're combining the Lodge and on-snow (to go through this year's version of the games etc.) meetings for Tuesday January 7, 10:00.

Next steps:

We have already filled in a tentative calendar using the coaches' preference for days – there are lots of holes!

Once we know more accurately how many sessions we will need to staff, we will circulate that calendar indicating how many more coaches are needed for each session, and hope.

Ski trails and signs. Neil Mackay.

Snowshoe trails and signs. Joe Daigle. I got up the Bigfoot trail to the look out and checked it with Tania and Roger Knorr. Roger and I spent an additional 2 hours to clear downed trees.

Skill Development Program. Chris Hyde. Two sessions have been completed so far. Last Monday was cancelled due to excessive snow! There are currently 33 participants down from 43 at this time last year. Hopefully a few more will join after the holidays.

Social Coordinator. No director yet.

Snowmaking. Bruce Self. The recent trial was successful and snow was made. However, the compressor was overloading and tripped out. We are waiting for another cold weather opportunity.

Website. Shannon Coffey. I have updated the directors list on the website but I did not add the emails, as they were not posted on the website before (I think to prevent people from receiving spam).

The weather icon is now working and the webcam image that wasn't working has been removed. The website has a security certificate through Aplonis arranged by Tania. Tania is working with Bob to set up a payment system using PayPal. From the last meeting's minutes I see funds were approved to hire a professional photographer for the club to get some quality pictures and video footage, I think this is a great idea.

Please send me event information & details so I can continue to update the events calendar.

Also, it was noted that Brian Kennelly is working to get images of the venue on the website as we had in the past.

Important dates

Executive meeting dates: Jan. 21, Feb.18, March 16, April 21. 7pm Hallis Lake Lodge

Jan 12, 2020 Open House.

Jan. 24, 2020. VIMFF movie night at the Lodge.

Loppet date to be determined

February 22, 2020. Ski tournament

March 2020. Book Reading night Chris Czaikowski.

Future Events:

- Brian Kennelly is working to have a Toonie night
- Amanda Woolens is having “Skoga” sessions at the lodge.
- Hopefully “Chicks on Sticks” will be organized this season.

Meeting adjourned. Time: 9:15 meeting adjourned.

Snacks schedule

- November – Brian K.
- December – Peter vL
- January – Tania G.
- February – Joe Daigle
- March – Ron W.
- April – Chris Elden