

**Cariboo Ski-Touring Club
Meeting Agenda
7pm, Tuesday 24 September 2019
Hallis Lake Lodge**

Attendance: Brian Kennelly, Brian Black, Tania Gruene, Mike MacLachlin, Bruce Self, Neil Mackay, Greg Strebels, Cassidy Haber, Peter van Leusden, Ron Watteyne, Chris Elden, Jim Crellin, Joe Daigle, Chris Hyde, Taylor Mastre, Charlotte Kurta.

Regrets: Shannon Coffey

Adoption of agenda. Motion to adopt. Chris H. 2nd Ron W. . Moved, 2nd and approved.

Adoption of April minutes. Need to be reviewed.

Correspondence:

1. Promotional material from Nordique Canada (previously Cross Country Canada). Useful promotional material for the Club.

President's Report: Brian Kennelly.

1. Logging. Jaimie is the new temporary MFLRNO Recreation rep. (Desi C. is still biathlon rep). Alternate road laid out. Crosses Ronski's revenge and Bigfoot snowshoe trail. 2km more layout yet to come. Logging window is end of July. Earliest would be 2020.

Ski trails should be left in as good a condition as possible. Ron suggested possibly alternate access from powerline on the Dragon Lake side from the boat launch, or South Hills power line access point.

The CSTC write a letter to BCTS and MFLRNO. The CSTC requests that alternate routes be examined for accessing the timber for logging, the timing of any logging be outside of the ski season (December to March), and all agencies communicate with the CSTC when any planning is made for any timber harvesting in the area of the ski trails.' Motioned by Peter vL, 2nd by Brian B. Carried.

2. Power line tenure under Hallis Lake.

The licence of occupation for the power line is due. It is now up for renewal for a 20-year term. There is a \$200 processing fee and a \$1000 security deposit held in trust by the Ministry of Finance. A certificate of insurance is required. Brian K. has submitted the application.

Treasurer's Report. Tania Gruene

1. Financial report.

Operating Funds at Sept 22, 2019	
General Acct	\$10,389.90
Outstanding Chqs	\$(3403.69)
Net Funds	\$6986.21
Gaming Acct	\$16,500

GICs due Fall 2019.

The new fiscal year starts Oct1/19. Budgets prepared in April for the upcoming year are attached so directors have them available. They are a guide not a bible. If you have any questions about budget especially gaming / general in some programs just email me.

Membership registration income since September is \$2240 net \$1342 after fees. The season has begun!

Financial Statements for the 2018/19 year will be available by mid-October.

From email:

Sept 30th is our fiscal year end. If anybody has any outstanding 2019 expenses please email them to me by the weekend so we can write cheques and have them clear in the 2019 fiscal year.

Manager's Report – Cassidy Haber

CSTC Managers Report September 24th

Social Media/Facebook Report

Everything is up to date on the website, as far as I am aware. I am curious as to the possibilities of "swag" for early bird prizes. I am personally interested in advertising for the club in clothing form--it is both a great way to get the name out there, while simultaneously displaying pride for the club you want to support.

Action item: Cassidy will contact TL Designs about prices for ballcaps and hoodies.

Lodge report

Not alot going on here. I have done an assessment of what is absolutely necessary repairs/maintenance-wise during work party efforts, and I will forward a copy to anyone interested.

Rental Shop

No activity until December (or perhaps earlier with the rate at which temperatures are decreasing).
Hiring in November, dependent on Janet's return.

Youth Ski School

Packages have been physically mailed to each Elementary. Tania has visited a few schools already and I intend on following up with the rest this week. I am still actively learning about this portion of the job, so I have no statistics or much to speak of as of yet. I am hoping to solidify most of the bookings over the next few weeks.

Coaching + Events

Coaching numbers are being investigated currently, and in future reports I will have a better idea of what we are looking at for volunteers. As you are likely all aware, we have successfully booked three training sessions this season, and in doing that have also received a low-key exception to the arrangement of our courses due to pre-requisites being scheduled after specific courses. (L2T, CC, L2T (Wet))

I would like to take this time to get input on this year's events and potential dates as well. (Loppet, Ski Races, etc)

L2T(Dryland) - October Eve. 25th + 26th, 27th

CC - January 18th + 19th

L2T(on snow) - February 14-16.

Gear Swap, SDP start dates, Rental shop Opening day, Christmas hours, ski or snowshoe tours? Open House (January 5th or 12th), Biathlon try it out day, Loppet (Feb 8th), Elementary school races (Feb24th?)

Action item: Marketing committee: Chris H., Ron W, Tania G., Cassidy H.

New Business

1. New road access for logging on the marathon loop. See President's report.
2. Parking lot lights. Change 2 remaining lights to LED. \$100 each. Add outside wall light on the Lodge and possibly at the map kiosk.

Old Business

1. Lodge maintenance list. Elaine. Closing-up procedures posted on the kitchen wall for all users. Reminder to care for garbage disposal after **every** event. Small task at the lodge need to be addressed promptly so the maintenance list doesn't get too big.
2. City of Quesnel achievement awards. Ron W. has 2 submissions ready to be submitted in January 2020. Awards are displayed at the West Fraser arena now.

Committee Reports

1. Backcountry. No director yet. Taylor M.'s last report.

The Club has 2 chainsaws. Only 1 available right now. Brian will ask other volunteers with access to the equipment shed if anyone knows where the 2nd chainsaw might be. Possibly in for maintenance?

Taylor's suggested plan for Fall 2019:

- Introduction to Backcountry trip
- Install Insulation at Cariboo Mountain cabin
- Assess work needs at Moncton cabin
- Wood chopping/garbage removal at Murray cabin.
- "Donate here" button on the website to collect donations for backcountry hut use

Remember to think about anyone for the AGM that might be interested in taking over as Backcountry Director! I've been trying to convince Ryan Titley, who led us up to the Moncton cabin last weekend. He is "interested but has to think it over".

Murray cabin - firewood and garbage removal party scheduled for September 29th! Bring your friends.

Waverly and Cariboo cabins - nothing to report. Lots of firewood done last year. No parties scheduled for this year.

Moncton cabin - a crew of 6 went up on the rainy 22nd of September. 2 had to turn back once we got to the cabin as they had prior commitments back in town. The rest of us 4 set to work falling, bucking and storing the rounds under the deck. We did not have time to split the wood. Brain B donated LED lights, similar to the light at the Murray cabin. Wayne Audet had packed out the broken cook stove earlier that week and Bruce Self fixed it up for us. It is back at the cabin. Gary Gale helped with the falling. Audrey Maillette put up the lights. Ryan Titley dug out the full pit toilet and buried the waste in another location. Ryan is a hero. The contents of the toilet were either very well composted or it was full of actual soil that managed to spill into the pit. To prevent this possibility happening in the future, Ryan dug around the toilet and shoved some leftover tin around the base before putting the soil back.

Ryan noticed that one of the runners that supports the deck of the cabin is splitting may compromise the security of the deck. An easy future fix would be to cut proper sized posts to support the front of the deck from the ground. We didn't have time for that on Sunday.

2. Biathlon – Chris Elden/Jim Crellin

It was a quiet summer with no formal practices or anyone attending Team BC camps

The initiative to get approval to install permanent structures at the biathlon range has stalled. New range regulations will require collection of lead so we need to build a covered target area that will capture the lead. The pasture association is strongly opposed to anything within the community pasture area. Desi is trying to arrange a meeting with the District Manager but that isn't happening very fast.

A team organisational meeting is planned for early October.

We have an instructor for a Silver (introductory) coaching course – Pierre Beaudry.

There are no current plans for an organised competitions at Hallis this year, but it is a BCWG year so there is a chance we will be asked to host trials for that.

We have a new Bear rifle stock on order from Nordicmarksman to utilise the gaming funds we got last year.

3. Coaching. Peter van Leusden.

The following Coaching Courses have been set up for the coming ski season 2019-2020

- Oct. 25 – 27, 2019 L2T Dry land (Learning to Train Dry land) 6 minimum
- Jan. 18 – 19, 2020 CC (Community Coaching) 8 minimum
- Feb. 14-16, 2020 L2T On Snow (Learning to Train on Snow) 6 minimum

The ICC (Introduction to Community Coaching is now done on line) but must be completed before coaches can take the CC course.

I have applied for a Via Sport Grant to help cover the cost of the L2T dry land course.

Chris Elden has indicated that we will be hosting a Silver level Biathlon Coaching Course, if there is enough interest. No date has been set.

I notice that our Loppet date of Feb. 8, 2020 is the same weekend as the potential on snow L2T coaching course.

I was willing to put my name as a contact for the Hallis Lake Loppet so we could get the event into the CCBC magazine. This does not mean that I am organizing the event.

There are some changes to the Criminal Records Check Procedures . i will present these at the November meeting.

4. Equipment. Mike MacLachlin.

Re-called part on the Bear Cat. Computer work needed.

All equipment on site is serviced and ready to go. 2 of the track-setting skidoos are need major repair (one at CSS and one Mike M.'s).

5. Fundraising. Brian Black.

No current fundraising projects. Possibly a new snowmobile fund needed.....

6. Governance / Policy. Charlotte

CRA Charitable status. Charlotte and Tania need to coordinate to work on charitable status application for the CSTC. Tania needs to complete the CSTC financials for the AGM. Possibly CRA status project can be started in November.

CSTC Policies Review Checklist – updated September 2019.

Policy Checklist	Date Approved
1. Lodge Rental Policy	2019 March
2. School Use Policy (not including school program groups)	2019 March
3. Policy for Transporting Athletes	2019 March
4. Work Alone Policy	2019 February
5. Emergency Policy and Procedures	2019 February
6. Criminal Record Checks Policy and Procedures	2019 January
7. CANSI Instructor Course Reimbursement Policy	2019 January
8. Reimbursement Policy	2018 December
9. Conflict of Interest	2017 December
10. Investments Policy	2017 November
11. Lodge Rental Policy	2017 April
12. Decorating Policy	2017 April
13. Birthday Parties	2017 April
14. Fees for Users with Disabilities	2017 February
15. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
16. Backcountry Cabin Use	2016 October
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

Backcountry Cabin Use policy to be reviewed in November.

7. Hallis Lake Ski Tournament. Sunshine Borsato. February 2020.

8. Loppett. 2019 cancelled. Information submitted to Cross Country BC for loppett in 2020.

9. Memberships. Greg Strebel

- 24-Sept-2019. 31 members registered.
- On-line registration for the 2019-2020 season is now open. The early registration discount is in effect until Oct 14th midnight (\$20 instead of the normal \$30 membership fee, activity fees extra). <https://zone4.ca/register.asp?id=21871&lan=1&cartlevel=1>
- Our website is www.caribooski.ca where you will also find the registration link.
- Check out the CSTC Facebook page: <https://www.facebook.com/Hallislakeskicenter/>
- \$100 coupon from KalTire for winter tires. Coupon is good from August 15 to September 30. Proof of membership should be required to get the discount.

10. Publicity/Adult Lessons – Ron Watteyne.

11. Ski trails and signs. Neil Mackay. Some trail signs need installing. Some fall work bees need to be coordinated for trail maintenance. Neil talked with Scott Z. about trail brushing. Still need to wait for drier conditions.

Neil will talk with Gassoff's about brushing as well.

12. Snowshoe trails and signs. Joe Daigle

Wally's Way was brushed more in 2018/19. This year concentrating on the Bigfoot Trail. Discussion about brushing or footpath beside the Pancake Flats trail to the biathlon area.

Ron W. will write a letter to MFLNRO regarding a bladed machine trail along the open high part of the Canis Lupis trail as it enters the fields. Rather have the trail in the open field than along the fencelines.

13. Skill Development Program. Chris Hyde

\$500 bonus from CCBC for training funding.

14. Social Coordinator. No director yet.

15. Snowmaking. Bruce Self.

Waiting on specific fittings and valves. Will need a snow-making crew for this fall.

At the risk of sounding like a skipping CD (or for those of you old enough to remember, a broken record), we are again ALMOST finished and ready to make snow. The supplier sent us the wrong solenoid valve and we are waiting on a few fittings. The very heavy wall, 300 psi, pipe arrived and has been buried. As we ended up with a much longer piece of pipe than we needed, we elected to put 2 hydrants in: one near the seacan and one across the stadium near the base of fir tree hill.

Greg has painted the seacan with a first coat of primer and is waiting on weather to finish painting it.

Soon Soon!

16. Website. Shannon Coffey.

Send me updated information for this season that you would like on the website. I will be going through last year's emails and FB pictures for photos to update the pictures on all the pages to freshen it up. If you have any photos you would like to see on the webpage please send them to me. And if you have any ideas or suggestions of what you would like added or changed on the website please get in touch.

Discussion: wifi internet in the lodge usually starts in December. The Club pays for a 4-month seasonal package.

Important dates

- 22 Sept. Moncton firewood work party.
- 25-27 October Learn to Train (dryland) training.
- 25 Oct. 2019. CSTC AGM. Hallis Lake. Friday night.
- 9 Nov. 2019. Gear Swap – one week following the Ski Patrol ski swap (Nov. 2).
- 14 Dec. 2019. SDP start date.
- 12 January 2020. Open House / Pancake breakfast.
- 18-19 January 2020. Community Coaching clinic.
- 8 Feb. 2020. Potential loppett date.
- 14-16 February 2020. Learn to Train (on snow) training.

Monthly meeting dates? 3rd Tuesdays of the month at 7pm? November 19.

Meeting adjourned. Time: 8:45pm motioned to adjourn.

Snacks schedule

- November 19. Brian Kennelly.
- December 17. ?
- January 21. Tania Gruene.
- February. Joe Daigle
- March. Ron Watteyne
- April. Chris Elden.