

**DRAFT**  
**Cariboo Ski-Touring Club**  
**Meeting Minutes**  
**7pm, Tuesday January 21, 2020**  
**Hallis Lake Lodge**

**Attendance:** Brian Kennelly, Joe Daigle, Jim Crellin, Cassidy Haber, Cathy Walsh, Greg Strebels, Mike MacLaughlin, Peter van Leusden, Ron Watteyne, Neil Mackay, Brian Black, Tania Gruene(part time)

**Regrets:** Charlotte Kurta, Sunshine Borsato, Bruce Self, Ryan Titley, Chris Elden, Chris Hyde, Shannon Coffey

**Adoption of agenda:** Greg S. Moved; 2<sup>nd</sup> Peter vL. ; approved.

**Adoption of December minutes:** Brian B. Moved; Greg S. 2<sup>nd</sup>; approved.

**Correspondence:** None

**President's Report: Brian Kennelly**

The president thanked all of the volunteers who turned out to deal with the tremendous amount of trail work that was necessitated with the recent heavy snow falls.

**Treasurer's Report: Tania Gruene**

Current Bank Balance:

- General (operating) acct: \$ 11,909.11
- Gaming Acct: \$ 11,100.90

I have checked into our GIC's. They are held at CIBC and are now updated with current address and contact info. Because the bank couldn't contact us when it matured one of the GIC was rolled over for another three years without us withdrawing the interest. Details below:

Externally restricted GIC: \$5885.04 matures on Sep 27<sup>th</sup> 2022. Escalating rates 1%, 1.10%, 1.65%

Externally restricted GIC: \$1176.36 issued on Mar18, 2016 matures on March 18<sup>th</sup>, 2021. Escalating rate 1%, 1.10%, 1.15%, 1.25%, 3%

**Pay Pal**

We (Shannon and I) have installed paypal payment options on our website for cabin donations, payment for adult lessons and the IVMF event. We can continue to put event payment options on our website. It seems to be working well and it is not arduous for us to manage this, make changes and add items.

Square reader

Cassidy reported that the square payments in the rental shop continues to increase so I ordered a new and more capable square terminal so that we can now take tap and debits as well as credit cards.

1. CRA Non-profit Charity status: Brian Black reported with comments from Tania Gruene on the obstacles to becoming a registered charity. These are the application process and the ongoing annual reporting to the CRA. Discussions with two accountants connected with other charities in Quesnel indicated that the annual reporting requirements would not be difficult. It is estimated that the annual reporting would take less than 6 hours of volunteer time.

There would be significant benefits to being a charity. The key one is the ability to issue tax receipts to donors. A list of recent donations was reviewed and amounted to in the order of \$100,000. Also we have a current anonymous donor wishing to donate approximately \$14,000 which is going through Nordiq Canada with a fee of 2%. Another significant benefit of being a charity is the ability to draw back one half of the GST paid by the CSTC. Note that we pay GST on our BC Hydro bills and fuel bills as well as other expenses.

- Motion to proceed to acquire charity status: Brian B moved; 2<sup>nd</sup> Greg S

### **Manager's Report: Cassidy Haber**

The revenue over the Christmas holiday period was quite good with many rentals, day passes and new memberships. Clare Elden was hired over the holidays to help with ski preparation and will be hired and trained to fill in as a rental shop employee.

### **New Business:**

1. Safety Numbers and Emergency Calls: A skier was injured on Sunday Jan 19. Emergency calls to Cassidy and Tania did not go through even though the callers had indications of phone reception. Missed calls were not recorded by either Cassidy or Tania. It is not known if the callers were Telus or Rogers customers.

- **Action:** - Jim Crellin volunteered to do a check for cell reception on Gerry's Choice

-Review Emergency Policy and the numbers on the back of the ski pass cards in the February meeting.

2. Pro D day for teachers at Hallis: The plan is to invite teachers to Hallis to raise awareness of our facility. Brian Kennelly also expressed a wish to better inform the Superintendent of Schools and School District personnel with regard to our very successful school program. It was noted by Cassidy that our current limitation is the availability of coaches.

- **Action:** -Cathy Walsh to organize a Pro D day later in the winter
    - Brian K and Cathy will organize a presentation for the School District
    - Brian K will discuss with Wannes (Exec Director CCBC) how other clubs recruit coaches
3. Future Snowmobile Purchase: Jim Crellin raised the issue of renewing our aging fleet and committed to bring information to a future meeting particularly with regards to obtaining a Scandic Superwide.

### **Old Business**

1. Purchase projector screen and new chairs for the lodge. Ron W. reported that he had obtained pricing for chairs, screen and projector. The lodge improvement project is reported under Fundraising.
2. Quotes for video and photo footage. Tania G. This will be reported in a future meeting.
3. VIMFF Movie night. Volunteers needed. Ron W. Peter and Greg offered to assist on setting up on Friday night.

### **Committee Reports**

#### **1. Backcountry: Ryan Titley.**

Group that was in Moncton over New Years reported cabin was in good shape but avalanche conditions were not. They made a wise decision and ended their trip early. -Some concern was brought to my attention regarding trail markings and difficulty navigating to some of the cabins. Flagging doesn't last forever and in years like this it can even get buried. Was thinking it would be good to get detailed GPS tracks for the routes. Not sure what would be the easiest format to share?? Any thoughts??

Bruce Self had commented by email as follows:

The club has always resisted sharing electronic tracks or maps. It becomes WAY too easy to share it far and wide and then non -members, strangers etc show up. . It also ignores the issue of people depending on their electronics and when those fail ,batteries die , or get lost they are screwed. My feeling is that if they can't get there on their own navigation (or going with an experienced person) they shouldn't be there. We see this every season with ill prepared people getting lost in North Vancouver.

The directors generally agreed with Bruce. Comments were that we can definitely improve flagging of the cabin trails and that Barb Daigle does make available the cabin waypoints for those that want them.

## **2. Biathlon: Chris Elden/Jim Crellin/Jim Kurta**

Chris Elden competed in Austria in the Masters Biathlon, should be home this week. Ryan Elden will compete in the World Junior Championships in Switzerland starting January 24.

BC Cup #2 in Prince George was rescheduled from Jan 10/12 to January 24/26 due to cold weather. Nine athletes from the CSTC are planning to compete.

Laura Balkwill qualified to compete for Zone 8 in the BC Winter Games

Regular practices are continuing on Saturdays and Tuesday evenings, weather permitting.

No further progress on the range improvements.

## **3. Coaching: Peter van Leusden.**

Gratuities from the CSTC were well received and appreciated by John and Brenda at Rocky Peak; and both the day and night shifts at Emcon Rd. Services.

Five Criminal Records Checks have been approved and the applicants have been notified.

A very successful Community Coaching Course wound up on Jan. 19<sup>th</sup>. We had 9 participants, 7 from the CSTC and 2 from WL. Wendy Fiala was the facilitator, and was very pleased with our facilities.

I will now submit the course report to Via Sport, so that we will receive the \$1450 grant.

Thanks to Cassidy for locking and opening up. And to Mike for setting the instructional classic tracks, and grooming the stadium.

The CSTC is hosting the L2T on snow coaching Course on Feb. 7 – 9<sup>th</sup>, at Hallis Lake. Cory Williamson will be the facilitator. We have a potential of 10 participants, and Via Sport has allocated a \$1400 grant for this course.

## **4. Equipment: Mike MacLachlin** reported that the equipment was functioning well. Rubber Ducky is due back from Correlieu this week or next. There was some discussion regarding the functioning of the driver's side pan on the Pisten Bully.

## **5. Fundraising: Brian Black.**

Lodge Improvement Project:

This project will include items specifically to improve the venue for staging film nights, and live entertainment. Included are the following:

- 85 chairs, upholstered and stackable to improve the comfort of our customers.
- 40 acoustic panels mounted on the ceiling to remedy the difficult acoustics of the lodge.
- A new large size screen which will be suspended from the lodge ceiling.
- A new projector capable of showing on a large screen with the lodge at maximum seating capacity.
- Security cameras to assist in safeguarding our assets at the venue.

Total cost of the project will be in the order of \$16,000. Applications will be made soon to the Quesnel Community Foundation and to Quesnel Rotary.

## 6. Governance / Policy: Charlotte

No policies were reviewed in the meeting. It was intended to review the Draft Criminal Records Check Policy.

- Action: Peter asked that we hold this for review at the next meeting.

### CSTC Policies Review Checklist – updated Nov. 2019.

Policy Checklist	Date Approved
1. Reimbursement Policy	2019 November
2. Backcountry Cabin Use	2019 November
3. Lodge Rental Policy	2019 March
4. School Use Policy (not including school program groups)	2019 March
5. Policy for Transporting Athletes	2019 March
6. Work Alone Policy	2019 February
7. Emergency Policy and Procedures	2019 February
8. Criminal Record Checks Policy and Procedures	2019 January
9. CANSI Instructor Course Reimbursement Policy	2019 January
10. Conflict of Interest	2017 December
11. Investments Policy	2017 November
12. Lodge Rental Policy	2017 April
13. Decorating Policy	2017 April
14. Birthday Parties	2017 April
15. Fees for Users with Disabilities	2017 February
16. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

**7. Hallis Lake Ski Tournament: Sunshine Borsato. February 22, 2020.**

The race team coached by Sunshine and Chris Hyde is 12 members and growing between the ages of 8-16. Practicing tuesday nights at 6pm and racing Wednesday nights at Hallis, the first race out of town is a Tech race January 25th in Burns Lake.

Future races include the ski tournament at Hallis, the Hallis Loppet and the Vanderhoof tech race Feb 29th.

Ski tournament report - the 38th annual ski tournament is Feb 22 at Hallis Lake. The posters are coming together and registration details are in final approval to be distributed this week to the school district. Sunshine is always accepting volunteers so please contact her if you would like to wrap quesadillas in tinfoil , enter times on a clipboard or herd kids into race formation. It is an exciting day! Reminder that the race format now includes any school aged kids and there is now a small contingent of high school racers competing.

**8. Loppet:** The date we have stated in the CCBC magazine is Feb 8<sup>th</sup>. The date we will consider is Feb 15<sup>th</sup>. We currently lack an organizer for the event. Participants of Twoonie night will be canvassed; following that Greg will send out an email to club members.

**9. Memberships: Greg Strebel.**

We currently have 315 members registered.

**10. Publicity/Adult Lessons: Ron Watteyne**

Adult Lessons

Had one session of adult lessons and working on a second. Had a group this evening of 7 skiers. Angela Sawyers who bid on and won the set of lessons at the Quesnel Community Foundation Gala organised this group of skiers for the rentals and lessons tonight

Very little interest in skate skiing only one person interested

Will be teaching the Jackrabbit parents in early Feb.

Peter V spoke to Thomas Bailey (he was in the course this past weekend) and he is interested in helping to teach. I will be in touch with him to see how much he would like to do and his level of commitment.

Publicity

Advertising is out for the Open House

Advertising is out for the VIMFF and even saw it on PG TV

Ticket sales are a little slow but will hopefully pick up this week. Tania set up Pay Pal and as of Sunday night there were 11 tickets sold online

Need help with set up and take down for the event on Friday

Thanks in advance to Jim C for running the computer and projector and to Greg for helping with the delivery and return of the chairs

Thanks to Peter for helping with previewing and selection

Looking for a MC if no one is interested I will do this.

#### Electrical

Have purchased 4 LED bulbs for the emergency exit lights

Old 8-Watt incandescent bulbs were \$5.00 each and were good for 5000 hours (not even a full year)

New 1.2-Watt LED bulbs are \$15.75 and good for 50,000 hours (good for 5.7 years)

Suggest that during the summer months when the lodge is not being used that we shut off the emergency exit light signs.

### **11. School Ski Program. Cathy Walsh.**

Schools signed up for lessons:

Carson (2 groups)

Dragon Lake

St. Ann's (2 groups)

North Cariboo Christian School

Each group comes for 3 sessions.

#1 (mostly in the stadium) basic skills, Pancake Flats

#2 Treasure Hunt around Katimavik, games

#3 Games Day, mostly on the flat areas.

If a group is made up of relatively good skiers, they may opt to just ski the trails.

All coaches were invited to a meeting at the lodge January 7.

Classes were cancelled due to weather for the week of Jan 13-17. (cancellation temp is -15 C.) These will be re-scheduled.

Coaches newly qualified at the CC course this past week-end will be invited to observe school sessions in hopes that they will participate officially next year.

**12. Ski trails and signs: Neil Mackay.** A huge effort was made by several members, principally the grooming crew to clear the trails after the big dumps of snow experienced recently. Neil had a very good response (11 replies) to a membership callout to organize a crew in case of an urgent necessity to deal with trees down and blocked trails. Neil will co-ordinate calling out help when it is required. Help can be a saw operator riding in the PB and/or a snowmobile with two riders and equipment.

Currently Neil is working on the 15km return trail after the major work on the north trail. Discussion followed on the availability of contractors and equipment to do more clearing in the off season.

**13. Snowshoe trails and signs: Joe Daigle.** Joe and a crew of volunteers cleared Wally's Way on Sunday. It is now in very good shape and will be available for snowshoe tours at the open house. The lake side trail has been recently reflagged and the Bigfoot trail is in good shape.

**14. Skill Development Program: Chris Hyde.**

Currently have 36 kids registered which is down from last year. We had to cancel a few days but did a makeup session on Sunday. We are planning some Monday pizza nights and looking at having the kids cook breakfast at the lodge for the parents on a Saturday before skiing.

**15. Social Coordinator:** Skoga nights are on Thursday and are getting lots of interest. The first Twoonie night is Wednesday night.

**16. Snowmaking: Bruce Self.**

We haven't made much snow but someone sure made a ton of it, so we will take the credit for it. The goal is to have the snowmaking system up and running and tested before the end of the season.

On another note: there is a move afoot to organize a volunteer fire department for the Quesnel Hydraulic rd. area including Hallis Lake.

This would result in a substantial savings on insurance. However if it happens at all it will be a slow process – possibly years. The club should stay involved & informed as it progresses.

**17. Website: Shannon Coffey:** No report

**Important dates**

Executive meeting dates: Feb.18, March 16, April 21. 7pm Hallis Lake Lodge

Jan 12, 2020 Open House. Postponed to Jan.26.

Wed., Jan.22 Toonie Ski Challenge

Jan. 24, 2020. VIMFF movie night at the Lodge.

Feb.15 – Loppett date?

Feb.22 - School Ski Tournament.

March 2020 - date TBA; Book Reading night Chris Czaikowski.

**Meeting adjourned**

**Snacks schedule**

- November – Brian K.
- December – Peter vL
- January – Tania G.



- February – Joe Daigle
- March – Ron W.
- April – Chris Elden