

Cariboo Ski-Touring Club
Meeting Agenda
7:00pm, Tuesday October 20, 2020
Connecting remotely (by Google)

Attendance: Brian Black, Brian Kennelly, Bruce Self, Mike MacLachlin, Ron Watteyne, Greg Strebel, Jim Crellin, Chris Hyde, Chris Elden, Peter van Leusden, Neil Mackay, Charlotte Kurta

Regrets: Tania Gruene, Ryan Titley, Sunshine Borsato, Shannon Coffey, Joe Daigle

Adoption of agenda. Motion to adopt. Ron W. 2nd Chris H. Approved.

Adoption of September Minutes. Moved Bruce S. 2nd Chris H., and approved.

Correspondence: Tania G. none to report.

President's Report: Brian Kennelly.

(addressed under New Business)

Treasurer's Report. Tania Gruene

1. Financial report.

Current Bank Balance:

General (operating) acct:	\$ 29,191.27
Gaming Acct:	<u>\$ 16 493.97</u>
Total Balance of	\$ 45, 685.24

Projected revenue and expenses to Nov 30 2020:

Begin Balance	\$ 45685.24
Membership	\$ 5000.00
Insurance	-\$ 4000.00
Utilities	-\$ 400.00
Lodge Supplies	-\$ 400.00
Lodge Upgrade Project	-\$ 2,000.00
Payroll	<u>-\$ 5000.00</u>
Total Projected end balance	\$ 38,885.24

The grant for the upgrade project will be received once the project is complete and will be additional revenue. I expect we may see that come in December.

With Covid uncertainties, BC Gaming realizes clubs may not be able run the programs as stated in the Gaming grant applications and has given an extra year to use the Gaming grants for the stated purposes without having to apply for an extension.

Year ended Sept 30, 2020 Financial Statements will be available by the end of October.

Manager's Report – (currently no Manager. Position is advertised.)

New Business

1. Hot water tank at Lodge. Jim C.

Old tank is leaking and rusting. \$800.00 estimate for a new tank. Discussion.

Old Business

1. Hiring of Manager/Ski s'kool Coordinator. Audrey Maillette is a skier and has coached the SkiSkool. She has 2 levels of her coaching training. 1 year contract to be signed later this month. Job position is for 800hrs. Introductions at the AGM.
2. AGM timing, venue, and logistics. Virtual meeting.
3. Updates on FSR and log harvest roads. Brian K.

Brushing completed on parts of the FSR. No harvesting from Dec. 10 to April 1. Blasting of new road at Wonderland quad trail area. Two blocks of Fir beetle harvest will be logged and preventive fire fuel management.

4. Lodge chairs, speakers, upgrades. Ron W.
 - We have received the 85 chairs. Thanks to Brian and Jim for getting them to the lodge
 - We have received the acoustic panels and they still need to be installed. Thanks to Elaine for helping getting them to the lodge
 - We have received the security system and Peter V and I will be starting on this Monday
 - The Screen and speakers are here at Andres but the projector is delayed until Dec due to Covid
 - I have asked for an extension from both of our funders until the end of Dec and got approval.
 - Will need help installing screen on the ceiling.

No security cameras, only alarms. Light and photocell to be installed on shop for security light. Caretaker has been notified.

NDIT grant extension to end of December.

Ceiling leak on the north side of the chimney and some water damage is already happening.

Committee Reports

1. **Backcountry. Ryan Titley.**

Outstanding issue: leak in the Murray cabin in the roof ridgeline.

- Murray work party was slim in numbers but strong in determination, wood is stocked for season, rotten/moldy dishtowels and random garbage removed. Suggest that people do not leave food at cabins (the half eaten package of instant applesauce was a grim find). If you pack it in you can pack it out. Foam mats have been removed from main cabin. For Covid and general sanitary reasons groups should bring their own dish

towels. All in all, cabin is in great shape. New paint on the flooring looks great, thanks Greg.

- Cariboo work party saw many more participants and made quick work of replenishing the wood pile. Cabin looks great. There are a couple holes that pack-rats have chewed in the floor. I will try and get some plywood patches on them at some point this winter. The stove door has been fixed and now closes securely. Foam mats have been removed.
- Some minor repairs are needed for the Moncton deck. I will hopefully make it out there before the snow gets too deep to do the repairs as suggested by Brian Black.
- I feel it would be reasonable to start taking cabin bookings now for reservations from December 1st onward. Any concerns??
- Covid safety and bleach dilution posters have been posted at Murray and Cariboo cabins. Remaining posters can be sent out with first groups if I don't get them out there before then.
- Updates for website
 - No foamies/sleeping mats are provided.
 - Users must bring own sleeping pads and dish towels.
 - Please pack out what you pack in. Do not leave food behind! There is a small stash of emergency food at each cabin (for emergencies only please do not use unless absolutely necessary).
 - Use diluted bleach solution to sanitize all utensils and surfaces prior to leaving (recommend sanitizing utensils prior to use on arrival).
 - Reminder to please do not chop wood on the cabin decks.

2. Biathlon – Chris Elden/Jim Crellin

- Startup team meeting last week. Plan to set up range as soon as cattle are confirmed off of the pasture and weather conditions make biathlon range accessible – assume between Oct. 23 and Nov. 7.
- No information yet from Biathlon BC on what conditions will apply for hosting the BC Cup so lots of unknowns on how/if we will be doing this. Maximum number of people, warming areas if cold, competition formats etc.
- The Biathlon Canada Youth-Junior World Cup Trials are in PG at start of January.
- One athlete from Williams Lake interested in joining the team. This is a different one than practiced with us last season.

Due to some other scheduling changes that have affected the Vanderhoof BC Cup date Biathlon BC has asked if we are able to move our BC Cup a week earlier to January 9-10 so that the Quesnel and Vanderhoof events are not on back to back weekends.

3. Coaching. Peter van Leusden.

No coaching report.

Haven't heard back from CCBC about officials level 1 course.

4. Equipment. Mike MacLachlin. Nothing new to report. Equipment is ready to go.

Quad instructions will be posted (how to gear it into reverse).

5. Fundraising. Brian Black.

6. Governance / Policy. Charlotte

- 5-Year Plan document review.
- Policy review postponed to next month.

CSTC Policies Review Checklist – updated March 2020

Policy Checklist	Date Approved
1. Investment Policy	2020 September
2. Lodge Rental Policy	2020 March
3. Lodge Decorating Policy	2020 March
4. Emergency Policy and Procedures – in review	2020 February
5. Reimbursement Policy	2019 November
6. School Use Policy (not including school program groups)	2019 March
7. Policy for Transporting Athletes	2019 March
8. Work Alone Policy	2019 February
9. Criminal Record Checks Policy and Procedures	2019 January
10. CANSI Instructor Course Reimbursement Policy	2019 January
11. Conflict of Interest	2017 December
12. Backcountry Cabin Use	2017 October
13. Fees for Users with Disabilities	2017 February
14. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

7. Hallis Lake Ski Tournament. Sunshine Borsato.

8. Loppett. Not scheduled yet for 2021.

9. Memberships. Greg Strebel.

Registration to date is going very well: 204 total members as of Oct.20.

10. Publicity/Adult Lessons – Ron Watteyne

I spoke to the Observer reporter just after the last executive meeting and was expecting to see an article but there wasn't one. I sent him another email last week but have not had a response will follow up this week.

11. School Ski Program.

12. Ski trails and signs. Neil Mackay.

Current sign sponsors; ABC Communications, CJ Directory, Troll Resort, Rocky Peak, West Central Pipe, Bliss, Quesnel Toyota and Eriksson Earthworks. All sign sponsorship due for renewal.

I have included the "Thank you Sponsors" letters as discussion topic. I have considered forwarding the thank you letter to our current sign sponsors with a possible comment of a rollover of their sponsorship to next season. I would like some direction from the group.

Trail work update:

Thur, Oct 8/20 Low mobility trail maintenance. Inspect stadium and biathlon area.

Fri, Oct 9/20 Inspect part of North Marathon, return on the 15

Sat, Oct 10/20 -Debris removal stadium area + Gerry's (Neil and Neil Mackay)

Sat, Oct 17/20

- Re-set 3 sign bases on FSR damaged by logging contractor's mowing/brushing crew
- Inspect + debris removal Canis Lupus and South Loop (Sydney and Neil Mackay)
- Debris removal west side of trail system (Roger Knorr and Chris Kovach)
- Gate keys to Scott Zacharias. Discussed my concern with Scott in regards to the current condition of the trail system, Scott to notify if system is too muddy to mow at this time.

Sign repair/replacement inventory ongoing. Order to be coordinated with Sign Stop at a later date.

13. Snowshoe trails and signs. Joe Daigle.

14. Skill Development Program. Chris Hyde. Dryland training with 8 or 9 kids (plus some parents) is underway.

15. Snowmaking. Bruce Self.

The final payment for this project was received from Northern Trust, \$16,658.

Working on procedures and policies for snow-making.

Signs will be made for the SeaCan storage container.

16. Website. Shannon Coffey.

Please email shannon.coffey@icloud.com with information updates to be posted on the website. Also, any suggestions for changes and/or improvements to the website.

Important dates

Executive meeting dates: 3rd Tuesday of the month. 7pm.

On-line link will be sent out by Brian K in time for each meeting.

- Nov. 17., Dec. 15, Jan.19, Feb.16, Mar.16, April 20
- AGM: 7pm Thursday, Nov 5. On-line format with Google Teams. Need financials and Director's reports.
- Ski Swap - Chris H. will post on-line.

Meeting adjourned. Time: 8:12pm meeting adjourned. Brian K.

Snacks schedule

Snacks at home during covid on-line meetings 😊