

CARIBOO SKI TOURING CLUB
44th ANNUAL GENERAL MEETING
NOVEMBER 5th, 2020
AGENDA

Attendance: 17. Brian Kennelly, Brian Black, Tania Gruene, Mike MacLachlin, Neil and Heidi Mackay, Audrey Maillette, Chris Hyde, Ron and Elaine Watteyne, Peter and Marilyn van Leusden, Ryan Titley, Chris Elden, Greg Strebel, Jim Crellin, Charlotte Kurta.

Regrets: Sunshine Borsato, Shannon Coffey, Joe Daigle

Introduction of Executive: President: Brian Kennelly
Vice-President: Chris Hyde
Treasurer: Tania Gruene
Secretary: Charlotte Kurta

Director Reports: an overview of the Club's past year (written reports attached at end of agenda).

1. President's Report. Brian Kennelly.
 - Covid-safety protocol for the Lodge and all activities.
 - Logging and use of the Forest Service Road until Dec. 10
 - Introduction of Lodge Manager Audrey Maillot.
2. Treasurer's Report. Tania Gruene. See financial statements
Financial Statements will be posted on the website with AGM minutes when complete.
CSTC completed a major project (snowmaking) in 2020. The completion of this project and no major capital project planned over the next year means that it is likely we can begin to accumulate an equipment replacement / major project fund again. Previous to snowmaking and the lit track project in previous years we had about 30, 000 saved in a capital project/ replacement fund and invested this in a short term GIC.
2019/20 saw challenges in membership and ski school that reduced revenue but grant writing and donations allowed us to continue to improve our facility and equipment. The 2020/21 season may be better in membership but the elementary ski school program may not run at all this year which will again be a reduction in income although with a corresponding reduction in expenses.

CSTC current bank balance as of today:

General Account (Operating): 34,500

Gaming Account (restricted to eligible expenses): 16,493

Total: \$50,993.00

This is a modest but healthy start to the season and with grants for Lodge upgrades still receivable CSTC can be positive about our ability to run Hallis Trails and great programs as usual this season.

3. Directors' Reports. See Reports attached at the end of the Minutes.
 - A. Backcountry Report. Ryan Titley
 - B. Coaching. Peter Van Leusden
 - C. Equipment. Mike MacLachlin.
 - D. Fundraising / Grant Applications. Brian Black / Marilyn van Leusden
 - E. Governance and Policies. Charlotte Kurta
 - F. Hallis Ski Tournament. Sunshine Borsato.
 - G. Loppet.
 - H. Membership. Greg Strebel.
 - I. Nordics/Biathlon. Chris Elden/Jim Crellin
 - J. Publicity / Adult Lessons. Ron Watteyne
 - K. Skill Development Program. Chris Hyde.
 - L. Snowshoeing. Joe Daigle.
 - M. Trails & Signage. Neil Mackay.
 - N. Website. Shannon Coffey.

Motion to accept Committee Reports: motioned by Peter vL. 2nd by Tania G., approved.

4. **Election of Executive Officers: no other nominations. All executive officers elected by acclamation.**
 1. President. Brian Kennelly
 2. Vice President. Chris Hyde
 3. Treasurer. Tania Gruene
 4. Secretary. Charlotte Kurta

Signing Officers for CSTC Regular Account – any 2 signatures.

1. President
2. Vice President
3. Treasurer
4. Membership Director

Signing Officers for CSCT Gaming Account – any 2 signatures.

1. President
2. Vice President

3. Treasurer

Motion to accept the list of Signing Officers for the CSTC for the year 2019/2020.

Motioned by Jim C., 2nd by Peter vL. Approved.

Proposed List of CSTC Directors 2019-2020

| Director & | Role |
|-----------------------|---------------------------------|
| Chris Hyde | SDP Director |
| Bruce Self | Snowmaking Director |
| Greg Strebel | Membership / Registrar Director |
| Mike McLaughlin | Equipment & Grooming Director |
| Sunshine Borsato | Ski Tournament Director |
| Brian Black | Grant Writer |
| Marilyn van Leusden | Grant Writer |
| Jim Crellin | Nordics/Biathlon Director |
| Chris Elden | Nordics/Biathlon Director |
| Shannon Coffey | Website Director |
| Ryan Titley | Backcountry Director |
| Peter van Leusden | Coaching Coordinator Director |
| Ron Watteyne | Adult Lessons & Publicity |
| Neil Mackay | Ski Trails and Signs Director |
| Joe Daigle | Snowshoe Trails Director |

Motion to accept the list of Directors for the next year: motioned by Greg S., 2nd by Chris H., approved.

End of Annual General Meeting. 7:50pm

Biathlon – Jim Crellin, Chris Elden

We had 10 competing athletes including three adults.

There were 4 BC Cups last year in Vernon, Prince George, Burns Lake and Vancouver Island.

National Championships were scheduled in Quebec but were cancelled due to COVID.

Two athletes, Laura Balkwill and Landon Aaslie, qualified for the BC Talent Squad.

We will set up the range as soon as the ground freezes. The targets have been moved to the biathlon range, but it is too wet to do anything else.

Plan to coordinate some of our ski practices with the cross country team on Tuesday evenings.

We have had no progress in our discussions with the Recreation Department at the Ministry of Forests regarding approval of a permanent target platform in order to meet proposed new legislation requiring the capture of lead. This initiative is on hold for now.

Thanks to Gaming Grant funds we were able to purchase another Junior Bear rifle stock this spring. They are much more adjustable than the standard stocks allowing us to custom fit the rifles to the athletes.

Three BC Cups are planned this year. We are scheduled to host the first one on January 15-17, 2021. Initial planning has started, but there is much uncertainty around how this will be done in the COVID era. We are waiting for guidance from Biathlon BC before we begin recruiting volunteers so that we have information on what the COVID protocols will be. The competitions will be run in as simple a format as possible requiring fewer volunteers than usual.

National Championships are again scheduled at Val Cartier, Quebec in late March, subject to COVID.

We thank the club and all of the many volunteers for their dedicated support of our endeavors.

Coaching Report. Peter van Leusden

2019-2020 Season

This was the first season that CCBC offered the ICC (Introduction to Community Coaching Course) on line, rather than a 1 day in person workshop. From our local view point this was a success.

The Club hosted 3 coaching courses during the season.

- L2T (D) Learning to Train Dry land; Oct. 25-27, 2019; 11 participants (7 from Quesnel) (4 from WL)

- CC (Community Coaching) Jan. 18 – 19, 2020; 9 participants (7 from Quesnel) (2 from WL)
- L2T (OS) Learning to Train On Snow; Feb. 7 – 9, 2020; 7 participants (5 from Quesnel) (2 from WL)

Thanks to VIA Sports for providing substantial grants for each of these courses.

Equipment. Mike MacLachlin.

We are starting the year with the Pisten Bully, Bearcat & Ginzu, Yamaha Nitro, and two twin tracks. Equipment is ready and so are is the track-setting team.

Fundraising / Grant Applications. Brian Black / Marilyn van Leusden

Projects:

1. Snowmaking

The final cheque for the Snowmaking project was received from Northern Development Initiative Trust in Aug 2020.

2. Lodge Improvement Project

This project will include items specifically to improve the venue for staging film nights, and live entertainment. Included are the following:

- 85 chairs, upholstered and stackable to improve the comfort of our customers.
- 40 acoustic panels mounted on the ceiling to remedy the difficult acoustics of the lodge.
- A new large size screen which will be suspended from the lodge ceiling.
- A new projector capable of showing on a large screen with the lodge at maximum seating capacity.
- Security cameras to assist in safeguarding our assets at the venue.

A grant of \$9500 has been secured from the Quesnel Community Foundation as well as a grant of \$7319 from Northern Development Initiative Trust. Cariboo Ski-Touring Club will supply the labour for installation valued at \$2600

The total cost of the project is estimated to be \$19,419.

3. Snowmobile Fundraising:

An initiative was launched in conjunction with CCBC to raise funds for a new snowmobile. This takes advantage of an opportunity to draw in matching funds that are currently available. A total of \$4260 was raised in donations with \$800 in matching funds for a total of \$5060. Fundraising for this initiative continues.

4. Gaming grant:

A grant of \$16,500 was once again received from BC Gaming, the grant submission was prepared by Tania Gruene.

Total cash grants in the 2019-20 year = \$ 38,379

Current Initiatives:

- **COVID Response Plan**, submitted to Quesnel Community Foundation. Total \$6261
- **NORDIQ CANADA**, club support for the Snowmobile Purchase; submitted. Total \$8000
- **VIASPORT**, Leapforward grant; submitted. Total \$2920
- **NORDIQ**, Team Club Culture grant, Application pending

Governance and Policies. Charlotte Kurta

Good governance creates consistent and transparent working relationships within a Club.

The CSTC is governed by a Constitution and Policies, which guides the Directors and all aspects of their programs.

Every Executive meeting includes the review of a policy, and the intent is for all policies to be reviewed every 3 years. This ensures the policies are up-to-date, relevant, and meet the current needs of the Club and its members.

The CSTC Executive and Directors meet regularly to stay informed about the various programs, and I find the management of this Club is productive and positive.

The Constitution and Policies are posted on the CSTC website.

| Policy Checklist | Date Approved |
|--|--|
| 1. Investment Policy | 2020 September |
| 2. Lodge Rental Policy | 2020 March |
| 3. Lodge Decorating Policy | 2020 March |
| 4. Emergency Policy and Procedures – in review | 2020 February |
| 5. Reimbursement Policy | 2019 November |
| 6. School Use Policy (not including school program groups) | 2019 March |
| 7. Policy for Transporting Athletes | 2019 March |
| 8. Work Alone Policy | 2019 February |
| 9. Criminal Record Checks Policy and Procedures | 2019 January |
| 10. CANSI Instructor Course Reimbursement Policy | 2019 January |
| 11. Conflict of Interest | 2017 December |
| 12. Backcountry Cabin Use | 2017 October |
| 13. Fees for Users with Disabilities | 2017 February |
| 14. Financial Policy for the Rental Shop & Youth Ski School Programs | 2017 January |
| Executive Meeting Quorum Nov. 2011 | 2017 Incorporated into Constitution Bylaws |

One of the CSTC goals was to register for charitable status with Revenue Canada.

The application for charitable status was submitted in August 2020, thanks to the efforts of Brian Black. The CRA review is currently underway and a response is expected by December 2020.

Loppett.

The Club did not host a loppett in 2020.

Memberships – Greg Strebel.

Membership summary for last season:

- 325 Members total, of which 308 were skiers and 17 were snowshoers
- 25 members registered for Backcountry (skiers & snowshoers).

Out-of-town registrants:

- Williams Lake/150 Mile: 6
- Prince George: 4
- Wells: 2
- Revelstoke: 1

2020-2021 Membership thru Nov 3:

- 231 total so far (well ahead of last year at this time), 218 skiers and 13 snowshoers
- 4 members registered for Backcountry

Out-of-town registrants:

- Williams Lake: 3
- Prince George: 1

Publicity – Ron Watteyne.

Started a radio campaign on Nov. 10 with the local radio station. Had an article in the newspaper and will be doing a bi-monthly radio interview with Dale Taylor

Ski Tournament. Sunshine Borsato.

57 youth registered for the 2020 38th Annual Hallis Ski Tournament February 22nd and raced to greatness. The top three finishers in each category received medals including beginner categories, experienced categories and teen categories.

The top three schools or groups receiving the most points took home trophies: Dragon Lake, Ecole Lhtako Red Bluff and Lakeview. The Williams Lake Group placed third but took home the Best Out of Town Plaque in lieu of a trophy.

With Covid protocols in place we hope to still hold the 39th Annual event although it will likely look a little bit different but still provide a fun day of ski racing competition.

Skill Development Program. Chris Hyde.

We had a good season in our Skills Development program. We had 40 youth registered with the majority in the Track Attack and Yeti programs. We have been able to retain a lot of our skiers past the point at which most drop out.

This season we also formalized a ski team which was a lot a fun. We had practice on Tuesday evenings, and they were well attended. Some team members travelled to races throughout the year but the Vanderhoof race was well attended and our team was quite successful there.

For this season we will continue to maintain our existing programs while focusing on recruitment of the younger generation of skiers and their families.

Programs like these can't be successful with out our volunteer coaches and helpers
Thank you to everyone who helps make these programs possible.

Snowshoeing Report. Joe Daigle.

No written report.

Trails & Signage. Neil Mackay.

CSTC Signage and Trail Maintenance 2019/2020 season

CSTC Trail maintenance

- Brushing arranged with and completed by Scott Zacharias Oct 2020. Scott reported poor trail conditions for brushing due to wet weather experienced this fall. Scott completed approximately 10 hours of brushing, less than in years past, due to poor trail conditions. Pre-season work completed by Roger Knorr, Chris Kovach, Sydney Mackay and myself to ready the system for mowing.
- Low mobility accessible trail renewal completed July 25&26/20 with volunteer labour, equipment and aggregate provided by Fortis BC. Low mobility trail maintenance ongoing throughout summer. Accessible trail to outhouse still requires repair/renewal
- Plan to extend width of brushing throughout system. Skid steer brushing equipment has limited access to edge of trails; contractors investigated for additional brushing throughout system. I spoke with Tim from Eagle Valley Holdings in regards to completing this work but communications seemed to break down over summer. Initial estimates from Eagle Valley indicate a cost of \$800 to 1200 per kilometer of trail. Plans to pursue other options/contractors.
- Ongoing trail maintenance throughout the 2019/2020 season in response to reports from trail grooming crew and trail users.
- Trail maintenance contact list developed to respond to trail maintenance issues and support the grooming crew after weather events. Support for the grooming

crew in the upcoming season to continue and to adhere to club Covid safety protocol. Currently 14 club members on the trail maintenance call list.

- Suggest equipment purchase of brush saws and pole pruning saws to trail maintenance equipment in the upcoming season.

CSTC signage

- Sponsorship signs all due for renewal. Rocky Peak, Bliss, Troll Ski Resort, Eriksson Earthworks, Quesnel Toyota, ABC Communications, West Central Pipe, CJ Directory. Due to the current economic environment, all sign sponsorships have been rolled over until 2021/2022 season. Thank you letters have gone out to all sign sponsors.
- Ongoing sign maintenance in response to reports from trail users.
- Sign bases repaired on FSR due to damage by logging contractor's brushing crew.

Website Report – Shannon Coffey

The website <https://caribooski.ca> is a valuable source of information about the Cariboo Ski Touring Club. Some of its main features are the link to Zone 4 online registration, events calendar, club information on trails, lessons, rates, etc., and a backcountry booking calendar. The club's Facebook feed is also viewable on the website which allows for more frequent updates of information regarding conditions and events by the club manager. The website will always be a work in progress as it a dynamic document. Please continue to forward information, suggestions, and photos to shannon.coffey@icloud.com