

Cariboo Ski-Touring Club
Meeting Minutes
7:00pm, Tuesday December 15, 2020
Connecting remotely (by Google)

Attendance: Brian Kennelly., Mike MacLachlin, Audrey Maillot, Ron Watteyne, Greg Strebel, Tania Gruene, Jim Crellin, Neil Mackay, Chris Elden, Bruce Self, Brian Black, Chris Hyde, Peter van Leusden, Charlotte Kurta.

Regrets: Sunshine Borsato,. Ryan Titley,. Shannon Coffey, Joe Daigle

Adoption of agenda. Motion to adopt. Chris Hyde . 2nd Bruce S . Carried.

Adoption of November Minutes. Chris Hyde. Moved Brian B. Carried.

Correspondence: no new correspondence other than regular monthly mail for bills and payments.

President's Report: Brian Kennelly.

(addressed under New Business)

Treasurer's Report. Tania Gruene

1. Financial report. December 15, 2020.

Current Bank Balance:

General (operating) acct: \$35,311

Gaming Acct: \$ 16 489

Total Balance of \$ 51,800

Projected revenue and expenses to Dec 31, 2020:

Begin Balance 51,800

Membership 2,500

Lodge Upgrade grants 16,819

Covid Grants CF 2500

Snowmobile grant Nordiq 6000

Payroll -6500

Utilities -800

Lodge Supplies -500

SDP -200

Advertising -400

Projected December end balance \$71219

Manager's Report – Audrey M.

Opened Saturday, Dec. 12, 2020. SDP equipment-fitting went well with covid measures. Lodge hours are 10am-5pm Thursday to Sunday. Wednesdays open noon to 9pm.

New Business

1. Christmas Gratuities for Emcon, Rocky Peak. Motioned by Peter vL. 2nd Ron W. All in favour. Peter will drop off 2 cookie platters for Emcon, \$100 gift card to Rocky Peak.
2. Forest Service Road tenure. Brian K.

Contractor finished the hauling on Dec. 10. FSR looks good for grooming.

5-year term renewed again with MFLNRO. This year the road will be closed Dec. 11. Closure date was put into the contract for the logging in 2020 and 2021.

Brian B. clarified the CSTC requested a closure date of Dec.1 to be able to begin the ski season, but DM chose Dec. 10 for road closure date. Gates had been closed Dec. 1 for the last 20years, but that has been changed from Dec.11 to April1.

3. Build the North project. Brian K. Project for 15 northern clubs to do program development and training for coaches with Prince George. No charge. Clubs can help with supplying billeting, accommodation for coach from PG?

Definitely advantages for the SDP and race team. Brian K. will let CCBC know that we would be involved. Motion by Chris H. for the CSTC to be involved with Build-The-North project. 2nd Ron W. All in favour and approved.

Old Business

1. Logging update / haul road. Brian K.
2. Canis Lupus re-route. Brian K. No reply yet from the government. Brushing has been completed. Attempt to groom the new route this season.
3. Hot water tank at Lodge. Jim C.
4. Lodge chairs, speakers, upgrades. Ron W. Project Report
 - All the equipment is installed
 - Had some extra money in the budget so we ordered 6 more acoustic tiles. Tania and Brian will install them next week. Thanks to Tania, Brian, Dougal Hines, and Mark Forsythe for the installation on the tiles
 - This has made a significant difference to the noise levels in the lodge
 - Having a small glitch with the alarm system call out. Richard Sturt and I will be going out this week to see if we can remedy the problem.
 - I have the name of a retired Telus technician that might be able to help us if Richard and I cannot solve the problem.
 - We are under budget at this point. I have some photocopying and a few minor items to purchase.
5. I contacted Falko Kadenback VP from ABC about getting a donation of internet for the 8 months that the lodge is not open. He passed the letter onto the President, Chris Allen, and he approved it. In return I said that we would put up a sign thanking ABC for the donation. I will be working

with Falko to get the wording and placement of the sign. I also said in my request letter that ABC has an advertising sign on the kiosk. I spoke to Neil about this and we made an executive decision that we would waive the fees for ABC in the future.

- I did not budget the cost of a sign for ABC to come out of the project so it will have to come out of general club funds. Estimated cost of a sign from the Sign Stop will be \$61.00. I would like to make a motion that we get a sign made up.
- I installed a lock box in the office for the remotes and manuals for all the electronic devices.
- All the doors must be closed before arming the system
- If the security system is breached the alarms will sound for 20 minutes before shutting down
- Instructions will be posted above the keypad

Electrical

- Richard Sturt replaced 3 of the fluorescent fixtures in the basement with LED tubes and ballast. Total cost is \$124.22. There is one of the lenses that was missing and I got a quote of \$60.00 to replace it.
6. Chimney repair. Bruce S. and Arnold K. will address this in the summer.
 7. Reciprocal membership agreement with PG Caledonia is on hold during the covid restrictions.

Committee Reports

1. Backcountry. Ryan Titley.

News from the backcountry:

- Covid posters up at Moncton.
- Temporary fix of Moncton deck complete.
- Waverly still needs Covid signage and foam pad disposal.
- uptick in interest so far this year. Have had 4 or 5 inquiries about cabins, ski touring and memberships. Much more than the two I had all last season.

2. Biathlon – Chris Elden/Jim Crellin

We have 4 snow based practices under our belts already. That might be a record for early December. Thanks to the groomers for making something out of the one pair hand they've been dealt.

Vanderhoof and Quesnel BC Cup races have been cancelled. No replacement events scheduled due to covid restrictions.

We have officially withdrawn from hosting the BC Cup in mid-January based on all of the reasons given in the original notice sent to Biathlon BC magnified by the increasing COVID numbers.

I regret to inform the Biathlon BC Board that after discussions with our biathlon team and the Cariboo Ski Touring Club president we are withdrawing from hosting BC Cup #1 in Quesnel January 15-17, 2021 due

to the current and worsening situation with the COVID19 pandemic in BC. Following are the main reasons for our decision:

- 1. The continuing rise in the number of active COVID infections in BC.*
- 2. The timing of the event two weeks after the Christmas/New Year holiday which will almost certainly result in a further spike in COVID infections as per the previous holiday weekend infection rates.*
- 3. General discomfort with the idea of bringing a group of people from all regions of the province to our venue and city during the ongoing pandemic.*
- 4. The difficulties in developing and managing adequate protective measures for Athletes, Coaches, Officials and Volunteers at a biathlon competition. This is exacerbated by the uncertainty of weather conditions during the event.*
- 5. The risk to continued CSTC operations if there was an increase in COVID exposures or infections that was linked to or perceived to be linked to our hosting this event.*

In summary, we are being asked by our health officials to move to reduce the risk of contact and infection. Hosting of the BC Cup at this time is seen to be contrary to this.

We had two potential new biathletes come to our last practice to try it out. They are not new members to the club but plan to have both (instead of one) children in SDP and/or biathlon this winter.

Interest also expressed by another family.

Preliminary plans being discussed with the XC team on types of events and activities we can do to provide some competition and fun for the teams, especially given the reduced or complete lack of regional and provincial competitions.

We plan to practice on the 19th then presume we will break for the holidays.

3. Coaching. Peter van Leusden.

4. Equipment. Mike MacLachlin. Skidoo repairs on 'Rubber Ducky' completed.

Suggestion to make all hitches on the yellow cargo tubs the same. And to have at least one tub with a 2nd hitch, so there is a hitch at either end. Bruce S. and Mike M. will discuss how to make the changes.

5. Fundraising. Brian Black.

Lodge Improvement Project:

The implementation of this project is nearly complete. Final reporting to the funders Quesnel Community Foundation and Northern Trust will be completed by the end of December. The cost of the project is close to the budget amount of \$19,419 with the only contribution from the CSTC being volunteer labour.

Snowmobile Fundraising:

An initiative was launched in conjunction with CCBC approximately a year ago to raise funds for a new snowmobile. This took advantage of an opportunity to draw in matching funds that were available. A total of \$4260 was raised in donations with \$800 in matching funds for a total of \$5060.

We have received a positive response granting **\$6000** to the CSTC from NORDIQ Canada / Alta Gas re the club support grant for the Snowmobile Purchase. The cheque is expected soon.

Applications to the QCF and if necessary, NDIIT are pending to complete the financing of the approximately \$18,000 project to purchase the snowmobile.

Other Current Initiatives:

- **COVID Response Plan**, submitted to Quesnel Community Foundation. We will receive **\$2500** from this source. A cheque is expected soon.
- **VIASPORT**, Leapforward grant; submitted. This request was denied.
- **NORDIQ**, Team Club Culture grant, Application submitted by Sunshine. Total \$2250. A response to this request is expected very soon.

6. Governance / Policy. Charlotte

- Conflict of Interest Policy reviewed.

Tania: A note to the policy since we won't be at the meeting. I have just read through it again. History: Charlotte you and I updated it to meet the Societies act and Federal Charities requirements when we transitioned the Constitution and bylaws. We also have a section in our bylaws that we were required to add to by-laws at that time. (Part 5 section 30 in the bylaws I have attached). I am confident that we meet the current standards. We may want to make a brief reference acknowledging the bylaw at the bottom of this policy.

30. Disclosure of Interests.

A director of the Society who is, directly or indirectly, interested in a proposed contract or transaction with the Society, must disclose fully and promptly the nature and extent of the interest to each of the other directors.

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CSTC Policies Review Checklist – updated November 2020

Policy Checklist	Date Approved
1. Investment Policy	2020 September
2. Lodge Rental Policy	2020 March

3. Lodge Decorating Policy	2020 March
4. Emergency Policy and Procedures – in review	2020 February
5. Reimbursement Policy	2019 November
6. School Use Policy (not including school program groups)	2019 March
7. Policy for Transporting Athletes	2019 March
8. Work Alone Policy	2019 February
9. Criminal Record Checks Policy and Procedures	2019 January
10. CANSI Instructor Course Reimbursement Policy	2019 January
11. Conflict of Interest	2017 December
12. Backcountry Cabin Use	2017 October
13. Fees for Users with Disabilities	2017 February
14. Financial Policy for the Rental Shop & Youth Ski School Programs	2017 January
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

7. Hallis Lake Ski Tournament. Sunshine Borsato.

Subcommittee needed to develop a race plan for the season.

8. Loppett. Not scheduled yet for 2021.

9. Memberships. Greg Strebel. 334 total members. Exceeds last season’s membership.

10. Publicity/Adult Lessons – Ron Watteyne

- Had my first interview with Dale Taylor from the goat radio
- Our early season ads ran until the end of Nov. on The Goat Radio

Adult Lessons

- Will be starting up the first week in Jan
- Already have some interested people

11. Ski trails and signs. Neil Mackay.

Trails update:

Approximately 70 hours of volunteer activity since the last meeting. Activity has occurred largely on the trail system east (??) of the FSR. Brushing also occurred on Canis Lupus; on the fence line from the green gate to the pond as well as the re-route at the start of Canis Lupus.

With the closure of the FSR and some additional snow, we will next focus our efforts on the west side of the system.

Discussion raised by Sunshine in regards to danger/hazard tree identification. Brian Kennelly confirmed with the ministry that identification is their responsibility and not that of the CSTC. Danger tree assessments will be completed by the Ministry Desi Ch.

Signs update:

Parking and caution signs have been replaced, where required, on the east side of the FSR. I may have missed some so please let me know if that is the case.

2 signs ordered for South loop/Canis Lupus; 1 at split with FSR and 1 at split in the pasture.

Sign sponsorship invoices sent to; ABC Communications, Eriksson Earthworks, Rocky Peak and West Central Pipe

12. Snowshoe trails and signs. Joe Daigle.

13. Skill Development Program. Chris Hyde.

14. Snowmaking. Bruce Self. Bruce S., Ron W., Richard Sturt, and others activated the snow-making. Electrical wiring needs to be upgraded for it to work better.

15. Website. Shannon Coffey.

Please email shannon.coffey@icloud.com with information updates to be posted on the website. Also, any suggestions for changes and/or improvements to the website.

Important dates

Executive meeting dates: 3rd Tuesday of the month. 7pm.

On-line link will be sent out by Brian K in time for each meeting.

- Nov. 17., Dec. 15, Jan.19, Feb.16, Mar.16, April 20

Meeting adjourned. Time: 8:10pm. Meeting adjourned.

Snacks schedule

Snacks at home during covid on-line meetings 😊