



CSTC Agenda

In Attendance: Brian Kennelly, Chris Hyde, Tania Black, Brian Black, Amanda Woollends, Bruce Self, Greg Strebel, Mike McLaughlin, Neil McKay, Peter van Leusden, Ron Watteyne, Ryan Titley, Shannon Coffey, Sunshine Borsato

Regrets: Chris Elden, Jim Crellin

Via: Google Meet  
7pm-8pm

Adoption of Agenda:

Motioned: Greg Strebel

Seconded: Brian Black

Adoption of Minutes- September 2021:

Motioned: Bruce Self

Seconded: Peter van Leusden

Correspondence: see President's report

President's Report: Brian Kennelly.

All addressed within New Business or other committee reports

Treasure's Report: Tania Gruene

Accounts healthy for this time in the season, and expecting many more memberships to come in still.

CSTC Treasurers Report

November 9, 2021

<u>Current Bank Balance:</u>	November	October
General (operating) acct: \$	14, 663.64	14,020.92
Gaming Acct: \$	<u>23, 003.80</u>	<u>23,005.80</u>
Total Balance of \$	37, 667.64	37, 026.72

Accts payable

Brushing and mowing: May be close to 7000.00

Johnston and Meier Insurance: 6010.00

Audrey final paycheque may be \$1000.00

Accounts receivable

Quesnel Community Foundation grant: 11, 840.00

Considering the very abrupt departure of our manager I have changed the passwords on our paypal, square and google accounts that Audrey was part of administering.

Current GIC's held at CIBC. These are externally restricted assets as part of the conditions of our licence of occupation. The internally restricted is for major equipment repair and capital projects.

GIC externally restricted	\$5,000.00
GIC externally restricted	\$1,000.00
GIC internally restricted	\$26,061.40

We have engaged PMT accounting to complete our annual financial statements. The statements will be available on our webpage when they are complete.

Manager's Report: Audrey Maillette. Audrey has chosen to leave the CSTC and has returned her keys to the Lodge.

New Buisness:

-Review of List of Executives. Please verify your personal information is correct, and indicate wether you want your phone numbers circulated amongst the executive. **Please see updated form for currently verified contact information.**

-PHO/Via Sport Nov.2 protocols re.Covid/ Proof of Vaccination

<https://www.crosscountrybc.ca/covid-19>

CCBC Return to Sport in conjunction with PHO for Northern Health require proof of vaccination for ages 12+, for any size gathering. Also under these mandates, volunteers are required to provide proof of vaccination , while employees are not. Clubs have the discretion to implement more stringent policies.

Motion for: Proof of Vaccination is required for supervisors (12 and older) for youth sport events and programing. "Supervisor" refers to a person leading, supporting, or assisting a sport activity, including our employees.

Motioned: Brian Kennelly

Seconded: Bruce Self

Opposed: 3

Motion Carried

-CANSI fees for new instructors candidates

Historically the club reimburses the \$400 expense to those who take the CANSI course over the span of 2 seasons that they teach for the club. **Ron Watteyne would like to reimburse Savannah \$200 retroactively for the coaching she did last season though she will be taking CANSI this season. She will be reimbursed the further \$200 at the end**

of coaching this season. Approved.

-Chimney repairs

The brick chimney of the downstairs fireplace is expensive to repair. It is cracked to the roofline and cannot be used as-is this season. The upstairs fireplace uses an insulated chimney heater, and Ron Watteyne suggests changing to the same for the downstairs. Bruce Self concurs. Quotes are being assembled.

-Striking a committee to plan and implement facility improvements for the BCWG

Bringing the trail up to BCWG standards requires some work, as well as improvement to the Biathlon Range. Jim Burbee came to assess the current condition and make recommendations: 2.5, 3.5, 5 were in decent shape, the area around the Black Hole will require widening. Upgrades needed.

Proposed Committee for the Trail Revitalization Project:

Committee Heads: Chris Elden, Chris Kovach

Committee Members:, Chris Hyde, Jim Crellin, Ron Watteyne, Peter van Leusden

Motion to carry over remaining brushing budget to use next fall. Scott Zacharias invoiced \$2100. Curtis Gassoff's invoice amount is yet unknown, estimated \$1200 to \$1500. Close to \$3000 that was not utilized this year, due to the brushing contractor running out of time and not using all of the funds as budgeted

Motion not needed. Funds will be absorbed rather than earmarked, but these maintenance needs will be kept for consideration for next years budget.

-Windfall on trails: BC Hydro Contractors can possibly address. Chris Kovach is attempting to procure.

-Social Gatherings. Does the Board feel it is manageable/worthwhile to move forward with social gatherings this season, also considering the unpredictable nature of the Pandemic and potential changes to PHOs? Yes, but this will require mandatory vaccine checks, size limits, pre registration, and filing safety plans. Ron Watteyne will look into bringing the VIFF back to the Lodge.

Old Buisness:

-Hazard tree assessment - Will need to see what/if was done by asking Desi.

To be handled by the new BCWG TRP Committee. Chris Elden to procure the licence and arrange meeting with Desi.

-Drip/nuisance tree removal - Will need to acquire a licence and find a contractor with a tracked Forwarder or something similar to avoid damaging the trails. Ongoing and hopefully some can be done in April /22. Same as above.

-VFD repair/replace/warranty - see snowmaking. **In process by Bruce Self.**

-Expansion of the snowmobile shed. We have most of the lumber already from the WF donation, will need foundation blocks, fasteners, steel roofing, site prep with a bobcat, relocation of LED light and likely two days of work parties. \$1,700.00 has been allocated to purchase the materials and work needed to complete the shed expansion.

Project completed and under budget!

-Delivery of utility snowmobile and the optional equipment.

Snowmobile is still in PG and we are awaiting delivery. Concerns raised for the security to the snowmobiles and potential theft, particularly during the shoulder season. **To be added to the Agenda for December.**

-Swap meet: We will try to offer a swap meet virtually again, perhaps attached to our FB page.

**Those not on FB can be directed to Greg Strebel or Colton Robinson. Greg Strebel to send out email indicating how to contact Colton.**

-Event calendar for 21/22: All dates and events to be listed on our events calendar to be sent to Shannon for inclusion.

#### Committee Reports:

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1. *Backcountry: Ryan Titley*  
no news on the backcountry front

2. *Biathlon: Chris Elden/ Jim Crellin*

The biathlon range was set up today.

- We will be practicing on Sundays at the start of season to accommodate the schedules of several of the team.
- Brushing of the trails looks really good (Pancake & Biathon).
- One 12" spruce tree in the cluster by the biathlon hut blew over recently. It is limbed and the top cut off for vehicle access, but left as a log for now in case someone has a use for it. Also cleaned one downed small dead spruce off of Pancake.
- We plan to have a try it out day as soon as we get ourselves organised – targeting some time in November.
- Two athletes will be attending Provincial Squad snow camps at Sovereign this month.
- Four club members completed the Biathlon Intro. Officiating course.
- First BC Cup in Whistler Dec 18-19/21

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3. *Coaching: Peter van Leusden*

X-C officiating Courses have been advertised via club email. Level 1 online Saturday Nov. 13<sup>th</sup> and again Dec. 11<sup>th</sup>. Plan to offer in person Level 1 in the spring of 2022 and level 2 in the fall of 2022. A team certified officials is required for the club hosting the BC winter games in 2024.

Community Coaching (CC) will be happening at Hallis on Jan. 8-9<sup>th</sup> 2022. All participants must have completed their (ICC) Introduction to Community Coaching two on line modules before taking the CC course.

Chris Kovach (Chief of Competition X-C BCWG 2024) and I (Chief of Competition X-C BCWG 2000) met with Jim Burbee of PG at Hallis Lake this past Saturday. The suggested race courses meet the required standards, and he liked our facility and trails.

Criminal Records Checks (CRC) – I have sent out the new process to coaches and coordinators of our SDP. Your identification is verified by downloading the Service BC app, and then going to the CRC web site. Our club code is ZF3LLPDXD7 I will still be getting the verification of the CRC clearance, and will notify by email the club member of their status and the expiry date. I continue to update the club spreadsheet of coaches and instructors who have completed their CRC.

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4. *Equipment: Mike McLaughlin*

Mike McLaughlin to assess current security of the snowmobile sheds

5. *Fundraising: Brian Black*

Snowmobile Fundraising:

Fundraising was completed in the spring with \$5060 from club donations and matching funds from CCBC, \$6000 from NORDIQ / Alta Gas and \$11,840 from the Quesnel Community Foundation. A final report has been submitted and a request made to the city for the final cheque for \$11,840. The cheque is expected this week or at the latest next week. Final preparation of the machine is being completed at Forest Power Sports in Prince George.

Future Projects:

Fundraising is awaiting a project initiative from the executive as well as a project lead. A few initiatives have been suggested:

- An updating of our biathlon range. This was proposed a few years ago but requires MLFNRO approval.
- A "Trail Revitalization Project" that would include a general widening and improvement of our trail system with particular focus on the race trails required for the 2024 BC Winter Games.

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6. *Governance/Policy: Amanda Woollends*

To be deferred until December and completion of orientation.

Committee reports to be rotated for next meeting.

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7. *Ski Tournaments/Loppets: Sunshine Borsato*

It is with great sadness, and due to current PHO and CCBC mandates that Sunshine Borsato is stepping away from her volunteer position within the club. Sunshine has been a pillar of the club and a long-standing volunteer and well-loved coach and mentor. She will be greatly missed and is irreplaceable. We are in need of a volunteer to take over her role, and Sunshine is willing to lend a hand in training whomever does so. We hope that mandates will slacken in the coming months and that Sunshine will return.

-Hallis Ski Tournament :Unfortunately, the Hallis Ski Tournament was canceled last year due to COVID. This event may or may not proceed this year depending on current provincial mandates as it requires a large number of volunteers but is a wonderful event showcasing youth skiers in a fun racing atmosphere where they compete in three different types of ski events – a classic ski race, a team relay race, and a downhill adventure course. Anyone interested in helping with the race which is traditionally held in late February, is encouraged to contact Sunshine as we utilize about 30 volunteers to make this race event a success.

-So-Lo-Ppet 2021: I hesitate to put my name forward as the loppet coordinator – but I did coordinate the So-Lo-Ppet in 2021. This was our answer to developing our traditional loppet race within our COVID landscape. The race was well received and I believe we are planning to reproduce it for this COVID race season as an alternative to a traditional loppet format. Racers were self-timed and responsible for recording their own results as they followed the race course that was set for the entire weekend. The independent nature of the race attracted 95 adult entrants and 35 SDP entrants. Some advantages to this race format – COVID friendly and we used only three volunteers to run the race. More people were trying longer distances in this race than in traditional loppets, and some people entered this event who generally were not confident to enter a traditional loppet. I may want to add some results people in the future so that times and names and distances are completed well as there were a number of entries last year that were difficult to interpret.

8. *Memberships: Greg Strebel Membership Report:*

Registrations are slowly trickling in. We are now at 252 club members, of whom 11 are snowshoers (not registered with CCBC and Nordiq Canada)

Only 2 so far are under the age of 5 (receiving free membership, division fees paid for by the club).

Total registration/program fees:	\$22,401.00
Zone4 Commission	\$1193.03
Division Fees (CCBC & Nordiq)	\$4537.00
Net Revenue	\$16,670.97

Tier 2 Membership discount (\$5) concludes midnight November 15th.

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9. *Publicity/ Adult Lessons: Ron Watteyne*

Adult lessons: Savannah has agreed to help teach again this season and will be trying to get her CANSI certification this season in PG

Lessons to start in early Jan.

#### Publicity

Have set up dates for interviews with radio and newspaper

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#### 10. *School Ski Program: Tania Black*

Interest has been indicated by Dragon Lake, NCCS, and St. Ann's. **Amanda to send Tania contact information for the Home Learners community.**

#### 11. *Ski Trails & Signage: Neil Mackay*

##### CSTC Trail maintenance

- Mowing arranged with and completed by Scott Zacharias Oct 2021. Scott reported improved trail conditions from last season and did not have any access issues throughout the system.
- Offset brushing in the stadium area completed by Curtis Gassoff Oct 2021. Curtis reported reasonable results with his equipment. Arrangements were made with Curtis to move further throughout the system but he was called away to work unexpectedly and could not continue as planned. Curtis has no time left prior to freeze up to complete more brushing. Suggestion to employ Curtis Gassoff and his equipment next off-season to continue with the brushing throughout the system.
- Ongoing trail maintenance throughout the 2020/2021 season in response to reports from trail grooming crew and trail users.
- Trail maintenance contact list managed to respond to trail maintenance issues and support the grooming crew after weather events. Support for the grooming crew in the upcoming season to continue and to adhere to Covid safety protocols. Currently there are 9 club members on the trail maintenance call list. Please reach out to the club if you are interested in volunteering with this group. Thank you to the trail maintenance crew; in no particular order of Chris Elden, Chris Kovach, Chris Hyde, Roger Knorr, Brian Kennelly, Sydney Mackay, Victor Stobbe, Bevin & Mike Thompson and Derek & Isaac Woollends. Thank you for all your efforts. Ski trail maintenance volunteer hours were in excess of 150 hours for the 2020/2021 season.
- Pole saw purchased to deal with "leaners" as well as tree canopy over ski trails.
- Coniferous tree assessment completed at the end of last season for possible shade tree removal at a later date.
- Low mobility trail maintenance ongoing throughout summer. Accessible trail to outhouse still requires repair/renewal.

##### CSTC signage

- All sponsorship signs renewed. Thank you to Rocky Peak, Bliss, Troll Ski Resort, Eriksson Earthworks, Quesnel Toyota, ABC Communications, West Central Pipe, CJ Directory for their continued support.
- Ongoing sign maintenance in response to reports from trail users.

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12. *Snowshoe Trails & Signage: TBD*

13. *SDP: Chris Hyde*

We continue to do training and have been roller skiing for the past few sessions. The roller skiing has been a nice addition to our dryland program and we hope to be able to acquire a few more sets of roller skis. We are working through what the new guidelines for coaches will look like for the program.

Due to the success of the roller skis amongst the SDP kids, the remainder of the funding already procured will be used to purchase additional roller skis by Chris Hyde.

14. *Social Coordinator: TBD*

15. *Snowmaking: Bruce Self*

Waiting on cold weather and the VFD part.

16. *Website: Shannon Coffey*

Please [email shannon.coffey@icloud.com](mailto:shannon.coffey@icloud.com) with information updates to be posted on the website. Also, any suggestions for changes and/or improvements to the website.

Webcam is off until Nov. 11. Shannon to look into other options for an online weather station. Shannon is expecting and awaiting information for this time of year updates.

Important Dates: Next Board Meeting: Dec. 7, 2021. All meetings of the Executive for 2022 to be scheduled for 3rd Tuesday of the month @7pm

Meeting Adjourned: 8:13pm