



CSTC Minutes- FINAL

In Attendance: Brian Kennelly, Amanda Woollends, Mike McLaughlin, Neil Mackay, Ron Watteyne, Peter van Leusden, Chris Hyde, Brian Black, Chris Elden, Brian Balkwill,

Regrets: Greg Strebel, Jim Crellin, James Meyer, Shannon Coffey, Ryan Titley, Bruce Self,

Via: Google Meet

7pm-8pm

Adoption of Agenda:

Motioned: Brian Kennelly

Seconded: Chris Elden

Carried: unanimous

Adoption of Minutes- MARCH 2022:

Motioned: Amanda Woollends

Seconded: Mike MacLachlan

Correspondence:

District Manager wants meeting with Pasture Association. We've requested Desi include us in this meeting.

Chris Elden has proposed scenarios for removing range from area via fencing, etc.

CCC Tourism Association requests survey participation. They are creating a digital mapping platform that is built upon crowd sourced information and relays community user/trail steward reports.

President's Report: Brian Kennelly.

Nothing to report at this time.

Treasurers' Report: Brian Balkwill

CSTC Treasurers Report

April 11, 2022

<u>Current Bank Balance:</u>	April 2022	March 2022
General (operating) Acct: \$	17,471.06	10,445.92
Gaming Acct: \$	<u>5,979.06</u>	<u>12,583.60</u>
Total Balance of \$	23,450.12	23,029.52

Most significant Accounts Payable(outside of wages) since last Board meeting:

General Acct-

Fuel	\$2,045 (Four Rivers Coop)
Nordic Pulse subscription	\$630
Brushing from last fall	\$945 (Gasoff)

Accounts receivable

BC Cup Reimbursement	\$5872
Viasport	\$1,260
Youth/Elem. Ski School	\$5,355

Gaming Acct-

Roller Skis	\$674
Coaching Course	\$1190(Cross country BC)
Biathlon Ammo	\$1347

Comparison of Budget to actual was completed. As of March 31st General Account:

\$10,622 Under Budget.

Significant items Over include Wages, Equip maint, Insurance, Snow making.

Items Under Loppet, YSS, Open house/ski swap, Trail maint, Utilities

Brian Balkwill

Interim Treasurer

Any ideas or quotes for special projects to be submitted to Brian Balkwill in the next few days for accommodation in the upcoming budget planning.

Brian Balkwill will circulate a draft budget circa end of next week.

Manager & Coordinator's Report: James Meyer

Manager's Report

-Storage waxing finished

-Working on odd jobs and cleaning up for the next week or two

-Yoga class lodge rental on May 15

-5km fun run cancelled rental

Drip Tree Removal Estimate				
Approximately 90 trees on North Marathon, Canis Lupus and BCWG trails				
Assumptions:	7 very large D-fir on N. Marathon and 15k are too big unless using full size equipment			
	Log prices \$115/m3 - can vary from ~70 to 150+			
	Assume	60	m3 of logs = 1.2 truck loads	
COSTS	\$/m3		Rate	
Falling	20		600	per day x 2 days =
Limb and cut to measured log lengths	20		600	per day x 2 days =
Skidding	X			~5 days with ATV skidder
Load and Haul to mill	20		600	2 loads - have to compensate for part loads
Stumpage	42.87		Set by government - adjusts each quarter. July rate is \$42.87 or \$34.34	
	102.87			
REVENUE	115			
Profit (m3)	12.13			
Profit Total	727.8			

Apr. 19, 2022

-Dragon's Den clean up at end of month. Got in contact with Vicki and they are out of town at the moment

New Business:

-Brian hoping to hire for use of lodge for a bike packing forum, panel hosted by Brian K, John Courtney, and Mike Moody. Entry cost by donation to CSTC.

Drip Tree Harvest project update. CE

Chris Elden to possibly take on initiative as the contractor, using quad moving system: Cranman T1750.

Derek Woollends/ WV Falloon Contracting to donate the cost of the faller.

Proposed Motion: To proceed as described with Chris Elden to take on as contractor, apply for licence to cut, with the goal to be revenue neutral with the understanding that there may be cost or potential profit.

Motioned: Brain Balkwill

Seconded: Ron Watteyne

Recused: none

Against: none

Carried: Unanimous

-proposed schedule for next meetings BK

Proposed Executive Meeting for September 20, and AGM in Oct. 27th. Communication for AGM is usually circulated via email, FB, and posters. There is the potential to reintroduce hosting outdoor related presentations after the AGM business, if Covid restrictions allow. Executive are elected. Directors are appointed at AGM by recommendation.

Executive and Directors to let Brian Kennelly know about intention/commitment to return for the 2022/2023 Season.

Proposed meetings day may be adjusted next year to accommodate SDP and Biathlon.

-chimney RW

Spoke with original mason Roy Heppner. May be close to \$2000 for repairs, taking place in the late spring in to summer.

New VFD for Snowmaker has been brought onsite and mounted. They require an enclosure to keep them warm as operation in the cold causes breakage. John at Scheck Electric to bring in programmer,

which is potentially a 4 hour job.

Old Business:

- Club Dog Policy Committee
in progress

-Strategic Planning; proposing development of 5 year strategic plan for programs, infrastructure, and member experiences. We do much of this on an ad hoc basis. A plan would make things easier, especially fundraising. BK

The initial Strategic Planning document has been circulated by email and added onto by Jim Crellin. This document is dynamic, so others can add to it as well. It is meant to replace our current 5 year plan, and to create a reference more useful for grant submissions. **All committee heads and executive are to review and bring ideas to meeting.**

-Need for a SDP Race Team Director who can evaluate what coaching needs are for SDP, race team, ski school. CC to be held again this fall, and Learn2Train with Dryland the following year. We may need future policy to accommodate costs accrued in obtaining training. Time to revisit the idea of hiring a head coach as part of a long term plan. Is there someone within the club who would be a good candidate to become a training instructor? **Chris to reach out to Nancy**

-CSTC to contact CCBC to request to host a Teck Race Feb 2023. CSTC will also propose that WL/100 Mile/Quesnel alternate hosting Teck races.

*we've been awarded first dibs on February dates.

-CSTC inquire about hosting Lv 2 XC Skiing Officiating course in the Fall of 2022

Committee Reports:

1. Lessons & Publicity: Ron Watteyne

2022 Vancouver International Mountain Film Festival

Apr. 19, 2022

Thursday, Mar 31

23 people bought tickets

22 people attended

Thanks to Jim Crellin for running the computer and James for helping with the setup.

Friday, April 1

69 people attended

Thanks to Reason 2 Run for selling tickets

Thanks to Dougal for putting up the posters

Thanks to Peter V for pre-screening the films

Thanks to James for running the computer and setting up

Barkerville Brewery was there with samples and beer to sell. Dylan was the server. Sold 4 dozen beers.

Thanks to Kyra and her friend for taking tickets at the door

Thanks to Tanya for selling beer tickets and putting the black plastic on the windows.

Thanks to Kwynn Bodman and his girlfriend Melissa for bringing the popcorn machine and selling it.

Thanks to Elaine for helping with the setup

Tickets

Sold 55 tickets online

Sold 32 tickets at Reason to Run

Total profit was \$604.37

Everyone was impressed with the new upgrades, projector, screen, speakers, sound baffles, and especially the soft chairs. Next year will do just a one-night screening as the cost is \$300.00 per night for the films. Have had some interest in people helping with next year's show. Cindy Paul and Patti Lalande. The Barkerville Brewery was a huge success but just covered costs. We may have to increase the beer cost next year.

Do we have the potential to use the facility and the audio/video system as a rental for meetings. Some pricing to be assessed, as well as considering liability and damage deposits. To consider: potable water is often turned off during the summer. Brian Balkwill to look into our insurance policy to be sure it accommodates the new chairs and equipment.

2. Ski Trails & Signage: Neil Mackay

Gates were closed and signs removed April 1.

Brushing and mowing contractors available for coming season. Rates not yet set.

Estimate of:

SouthLoop/FSR/CL?Katimavik NW side 10 kms of brushing needed

Zacharias/Mowing budget approx \$2500 (increase in fuel rates)

BC Winter Games/Lit Track area to focus on.

3.5 out to 5 on North Side to focus on for XC Race loops

Improvement group to meet before submitting budget.

3. SDP: Chris Hyde

We had a great season with SDP and we held a season wrap-up meeting. We had a lot of good feedback from the newer coaches and are already working on plans for next season.

Desire for more social component as well as additional resources for coaches.

4. Snowmaking: Bruce Self

5. Website: Shannon Coffey

Please [email shannon.coffey@icloud.com](mailto:shannon.coffey@icloud.com) with information updates to be posted on the website.

Also, any suggestions for changes and/or improvements to the website.

6. Backcountry: Ryan Titley

7. Biathlon: Chris Elden/ Jim Crellin

Biathlon report

April 8, 2022

- We missed the March meeting:
- A few medals won at the BC Cup in Whistler in perfect conditions of firm fast snow and sunny skies.

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- Jessabelle won a few medals at the Junior Championships held at Sovereign in lieu of the BCWG.
- 8+ interested athletes from 9 (3 <12yrs) to 60+ years old attended the Try it Out. Several attended the next practice and virtually all want to be contacted when we start next season. Our range and rifle capacity will be pushed to the limit if all join.
- Nationals results were circulated already. Excellent outcomes for CSTC and BC as a whole.
- Jessabelle Trelenberg has been invited to the Provincial Talent Squad and Laura Balkwill to the Provincial Development Squad. This gives them access to 4 training camps prior to next season plus provincial coach support.
- The new club Anschutz rifle has arrived and Jim Crellin has done the initial fitting with Laura Balkwill. Jessabelle purchased her own rifle and JC got her fit as well.
- The biathlon range was put away on April 3rd. Conditions were ideal with lots of willing hands. A big thank you as always to all of the club support.

JC/CE

8. **Coaching: Peter van Leusden**

Coaching Report CSTC

April 2022

XC Officiating Level 1 Course

- Held April 9th at Hallis Lake Lodge
- 9 club members attended
- Dirk Rohde from Vancouver was the facilitator
- Thanks to James for assisting the set up and take down
- Due to the fact that Dirks flight arrived after the car rentals at the airport were closed, Peter picked him up in PG, and Chris Kovach drove him back (Thanks Chris)
- VIA Sport has not returned my emails or calls on providing a grant for this course.

Courses Offered Next Season

- Plan to host a level 2, XC officiating course during November 2022

Plan to request a CC level Coaching Course for January 2023.

QCF has granted funds for purchase of 2 popup tents and 100 numbered, bibs, 30 sets relay, timing equipment, fencing etc. (see Fundraising Committee report for more information).

9. **Equipment: Mike McLaughlin**

Material is being organized for our maintenance day.

10.

Fundraising: Brian Black

Fundraising for projects related to the BC Winter Games in 2024 has begun. Chris Hyde has been leading a group to define estimate and implement projects related to our preparation for the Games. Three distinct project areas have been identified:

1. Purchase of equipment in order to stage the games, timing equipment, bibs, tents, flags, fencing, etc.
2. Trail improvements with a focus on the race venue but other improvements to the trail system may be included.
3. Improvements to the Biathlon range similar to those proposed a few years ago.

A request was submitted to the Quesnel Community Foundation for item 1, purchase of equipment. QCF determined that our preliminary application was very sound and that a second application is not necessary. We have been granted \$13,000 and the city has agreed to advance \$7000. Jim and Peter will proceed with purchases as they see fit.

Brian Kennelly has begun corresponding with the Ministry of FLNRO with item 3.

We need to define the project scope and cost of Item 2 so that we can proceed with fundraising and completion in this in the off -season. We want to avoid having to attempt to complete both items 2 and 3 in 2023.

bnb

11. **Governance/Policy: Amanda Woollends**

Back Country Cabin Use. Last reviewed October 2017. Now reviewed April 2022.

CSTC Policy for Backcountry Cabin Use

The Cariboo Ski Club cabins are for the use of club members. At least one person in a group must be a current member and guests of members are asked to donate 10\$ per person per night. The Cariboo Ski Touring Club welcomes new members. See the CSTC website (www.caribooski.ca) for membership information and registration.

The cabins are located a considerable distance into the mountains and it is recommended that users have experience with winter wilderness travel and it is strongly recommended that users have avalanche training, and carry avalanche and survival gear.

It can be very difficult to locate the cabins without having been there at least once before, particularly after dark or when it is snowing. There are no published maps of the trails, locations or surrounding terrain. This activity is not considered suitable for first time unguided users.

All cabins can be accessed by snowshoes, AT (Alpine Touring) or telemark skis. XC skis (for track or skate style skiing) are not suitable.

Cabin users MUST arrange to check in with someone in the event they do not return on time.

Cell phones do NOT work at the cabins.

The cabins are well equipped and stocked with firewood, cook stoves, utensils, and foam sleeping pads. Users are required to bring any consumable items e.g. toilet paper, naphtha, dish soap, candles. The Mt. Murray & Cariboo Mt. cabins have propane stoves with propane supplied.

Users must:

- Bring your own sleeping bags and food.
- Leave the cabin in good condition for the next party e.g. kindling split, firewood brought in from below or outside, snow melting pots emptied, floor swept, trash packed out, etc.
- Not leave anything which will be ruined by freezing. Food items need to be in rodent-proof (metal) containers.
- Make certain that the door is latched securely upon departure.

Overnight use requires a reservation, made through the contact person listed on the club website. Once reserved, the cabin is for the user's exclusive overnight use, however, day use parties must be accommodated for lunch breaks, warm ups etc. Please use the logbook to list the visitors and to mention general conditions of the trail, the ski areas and the facilities. Please report any problems and deficiencies to the club contact person.

RESPONSIBLE USE PLUS VOLUNTEER ACTIVITIES WILL HELP ASSURE THAT FUTURE USE WILL BE ENJOYED BY ALL.

Amanda to update:

Booking arrangements need to be published via club manager using the info@caribooski.ca

Don't have foam sleeping pads anymore.

Mountain cabin users expected to participate in minimum of one work party in off-season.

Backcountry and Avalanche training put on by club is due to be done this year. Seems to be a need in

the public as backcountry users have increased significantly.
Strategies for soliciting members and others for work parties.

Policy Checklist	Date Approved
1. Investment Policy	2020 September
2. Lodge Rental Policy	2020 March
3. Lodge Decorating Policy	2020 March
4. Emergency Policy and Procedures – in review	2020 February
5. Reimbursement Policy	2019 November
6. School Use Policy (not including school program groups)	2019 March
7. Policy for Transporting Athletes	2019 March
8. Work Alone Policy	2019 February
9. Criminal Record Checks Policy and Procedures	2022 Feb updated
10. CANSI Instructor Course Reimbursement Policy	2019 January
11. Conflict of Interest	2017 December
12. Backcountry Cabin Use	2017 October
13. Fees for Users with Disabilities	2022 March updated
14. Financial Policy for the Rental Shop & Youth Ski School Programs	2022 January
15. Lodge Use for Birthday Parties Policy	review 2021 December
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

12. *Ski Tournaments/Loppets: TBD (reported by Sunshine Borsato via email)*

13. *Memberships: Greg Strelbel Membership Report:*

2 new registrations in the past month, both for backcountry.

Membership Report for April 12, 2022 CSTC Exec Meeting

Apr	Mar	(Feb)	(Jan)	
223	(221)	(217)	(211)	Female
180	(180)	(177)	(174)	Male
403	(401)	(394)	(385)	Total , as of 10 April 2022, compared to <u>441</u> as of 12 April last year. The 2021 final total was 441.

2 Under age 5
 376 Skier Memberships
 25 Snowshoe Memberships

Activity Selection

31 Adult + 1 Student Backcountry (combination of skiers and snowshoers)
 10 Adult Snowshoe (no cabin booking privileges)
 5 Club Supporter / Day Pass user
 141 Family (Selected on previous page)
 196 Adult All Options
 13 Junior All Options
 6 College Student All Options
 0 Under 18 Snowshoe

ZONE4 TABULATION OF FEES

Total Registration Fees	\$36269.00	
Total Paid by Registrants	\$36269.00	
Zone4 Processing Fees	\$1887.07	
Division Fees	\$7392.00	CCBC & Nordiq
Net Revenue	\$26989.93	
Paid Directly by Registrants	\$1350.00	(Gross payments. Some paid by credit card)
Remit through Zone4	\$25583.83	
Pending Remittance	\$56.10	

14. *School Ski Program: Tania Black*

15. *Snowshoe Trails & Signage: TBD*

16. *Trail Revitalization Project Committee:*

Committee Heads: Chris Elden, Chris Hyde

Committee Members: Peter van Leusden, Chris Kovach, Jim Crellin, Ron Watteyne

Apr. 19, 2022

We will plan to get together in the next couple weeks to go over plans and strategies for the next few months.

Important Dates: *CSTC breaking for off-season.*

Next Board Meeting: Sept. 20, 2022. All meetings of the Executive for 2022 to be scheduled for 3rd Tuesday of the month @7pm (potential for this standing date to be changed).

AGM to be held October 22.

Meeting Adjourned: 8:33 pm