



CSTC Minutes- FINAL

In Attendance: Brian Kennelly, Amanda Woollends, Bruce Self, Greg Strebel, Mike McLaughlin, Neil Mackay, Ron Watteyne, Tania Black,, Peter van Leusden, James Meyer, Chris Hyde,

Regrets: Brian Black, Jim Crellin, Chris Elden, Brian Balkwill, Shannon Coffey, Ryan Titley

Via: Google Meet

7pm-8pm

Adoption of Agenda:

Motioned: Amanda Woollends

Seconded: Tania Black

Adoption of Minutes- February 2022:

Motioned: Bruce Self

Seconded: Mike MacLachlan

Correspondence:

Nothing to report at this time.

President's Report: Brian Kennelly.

Nothing to report at this time.

Treasurers' Report: Brian Balkwill

March 7, 2022

Current Bank Balance:

March 2022

February 2022

Mar. 15, 2022

General (operating) Acct: \$	10,445.92	15,442.21
Gaming Acct: \$	<u>12,583.60</u>	<u>20,231.64</u>
Total Balance of \$	23,029.52	35,673.85

Most significant Accounts Payable since last Board meeting:

General Acct-

Receiver General	\$1305.15
Hauling of PB for repair	\$420.00
Bc Hydro	\$946.03

Gaming Acct-

BC cup T shirts	\$1034.95 (Hello Promotions)
Biathlon Rifle	\$5493.39
Biathlon Shooting Mat	\$430.40

James is now taking over all the Accounts Payable. Going forward please send your expense accounts to James to initiate the cheque. The usual two additional signatures will be required.

Still no sign of check from Zone 4 registration for Biathlon BC cup race. Jim Crellin has prompted them.

Comparison of Budget to actual was completed which we can discuss at the board meeting if interested.

Manager & Coordinator's Report: James Meyer

Rental Shop

Mar. 15, 2022

Rentals have slowed down as the weather gets warmer and more people begin to think about spring-time activities.

Weekday rentals average one every couple days.

Weekend rentals have been slow as well, but has been helped by larger groups coming to try skiing.

Rental shop's last day of operation for 2021/2022 will be March 20. James will be prepping the lodge and equipment for summer after that.

Lodge

James hasn't located the leak in the lodge's roof over the veranda. James will bring up some tools to remove some soffit in the next week or two to see if he can identify the cause.

One of the drawers in the kitchen broke. I decided, along with fixing the drawer, this would be a good time to start spring cleaning of the kitchen. Would it be possible for me to buy some plastic containers (Rubbermaid style bins) to put dishes and tableware in to keep the mice off them? Is this something that has been tried in the past?

Ski School

YSS is finished for the season. We had St. Ann's, Kersley, and Dragon Lake attend this season. James is catching on to all aspects of the YSS program and is excited to get back to it next fall.

The aluminum hoop tunnel in Dragon's Den had an unfortunate encounter with the groomer and is in need of repairs. James thinks he might be able to handle these repairs (aluminum welding) himself he will take it home next week to start work on it.

A huge thank you to the groomers for all the grooming on YSS days. The students had a blast and the skiing was excellent all season! And a huge thank you to all the coaches that helped this season with YSS. Planning the YSS was a lot easier with a great group of coaches to rely on.

-James to coordinate with Vikki Esplen who does a lot of the set up of Dragon's Lair, inquire into storage.

-Timing hut door having latching issues, James to repair.

New Business:

- Adult ski lessons. RW/TB

Ron been teaching for the club for 40 years, and 25 years of which have been adult lessons, and is ready for some respite from the task. By choice, Ron has never been enumerated, in order to create revenue for club. Some new instructors have come on but not stuck with it. Coaches being paid a stipend could provide some incentive to stick around. Stipend funds could possibly be considered under gaming grant,. This will be proposed next year. Adult lessons brought in \$880 for the club this

season.

Proposed Motion: CSTC pay a stipend of \$20/hr for instructors teaching adult lessons, while continuing to cover certification costs for those committing to two years. CANSKI would be reimbursed half up front with the balance to be paid the end of the first year.

Motioned: Brian Kennelly

Seconded: Ron Watteyne

Recused: none

Against: none

Carried: yes

Proposed Motion: (This motion to override current policy). That CSTC Covid protocols and mask wearing be updated to reflect newest provincial mandates. Masks will no longer be required, but vaccination passports and 50% occupancy remain.

Motioned: Tania

Seconded: Chris

Recused: none

Against: Amanda

Carried: yes

-CSTC request CCBC to host a Teck, Northern BC race next season. PvL

Momentum has increased for winter games, but we haven't hosted many races. Hosting a Teck Race would be on a preferable scale for us to work through and practice our procedures. Preference for February. Will not be hosting Biathlon Cup in 2023 as it alternates. Potential proposal that WL/100 Mile/Quesnel alternate hosting Teck races.

Proposed Motion: CSTC to contact CCBC to request to host a Teck Race Feb 2023. CSTC will also propose that WL/100 Mile/Quesnel alternate hosting Teck races.

Motioned: Peter van Leusden

Seconded: Chris

Recused: none

Against: none

Carried: yes

- CSTC Host a level 2 XC officiating course in the fall of 2022. PvL

April 9 LV 1 arranged by Chris Kovach. 8 hour course. Level 2 will be needed as well.

Proposed Motion: CSTC inquire about hosting Lv 2 XC Skiing Officiating course in the Fall of 2022

Motioned: Peter van Leusden

Seconded: Ron Watteyne

Recused: none

Against: none

Carried: yes

Old Buisness:

- Club Dog Policy Committee
in progress

-Strategic Planning; proposing development of 5 year strategic plan for programs, infrastructure, and member experiences. We do much of this on an ad hoc basis. A plan would make things easier, especially fundraising. BK

The initial Strategic Planning document has been circulated by email and added onto by Jim Crellin. This document is dynamic, so others can add to it as well. It is meant to replace our current 5 year plan, and to create a reference more useful for grant submissions. **All committee heads and executive are to review and bring ideas to meeting.**

-Need for a SDP Race Team Director who can evaluate what coaching needs are for SDP, race team, ski school. CC to be held again this fall, and Learn2Train with Dryland the following year. We may need future policy to accommodate costs accrued in obtaining training. Time to revisit the idea of hiring a head coach as part of a long term plan. Is there someone within the club who would be a good candidate to become a training instructor? **Chris to reach out to Nancy**

Committee Reports:

1. Ski Trails & Signage: Neil Mackay

Nothing to report for ski trails and signs

Is there the possibility of a potential reroute of the area on the South Loop/Canis Lupus, where Canis Lupus meets South Loop and follows fence line. There were some grooming issues in the area, and a suggested reroute would be onto a gentler slope on the other side of the fir tree.

2. SDP: Chris Hyde

Not much to report. Last couple sessions underway. New coaches are enthusiastic and new fami-

lies are helpful volunteers.

3. Snowmaking: Bruce Self

Still waiting on the VFD part. **Bruce to contact Rick to inquiry as to ETA.**

4. Website: Shannon Coffey

Please [email shannon.coffey@icloud.com](mailto:shannon.coffey@icloud.com) with information updates to be posted on the website. Also, any suggestions for changes and/or improvements to the website.

5. Backcountry: Ryan Titley

2022 March Backcountry Report

Not much to report for the backcountry. I've keeping a tab of items that could be used at the cabins but otherwise not much news.

1) Waverly:

- Waverly now has a functioning Coleman two burner white gas stove thanks to a donation from one of our members. The old stove is still there for spare parts.
- Could use an Ash pail, Solid tote for maintenance supplies, and more White Gas.

2) Murray:

- Will need a new roof cap to repair the leaks identified last summer/fall
- Was running low on matches and lighters last time I checked.

3) Moncton:

- A friend and I cut up a couple trees back in early January. Restocked the wood pile and left a bunch of 4 foot sections that still need to be bucked and split.
- Could use a couple decent cooking pots with lids, a new mop, #999 mantles for Coleman lantern and new thermometer for outside.

4) Cariboo:

- Haven't heard any reports on the insulation upgrades.

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Would like to complete the insulation project this summer, estimating it would cost another \$500 dollars dependent on plywood prices.

To be built into 2022/2023 operating budget in April. Bruce Self potentially has MDF to donate, check with Ryan Titley as to the suitability. Chris to approach West Fraser for potential donation. James to request donations of the other item from membership using the cabins.

Biathlon: Chris Elden/ Jim Crellin

The biathlon season is winding down but training will continue as long as we have snow and folk who want to train.

Several athletes attended the final BC Cup Competition in Callaghan Valley (WOP) with good results and three are attending Biathlon Nationals in Prince George this week. So far it is going well with 2 second place finishes (Chris E) 2 fifth place finishes (Jessabelle T) and 2 fourteenth place finishes(Laura B) There are well over 200 competitors, in the Sr Girls category there are 45 entrants.

We have purchased one new shooting mat as one of ours had disappeared to points unknown.

Gaming funds have also covered the purchase of one new biathlon rifle which has just arrived. The second hand rifles I had hoped to purchase were not available.

6. Coaching: Peter van Leusden

Community Coaching Course:

- This was a success, with 8 club members getting their certification
- A grant for this course from VIA Sport BC should be directed deposited soon.

XC Level 1 Officiating Course:

- This is booked for Saturday April 9th
- Need minimum of 8 members to register.
- Have put a request to VIA Sport BC for a grant, even though our date is outside the grant window.

- If this level 1 course is a success, the club should request a level 2 officiating course for the fall of 2022.

7. **Equipment: Mike McLaughlin**

Nothing to report at this time.

Proposed year end groomers meeting.

8. **Fundraising: Brian Black**

No changes from last report.

9. **Governance/Policy: Amanda Woollends**

Fees for Users with Disabilities. Last reviewed February 2017. Now reviewed Mar 15, 2022.

Policy to Promote Adaptive Cross Country Skiing

The CSTC has adopted the following policy to support and promote adaptive cross country skiing for people with physical and sensory disabilities, including athletes who are blind or visually impaired and/or deaf, wheelchair users, amputees and those with neuromuscular conditions such as brain injuries and cerebral palsy.

All skiers with a disability will be charged the current CSTC youth rate for a pass of any duration of time (i.e. day, week or season's pass) and a support person who is assisting a skier with a disability will receive a complimentary day pass on an as-needed basis.

Policy adopted January 8, 2013

CSTC to consider Lodge accessibility and ParOlympic program development. Efforts to make community aware of support equipment we have available, and research where we are deficient. Further research needed to determine how we can support and encourage this community, then proposals and acquisitions can be made. Table until further meetings.

Policy Checklist	Date Approved
1. Investment Policy	2020 September
2. Lodge Rental Policy	2020 March

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3. Lodge Decorating Policy	2020 March
4. Emergency Policy and Procedures – in review	2020 February
5. Reimbursement Policy	2019 November
6. School Use Policy (not including school program groups)	2019 March
7. Policy for Transporting Athletes	2019 March
8. Work Alone Policy	2019 February
9. Criminal Record Checks Policy and Procedures	2022 Feb updated
10. CANSI Instructor Course Reimbursement Policy	2019 January
11. Conflict of Interest	2017 December
12. Backcountry Cabin Use	2017 October
13. Fees for Users with Disabilities	2017 February
14. Financial Policy for the Rental Shop & Youth Ski School Programs	2022 January
15. Lodge Use for Birthday Parties Policy	review 2021 December
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

10. Ski Tournaments/Loppets: TBD (reported by Sunshine Borsato via email)

Race Team

Vanderhoof – February 19th – 138 registered racers, 14 from CSTC

7 medals:

Rhys Davison – 3rd

Roan Davison – 2nd

Abbey Mackay – 3rd

Friday Borsato-Stobbe – 6th

Irene Bare-Hyde – 7th

Lily Davison – 8th

Colton Robinson – 6th

Isaac Friesen – 7th

Rome Borsato-Stobbe – 2nd

Ella Hyde - 1st

Caleb Moody - 3rd

Savannah Robinson - 1st

Laurie Bare-Hyde - 4th

We are in desperate need of more jerseys and I would like to have full uniforms. I have brought this up in my reports for a couple years. The other teams are so well dressed and we do not have enough jerseys for our CSTC participants. I appreciate that the club cannot buy all of the uniforms but I would like assistance and contributions and suggest next year I have a price on the zone4 registration section where we charge for warm up gear for example. **Tania will get cost estimates for more jerseys (bigger team and athletes are growing) and prices for race pants to Sunshine right away and sunshine will price out warm up gear (jackets).**

Potential for team fundraising as Biathlon pays for own race jerseys.

11. Memberships: Greg Strebel Membership Report:

Membership Report for March 15, 2022 CSTC Exec Meeting

Mar	(Feb)	(Jan)	
221	(217)	(211)	Female
180	(177)	(174)	Male
<u>401</u>	<u>(394)</u>	<u>(385)</u>	Total, as of 14 March 2022,

compared to 441 as of 14 March last year.
The 2021 final total was 441.

2 Under age 5
375 Skier Memberships
24 Snowshoe Memberships

Activity Selection

29 Adult + 1 Student Backcountry (combination of skiers and snowshoers)
10 Adult Snowshoe (no cabin booking privileges)
5 Club Supporter / Day Pass user
141 Family (Selected on previous page)
196 Adult All Options
13 Junior All Options
6 College Student All Options
0 Under 18 Snowshoe

ZONE4 TABULATION OF FEES

Total Registration Fees	\$36129.00
Total Paid by Registrants	\$36129.00
Zone4 Processing Fees	\$1877.87
Division Fees	\$7373.00 CCBC & Nordiq
Net Revenue	\$26878.13
Paid Directly by Registrants	\$1350.00 (Gross payments. Some paid by credit card)
Remit through Zone4	\$25528.13
Pending Remittance	\$0

12. *Publicity/ Adult Lessons: Ron Watteyne*

See new business.

VIMFF planning is progressing well. Ticket sales are underway. Barkerville Brewery still possible

13. *School Ski Program: Tania Black*

see coordinators report

14. *Snowshoe Trails & Signage: TBD*

15. *Trail Revitalization Project Committee:*

Committee Heads: Chris Elden, Chris Hyde

Committee Members: Peter van Leusden, Chris Kovach, Jim Crellin, Ron Watteyne

Chris Elden applying for licences to remove trees with equipment that he has. Awaiting WSBC requirements, but potential April start.

Important Dates: Next Board Meeting: Apr. 19, 2022. All meetings of the Executive for 2022 to be scheduled for 3rd Tuesday of the month @7pm

Meeting Adjourned: 8:30 pm

CSTC Exec

Tuesday, Mar. 15 • 7:00 – 9:00 p.m.

Google Meet joining info

Mar. 15, 2022

Video call link: <https://meet.google.com/bms-vxxd-yxw>