



**CARIBOO**  
SKI-TOURING CLUB

Oct. 27th, 2022

CSTC Agenda- 30 Attendees  
46th Annual General Meeting- Minutes FINAL  
October 27th, 2022  
Hallis Lake Lodge  
Start Time: 7pm

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**Call to Order: 7:05pm, Brian Kennelly**

**Land Acknowledgement:** We would like to recognize that we gratefully meet tonight on the unceded traditional territory of the Lhtako Dene Nation.

**Introduction of Executive:**

**President:** Brian Kennelly

**Vice-President:** Chris Hyde

**Treasurer:** Brian Balkwill

**Secretary:** Amanda Woollends

**Adoption of Agenda:**

Motioned: Ron Watteyne

Seconded: Chris Elden

Carried

**Adoption of last year's AGM Minutes (October 28th, 2021):**

Motioned: Chris Hyde

Seconded: Brian Balkwill

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**DIRECTOR'S REPORTS: An overview if the Club's past year. Written reports attached at the end of the agenda.**

1. **President's Report:** Brian Kennelly.
  2. **Treasurer's Report:** Brian Balkwill. See attachment: *Financial Statements*
  3. **Manager & Ski School Coordinator's Report:** James Meyer
  4. **Fundraising & Grant Applications:** Brian Black
  5. **Governance & Policies:** Amanda Woollends
  6. **Memberships:** Greg Strebel
  7. **Lessons & Publicity:** Ron Watteyne
  8. **Skill Development Program:** Chris Hyde
  9. **Biathlon:** Chris Elden/Jim Crellin
  10. **School Ski Program:** *vacant*
  11. **Coaching:** Peter van Leusden
  12. **Ski Trails & Signage:** Neil Mackay
  13. **Snowshoe Trails & Signage:** *Vacant*
  14. **Backcountry:** Ryan Titley
  15. **Equipment:** Mike McLaughlin
  16. **Snowmaking:** Bruce Self
  17. **Website:** Shannon Coffey
  18. **Trail Revitalization Project Committee:** Chris Elden/ Chris Hyde
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**Election of Executive Officers:**

1. **President:** Tania Black, by acclimation
2. **Vice- President:** Brian Balkwill, by acclimation
3. **Treasurer:** Sara Champagne, by acclimation
4. **Secretary:** Amanda Woollends, by acclimation

**Signing Officers for CSTC Regular Account:**

1. **President:** Tania Black
  2. **Vice- President:** Brian Balkwill
  3. **Treasurer:** Sara Champagne
  4. **Membership Director:** Greg Strebel
- Motion:** Mike Machlaughlin  
**Seconded:** Peter van Leusden  
**Carried:** Yes

**Signing Officers for CSTC Gaming Account:**

1. **President:** Tania Black
  2. **Vice- President:** Brian Balkwill
  3. **Treasurer:** Sara Champagne
- Motion:** Greg Strebel  
**Seconded:** Dave McCullough  
**Carried:** Yes

**Proposed List of CSTC Directors 2022/2023:**

- President:** Tania Black  
**Vice President:** *Brian Balkwill*  
**Treasurer:** *Sara Champagne*  
**Fundraising & Grant Applications:** Brian Black  
**Governance & Policies:** Amanda Woollends  
**Memberships:** Greg Strebel  
**Lessons & Publicity:** Ron Watteyne  
**Skill Development Program:** Chris Hyde  
**Nordics/Biathlon:** Jim Crellin/ Chris Elden  
**\*\*New: XC Race:** Chris Kovach  
**School Ski Program:** James Mayer

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**\*\*New: Accessibility:** *Vacant*

**Coaching:** Peter van Leusden

**Ski Tournaments & Loppets:** *Vacant (coordinator only, not director)*

**Ski Trails & Signage:** Derek Woollends

**Snowshoe Trails & Signage:** *Vacant*

**Backcountry:** Ryan Titley

**Equipment & Track Setting:** Neil Mackay

**Snowmaking:** Bruce Self

**Website:** Shannon Coffey

**\*\*New: Community Participation Director:** Bob Simpson

Motion to accept the list of Director's for 2022/2023:

**Motioned:** Brian Black

**Seconded:** Greg Strebel

**Recused:** None

**Against:** None

**Carried:** Yes

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### **Important Dates:**

Next Board Meeting: Nov. 15, 2022, with the AGM taking place in person October 27 @7pm at Hallis Lake Lodge. All meetings of the Executive for 2022 to be scheduled for 3rd Tuesday of the month @7pm. Virtual links to be sent out via email prior to meeting.

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### **Meeting Adjourned: 8:05pm**

Motion to Adjourn: Ron Watteyne

Seconded: Chris Hyde

Carried: Yes

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## **CSTC President's Report, 2022 AGM, October 27th, 2022**

I would like to recognize that we gratefully meet tonight on the unceded traditional territory of the Lhtako Dene Nation.

As we close one year and open another exciting one, there are a number of things I would like to review.

Last October we completed the construction of an addition to our snowmobile shed with lumber donated by West Fraser to house our newest Skidoo snowmobile acquired through fundraising efforts and funds from QCFutures. Today we constructed fence panels with lumber again provided by West Fraser and rebar from United Concrete.

We received notice that we will be the venue for both the XC and Biathlon races in 2024 as part of Quesnel's successful bid to host the BCWG that year. Many preparations have already started to bring our skill set in XC Races up to the standard we have demonstrated in the Biathlon events we have hosted. We have had officials training to bring our skills to the same level our coaches have and will test our abilities by hosting a BC Northern Teck XC race this coming February. This is an exciting next step for our XC Racers and our SDP, and a lasting legacy improvement for the future of the club.

We have also done, and are continuing to do as we speak, extensive rehab on our trail system. This summer Chris Elden removed for harvest many trees through out the system that caused problems with snow coverage on our trails. This work also led Chris to make a \$1k donation to the club. At the same time the new expanded wildfire suppression crew enabled the forestry to come in and remove many hazard trees throughout the system. They also did a bit more brushing outside the fence along the south loop. Our infrastructure improvement committee and our Trail Director, Neil MacKay, have expanded the mowing and brushing and widening to our trails which will improve things for all of us. This work is being made possible by the grant applications by Brian and Tania Black.

We have also made efforts through liaison with our ministry partners to protect our trails from abuse both in and out of our season, and through discussions with the HLCPA we now have more optimism that we may be able to make the long sought improvements to our biathlon range in time for the winter games.

In closing, I hope that the membership appreciates the many ways in which our executive and our numerous volunteers work to ensure we all have a well run and maintained facility for everyone to enjoy.

My thanks to everyone involved for that.

You will hear more specifics from the other executive and directors. Bk

**CSTC Treasurers Report (AGM)****October 20, 2022**

<b><u>Current Bank Balance:</u></b>	<b>Oct 20, 2022</b>	<b>Sept 2022</b>
General (operating) Acct: \$	30,888.19	20,958.39
Gaming Acct: \$	<u>19,298.82</u>	<u>19,300.82</u>
Total Balance of \$	50,187.01	40,259.21

Most significant Accounts Payable(outside of wages) since last Board meeting:

General Acct-

Chimney Repairs(Heppner Masonary) \$3675

Accounts receivable

Zone4 fees \$8,742

\$3300

\$615

\$12,657

Donations \$300 \_Relax body works

\$1000- Chris Elden and Lisa McCargar

Gaming Acct-

Provincial Government Grant \$19200

AP significant amounts

Not shown in above balance

\$5,952.45 Timing equipment. (zone 4)

- All expenses are complete against \$13000 grant
- We will retain PMT accounting services to complete our year end in the next few weeks. Financials will be available on our website.

Brian Balkwill, Treasurer

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**3. Manager & Coordinator's Report:** James Meyer

**4. Fundraising & Grant Applications:** Brian Black

Fundraising / Grant Applications Report  
CSTC AGM 2022

### **Completed and Current Projects**

#### Equipment for BC Winter Games:

This project was to purchase tents, competition bibs, trail markers and timing equipment for competitions as we approach staging the BC Winter Games. The CSTC portion is to build portable fencing using donated materials. We are nearing completion with the final report due on October 31.

Funding from the Quesnel Community Foundation will total \$13,000 with \$7000 received to date.

Materials were donated by West Fraser Mills and United Concrete.

#### Gaming grant:

Our application for a Community Gaming Grant yielded positive results with \$19,200 granted.

Via Sport (application by Peter V Leusden for coaching courses): \$1260 received

**Total cash grants in the 2021-22 year = \$33,460**

### **Pending Grants / Future Projects**

#### Hallis Lake Trail Improvement Project

A project has been defined to improve the ski trail system to be ready for the BC Winter Games. A request for funding was sent to NDIT for major funding with requests of \$2000 going to each of West Fraser and Integris. A positive response was received from West Fraser, Integris is still considering and NDIT has requested that we resubmit by October 31. The project total will be approximately \$45,000.

Brian Black

Fundraising Director, CSTC

**5. Governance & Policies:** Amanda Woollends

**6. Memberships:** Greg Strebel

**7. Lessons & Publicity:** Ron Watteyne

Adult ski lessons

- Very successful adult ski lesson program last season. With a total of 40 adult ski lessons
- The club now has a new Level 1 CANSI instructor Savannah Robinson. Savannah has been teaching with me for the past two seasons and got her certification last winter
- This has enabled the club to teach more adults during the season and offer classic and skate lessons during the same week.
- I have had a lot of positive feed back from adults that have had Savannah as an instructor, and she is looking at getting her CANSI Level 2 this season.
- If you organize a group of 5 people (including yourself) you will get your lesson for free
- Lessons this season will commence early in the new year snow and weather dependant. Contact me or James if you would like lessons

Publicity

The CSTC is looking at hosting John Dunn, some of you may remember his club sponsored presentations in the years past (before Covid). John Dunn is a wilderness explorer, photographer and lecturer with a fascination for the Canadian Arctic and other wild regions of Canada. A veteran of over 30 expeditions, John shares his images and experiences with a wide audience through his acclaimed presentations.

Double Axel

A 900 km self supported journey, during which John and colleague Graeme Magor completed the first ski traverse of Axel Heiberg Island in the high Canadian Arctic. They were sponsored by the Royal Canadian Geographic Society



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John will be in Quesnel sometime between March 8<sup>th</sup> to the 10<sup>th</sup>. for a presentation here at the lodge with our new audio-visual equipment and of course the comfortable chairs that you are sitting in.

If anyone would like to do a presentation on an adventure trip they have done or knows someone who has that would like to share it with the club members, please talk to me and I will do my best to schedule it in.

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## **8. Skill Development Program:** Chris Hyde

We had another successful season with some newly trained coaches. Our enrolment was on par with the previous year which made for a fun season. Looking towards next year we are planning on having more social events and group activities.

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## **9. Biathlon:** Chris Elden/Jim Crellin

We had 11 competing athletes again including two adults. All provincial and national competitions were run including 3 BC Cups (Vanderhoof, Quesnel and Whistler), and Nationals in Prince George. We successfully ran the first ever Provincial level team relay competition at our Quesnel event.

Two athletes qualified for provincial squads: Laura Balkwill for the Development Squad, and Jessabelle Trelenberg for the Talent Squad.

We had a Try-It-Out day in February 2022 which generated keen interest from 6 athletes. Based on team discussions the biathlon range will be at capacity at practices this season.

We purchased an Anschutz rifle with gaming funding.

We will set up the range as soon as the cattle are off the pasture (Probably after Oct. 31).

Three BC Cups are planned this year at: Mt. Washington, Whistler and Prince George. Nationals are at Val Cartier, Quebec. There are no competitions between New Years and early

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February so we may host a one day regional event both for competition and to test using the Zone4 timing system at a biathlon event in preparation for the BCWGs in 2024.

There is currently no Provincial BCWG rep for biathlon so we have had no formal discussions about hosting the event yet.

Discussions with the Ministry of Forests about building permanent target structures at the biathlon range have proceeded very slowly over the past few years, but are continuing.

**We thank the club and all of the many volunteers for their dedicated support of our endeavors and look forward to good year of skiing.**

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#### **10. School Ski Program:** *vacant*

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#### **11. Coaching:** Peter van Leusden

Coaching Report for AGM, October 27, 2022

1. Community Coaching Course (CC) Feb. 12-13, 2022, with facilitator Cory Williamson  
8 club members attended. And they all completed the ICC (Introduction to community coaching) on line before taking the CC course.  
VIA sport grant was applied for and received to help cover the cost of this course.
2. XC Officials Course Level 1 (OL1) April 9<sup>th</sup>, 2022.  
9 club members attended this 1 day course with facilitator Dirk Rhode.  
VIA sport grant not available at this time.
3. XC Officials Course Level 2 (OL2) Oct. 22-23 with facilitator Sharon Clarke  
4 club members attended this 2 day course  
VIA Sport grant applied for and approved, but not received at this time.

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The OL1 and OL2 were scheduled so that we have certified club members to head up the Northern Tech Races #5 & 6, Feb. 11 - 12, 2023, and for the BCWG in Quesnel in Feb. 2024.

Submitted by: Peter van Leusden, Coaching Chair

## **12. Ski Tournaments & Loppets:** *Vacant*

Last year we had an internal race program every few weeks to keep team race ready as some races were not inclusive requiring only vaccinated kids. Our team attended and earned lots of medals at the 100 mile and Vanderhoof Teck races. Our first race this year is Teck 1 and 2 in PG Dec 17th and 18th. -SB

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## **13. Ski Trails & Signage:** Neil Mackay

CSTC Trail maintenance

- Drip tree harvest coordinated and completed by Chris Elden summer 2022. Thank you Chris, for this monumental effort!
- Racecourse improvement. Tree removal by Chris Elden (drip tree) and Chris Kovach (aspen) to allow trail widening uphill from intersection DD. Equipment donation by Troy Purmal for trail widening at this location. Stump removal by Troy Purmal on Fir Tree Hill also. Thank you to Troy for volunteering both his time as well as use of his mini excavator.
- Mowing arranged with and completed by Scott Zacharias Oct 2022. No access issues throughout the system reported by Scott. Mowing of the reroute of Canis Lupus through the pasture was completed fall. Thank you to Scott for all his effort!
- Brushing of the 3.5/5km completed by Curtis Gassoff Oct 2022. Curtis reported reasonable results with his equipment. Quote provided by Curtis to complete brushing of the North West trail system. Thank you to Curtis as well!
- Ongoing trail maintenance throughout the 2021/2022 season in response to reports from trail grooming crew and trail users.
- Trail maintenance contact list managed to respond to trail maintenance issues and support the grooming crew after weather events. No significant events to report from last season. Currently there are 9 club members on the trail main-

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tenance call list. Please reach out to the club if you are interested in volunteering with this group. Thank you to the trail maintenance crew; in no particular order of Chris Elden, Chris Kovach, Chris Hyde, Roger Knorr, Brian Kennelly, Sydney Mackay, Victor Stobbe and Derek Woollends. Thank you for all your efforts. Ski trail maintenance volunteer hours were in excess of 165 hours for the 2021/2022 season.

- Low mobility trail maintenance ongoing throughout summer. Accessible trail to outhouse still requires repair/renewal.

#### CSTC signage

- All sponsorship signs require renewal. Discussions with Rocky Peak, Bliss, Troll Ski Resort, Eriksson Earthworks, Quesnel Toyota, ABC Communications, West Central Pipe, CJ Directory to occur Nov/Dec for renewals.
- Planned sign replacements upcoming: info signs at stadium map, marathon/bypass route identification.
- Ongoing sign maintenance in response to reports from trail user group.  
Looking for a replacement for ski trails and signs director.

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#### **14. Snowshoe Trails & Signage:** *Vacant*

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#### **15. Backcountry:** Ryan Titley

- All cabins are stocked with firewood for the season.
- Planning to complete Cariboo insulation project next summer.

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#### **16. Equipment & Track Setting:** Mike McLaughlin

Usage for equipment went as follows :  
PB -150 hours (700km),  
Bearcat - 672km,  
Nitro-20km,  
Skandic - 187km.

One major breakdown on PB, a hydraulic fitting broke, machine was down for 4 days. We also lost another control coil on the hyd. system but this proved no problem. We used about 1600 litres of fuel and start the season with about 1/2 tank.

**17. Snowmaking:** Bruce Self

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**18. Website:** Shannon Coffey

The website <https://caribooski.ca> is a valuable source of information about the Cariboo Ski Touring Club. Some of its main features are the link to Zone 4 online registration, events calendar, club information on trails, lessons, rates, etc., a backcountry booking calendar, and real-time grooming reports using the Nordic Pulse system. The club's Facebook feed is also viewable on the website which allows for more frequent updates of information regarding conditions and events by the club manager. The website will always be a work in progress as it is a dynamic document. Please continue to forward information, suggestions, and photos to [shannon.coffey@icloud.com](mailto:shannon.coffey@icloud.com)

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**19. Trail Revitalization Project Committee:** Chris Elden/ Chris Hyde

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