



AGENDA for Board Meeting February 11, 2025

In Attendance: Brian Balkwill, Karen Balkwill, Tania Black, Brian Black, Eric Matzner, Jim Crellin, Ron Watteyne, Peter Van Leusden, Jordan Yntema, Chris Elden, Greg Streble, Lori Carifelle, Savannah Robinson, Neil MacKay

Regrets:

Shannon Coffey, Laurie Bare, Chris Kovach, Chris Hyde, Derek Woolends

Via: Hallis

7pm-8pm

Meeting commenced at 7:06 pm

Adoption of Agenda:

Motioned: Eric

Seconded: Lori

Motion passed

Adoption of Meeting Minutes:-

Motioned: Eric

Seconded: Tania

Motion passed

Correspondence:

- Letter from Bridget Nowakowski asking us to consider adding another dog friendly loop. She suggested the North Loop.
 - Tabled to next meeting

President's Report: Brian Balkwill

A much snowier February than last year. 😊 A huge Thank you to Savannah and her support team for such an outstanding achievement. Last tally I saw was over \$4400. Truly amazing. Well done. I was able to secure a couple of fallers to take down some danger trees and they have agreed to do some training with their fire crews in March to assess and fall some other potential trees for free. In discussions with Desi he has volunteered to put some of his staff doing random checks in the parking lot looking for passes. A government truck will certainly ramp up the importance of getting a pass. Three new signs have been secured to ensure it is very clear of the expectations and make it easy to use QR code to purchase.

Treasurers' Report: Lori Carifelle

Jan 31, 2025

Bank Balance December 31, 2024

General	Opening balance Jan 1	\$26,758.51	Closing Balance \$	\$29,400.36
Gaming	Opening balance Jan 1	\$18,772.06	Closing Balance \$	16,323.07
Total Balance				\$45,723.43

Significant Accounts Payable:

Just paid over \$7000 of accounts payable Jan 31, that have not gone through bank yet. Accounts only reconciled to Dec 31, 2024. Bear cat repair will be over \$5000

Significant Accounts Receivable:

No receivables

Manager & Coordinator's Report:

Managers report: Feb 9,2025

Programs:

- Busy with ski school, SDP and lessons. Cancellations due to cold weather will make last part of February even busier.
- February 15th - invite general membership to enjoy the ski maze with SDP. Hours? (11:00-11:30 for SDP, and general members afterwards).
- Upcoming events: ski night Feb 17th Family Day, will advertise to membership and allow them to order pizza as well with SDP. Hours? (will need help from lodge attendant to cover extended hours)
- March 1 costume ski day, invite general membership to join in.
- Wednesday night guided skis are still continuing.
- Snow stride Challenge, now on the Feb 4-17 leg, upcoming Feb 18-March 3, then all legs will be completed and a grand price draw for something bigger for those who completed 75 km?
- Loppet: posters to Vanderhoof, Prince George, 100 Mile and Williams Lake. March 8,9. Day one classic, day 2 skate 10,20 and 30km loops. Should we be doing prizes? Possible names: Ski for the dough, The frosted finish, The sugar glide. \$10 entry, pre entries will get a cookie from Quesnel Bakery. Late entries will get a full size chocolate bar. (Day pass will be included in entry fee: \$10 for members and \$15 for non-members, mostly to cover cost of \$7 cookies).
- Would like to have a sip n savour with live music in the lodge. March 1 or 15, but I won't be here if on the 15th. My last day is March 12. Away on holidays March 14-23, then start my own business for the season. (March 1 is date)
- Lodge still looking for part time ski coach. I am contacting CCBC and Nordiq Canada for info on where to find higher level coaches. Would be willing to rent out a room in my house for the rest of the season or for next season January to Mid March for a higher level coach? Transportation may be an issue though. Possibility of providing an on site bunkie for a ski coach in the future?
 - *International students taking a gap year are a potential source. Transportation is an issue: to and from work every day vs. social isolation living in a potential bunkie at the lodge. Kal Tire is potential source of a grant for a bunkie. Peter will help Brian Black with grants.*
- Have done a lodge orientation for part time attendants: Lily Davison, Savannah Robinson, Friday Stobbe, Irene Hyde; however they don't seem to be available for a ton of shifts. Working alone policy in place for young and new workers working alone involves check in with a contact every 2 hours during shift.
- Lunch ladies never showed up. Wondering about a hot dog roast at new snowshoe shelter on a Saturday or Sunday ? Also still offering Bliss Saturday and Sundays.
- BC Parks Thomas Cameron will be doing day and season pass checks at entrance to dog loop. Will also be printing flyers for vehicle windows with message. 500 flyers for \$179 black and white
- **Derek Woolends** will be hanging the new QR code signs for day passes.
- Need stair treads installed down to rental shop (*Eric will install*)
- 2 burners on stove are burnt out

New Business:

- Water system orders update- Jim C
 - We will be forced to install a chlorination system, as UV will no longer be accepted since it does not deal with all viruses. Our shallow well and the lake water are not significantly different: both are surface water and would require the same treatment. Equipment will be \$10,000. Budget \$15,000 with us doing the installation. We need Northern Health's approval, so fall of 2025 is expected. The deadline is the end of 2025, but a delay in approvals will be approved since it is their delay. It is possible to get a grant to pay for this. Our \$27K can be used for this. Having some cash to contribute can help to get a grant. Jordan found information on 5 different places to get grants. **Jim and Brian Black will look into grants.**
- Working alone and new and young worker policy update-Derek, Sunshine and Savannah
 - The policy is posted in the office and workers were told to read it. The digital version should be on our website and on google drive. **Shannon will put on website.**
- Budget to actual comparison by line item- Lori
 - This has been a poor year for income, and a bad year for capital expenses.
 - Biathlon anomaly: Neil and Sunshine still owe for biathlon rifle rental
 - High utilities number was a typo
 - High membership number was a reimbursement for an overpayment
- Update on recruitment of Ski school director- Lori
 - ongoing
- Draft Strategic plan- Brian
 - Brian reviewed and updated the previous strategic plan from a few years ago. We need to add:
 - Long term vision for equipment
 - Lodge improvements – insulation, etc.
 - Ski coach
 - Lodge help
 - Strategy for hiring people to help with all projects in the club
 - **All directors need to look at the strategic plan and send Brian any ideas for needs or wants.**
- Social media proposal -Savannah
 - Savannah did a presentation on different options she could provide for us. **Savannah will send to all directors for review.**
 - **All directors please review prior to next meeting.**
 - Tania would like to see a report periodically on how many people, who, and when we are reaching so we can tailor it to whom we want to reach.
 - Savannah's fee would be per month, only in those months we specify (probably October membership drive to March), and would only be the social media part
 - Any day to day messaging should still be done by the club manager.
 - Discussion will be tabled until the next meeting to give directors opportunity to review.
- New logging – Ron
 - Ron got a map from Brent Carter at BCTS showing proposed logging near the North Marathon Loop, with selective logging, patches and clearcuts. The logging is proposed for summer/fall of 2026-27. We have this summer to go out there and look at it. BCTS should have talked to us before now, and Desi just found out about it. There is a new system for sharing information with the public (a forest operation map) and this information is not on there yet. This area is no longer managed by BCTS, since it is part of the Three Rivers Community Forest. **Chris E and Eric should be point on this due to their expertise.**
- The bike club is planning a new route from Wonderland to Hallis. It will be a machine built, 2-way bike path. They are looking for funding now. It will only cross our snowshoe trails, not ski trails. Fat bikes in winter would be an issue. We need to keep them off ski trails, and would need good signage for that. We need to make sure the bike club does that. Bikers in summer could help with trail clearing as volunteers. Some biker ladies approached Savannah about that.
- Use capital fund to pay for equipment repairs – Tania

- Our \$27K grant can be for snowmobile repairs, water system upgrades. When the GIC is needed, we will switch to Integris. The \$5K and \$1K restricted funds should also move to Integris. This will simplify banking with new people taking over directorships in future.
 - ***Tania/Jim: motion to take money from the capital fund GIC at CIBC to cover equipment repairs to the Pisten Bully and Bearcat, which are costs already incurred. Motion passed.***
- Sign replacement
 - 70 signs and 30 posts are needed.
 - We need an oversight committee or 3 or 4 people. **Derek, Ron, Eric, Brian Black and Savannah volunteered.**
 - Format of signs is in question
 - An application to the Community Foundation can fund most of the project, and Desi has some funding too.

Old Business:

- checking passes on trails.
 - Derek will put up new signs at parking lot
 - Lori will revise her draft flyers to make them less wordy and email to directors for approval prior to having them printed. (\$179 for 500 flyers to put on car windows).
 - Any attempts by Lori to confront skiers without passes have been unsuccessful and uncomfortable. Desi will start sending staff next week, but it will only be week days.
 - Lori will give a list of members to Desi in case paid members have forgotten their pass. They will be sent to the lodge to get a free day pass if they forget.
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- Safe sport training update 2 outstanding directors
 - **Brian will email Shannon and Derek to make sure they do the training. It is required by CCBC.**
- Loppet details – mass start and also solo later.
- Bearcat update – Jim
 - It has been fixed. \$5600 plus shipping from Arizona.
- 24 hour ski – the new jerseys are being designed and ordered this week. Savannah would like any extra funds to go to new coaching vests, so it would be along the same lines as what people donated for.

Committee Reports:

1. Lessons & Publicity: Ron Watteyne

- **Adult Lessons**
- Taught 20 adult lessons
- Thanks to Tania for developing a Google page to track adult lessons and payments
- **Publicity**
- Great coverage of Savannah's 24-hour ski. Interview with Dale Taylor on The Goat, Interview with Austin from the Observer and front-page coverage, Second Article in the newspaper after the event. Video coverage from Shaw Cable. Posters around town club email's and Facebook posts. With this amount of exposure Savannah raised well beyond her goal of \$2,500.00 and is sitting at \$4,000.00 +
- Vancouver International Mountain Film Festival
- A decision has been made to re-schedule this event to the fall of 2025

2. Ski Trails & Signage: Derek Woollends

3. SDP: Jordan Yntema

1) Ski Program Update

The ski program has been progressing well, with great enthusiasm from parents and athletes. The snow conditions have been excellent, and we have only had to cancel one session due to extreme cold. Last Saturday, the temperature warmed to -10°C in the sun, with no wind, making for a fantastic ski day.

2) Kal Tire Toques & Thank You

The Kal Tire toques have been handed out, and we are signing a thank-you card to be delivered to the local Kal Tire store and their head office in Vernon as a token of appreciation for their support.

3) Planning for Next Year – Fundraising & Equipment Needs

To continue improving our program, we'd like to propose the following initiatives for next year:

- Updated Coach Vests:
 - First-year coaches receive a generic vest with "Coach" on the chest, "Cariboo Ski Club" on the lower back, and "Volunteer" across the shoulders.
 - Second-year coaches receive personalized vests with their names.
 - These vests can also be used for events and marshaling duties.
- Winter Solstice Event – December 21, 2025 (*Falls on a Sunday*)
 - Bonfire
 - Mini Preseason Relay Race
 - Movie in the lodge

4) Notable Upcoming Dates & Events

February 15 – Themed Ski: Hearts & Ski Stars

- Theme: Valentine's Day – encouraging skiers to wear pink and red.
- Activities:
 - Treats for the skiers
 - Maze and obstacle course activity (*Inspired by Sovereign Lake*)
- Lodge Decoration:
 - Proposal to decorate the lodge for Valentine's Day.
- Grooming Request:
 - Maze Setup: Could the groomers assist in moving and placing the red triangle boards in the stadium at 9:00-9:30 AM on Saturday?
 - Once finished, we will stack them aside for transport back to storage.
 - Coaches will assist in setting up the maze, but additional groomer assistance in moving gear would be helpful.

February 17 – Lantern Ski Night

- Lighting the Trails:
 - Requesting members to donate or lend lanterns and lights (*please label your items so they can be returned after the event*).
 - Lanterns will be placed along the Canis Lupus Loop, North Divide, and Homerun Trail.
- Set-Up Plan:
 - 4:30 PM: Laurie B, myself, and any available members/coaches will begin setting up lanterns.
 - Grooming Request: Can the groomers freshly groom these trails before 4:00 PM on February 17?
- Pizza for SDP Group:
 - We will notify the SDP group that pizza will be available for purchase (\$2.50 per slice).

Final Notes

Please let me know if there are any questions, concerns, or suggestions for improvements. Your feedback is always appreciated as we continue to grow and enhance our ski program.

I'm looking forward to another fantastic month on the trails!

4. Website: Shannon Coffey

Please [email shannon.coffey@icloud.com](mailto:shannon.coffey@icloud.com) with information updates to be posted on the website. Also, any suggestions for changes and/or improvements to the website.

5. Backcountry: Ryan Titley

Nothing to report

6. Biathlon: Chris Elden/ Jim Crellin

February 3, 2025

- 6 athletes competed at BC Cup 2/ Western Canadian Championships in Whistler January 23-26. 120+ competitors from BC, Yukon, US and France with perfect weather and snow conditions. 3-day event with sprint, mass start and relay. Everyone really enjoyed it and lots of good performances and learnings.
- Results to be published in The Observer and on the GOAT?
- The Tour du North planning is in full swing for March 1 & 2. This will involve fun competitions (mornings and evenings) for the northern teams at all venues from Smithers to Prince George. Quesnel cut from the menu this year to make it a two day event. Next time it will probably start here.
- Next biathlon event is BC Cup Championships at Mt. Washington Feb 21-23. A few of the team plan to go to the closer to home Hinton Alberta cup instead. Some athletes also do some XC races this month.

JC/CE

		Friday Sprint	Saturday Mass start	Sunday relay (mixed club teams)
Age Group	Athlete	Placing	Placing	Placing
Dev1	Max Kovach	3rd	4th	1st
Dev2 Female	Abbey MacKay	5th	6th	4th
Youth Women	Jessabelle Trelenberg	7th	4th	3rd
U17 Prone female	Rome Borsato-Stobbe	2nd	2nd	3rd
Adult 4 male	Chris Elden	3rd	3rd	3rd
Ryan Elden				1st
(Ryan was sick the other days)				

7. Coaching: Peter van Leusden

1. Coaching, nothing to report
2. Safe Sport and Rule of Two:

The following list are board members and coaches that have completed both e learning modules: Thanks for getting this done. Still short a few board members.

Jim Crellin
Ron Watteyne
Peter van Leusden
Sunshine Borsato
Laurie Bare
Brian Black
Jordan Yntema

Greg Stebel
Chris Eldon
Erin Davison
Savannah Robinson
Lori Carille
Karen Balkwell
Brian Balkwell
Kyra Teetzen
Andrea Sturt
Irene Hyde
Neil Mackay

8. Equipment & Track Setting: Neil Mackay

- Grooming & track setting volunteer hours to Feb 4/25 73 hours

- Equipment maintenance volunteer hours to Feb 4/25 22.5 hours

Actual equipment maintenance hours are more than the identified amount as some activity/repairs have not been tracked in the daily log yet.

- Equipment maintenance/repairs of note;

-Bearcat transmission failure. Jim Crellin & Brian Balkwill worked through sourcing an OEM replacement through a more reasonably priced vendor. The Bearcat is currently at Eldorado Recreation (Falloon's) awaiting delivery of the transmission for replacement.

-Muskwa engine tuning and outfitting for use with the ginzu groomer is ongoing.

-PistenBully tiller operation issues diagnosed & repaired. Solenoid (HV3) valve replaced and hose connections to tiller drive confirmed. Tiller depth issues resolved as well.

- Grooming group meeting Wed, Jan 29/25. Discussion amongst the group regarding:
 - equipment use ie; setup and use of the Skandic as a back-up to the Bearcat.
 - equipment replacement, specifically the interval/timing of a replacement for the Bearcat.
 - pre-trip for start of shift and start of week thresholds for equipment checks.
 - rough outline for a working alone procedure when completing grooming/track setting or trail maintenance activity on the system.
 - Attendance; Brian Black, Jim Crellin, Brian Kennelly, Roger Knorr, Dick Lalande, Mike Maclachlan, Greg Strebel. Brian Balkwill out of town.

9. Fundraising & Grant Applications: Brian Black

10. Snowshoe Trails & Signage: Eric Matzner

Nothing to report

11. XC Race: Chris Kovach

12. Memberships:

Report on Feb 9th 2025

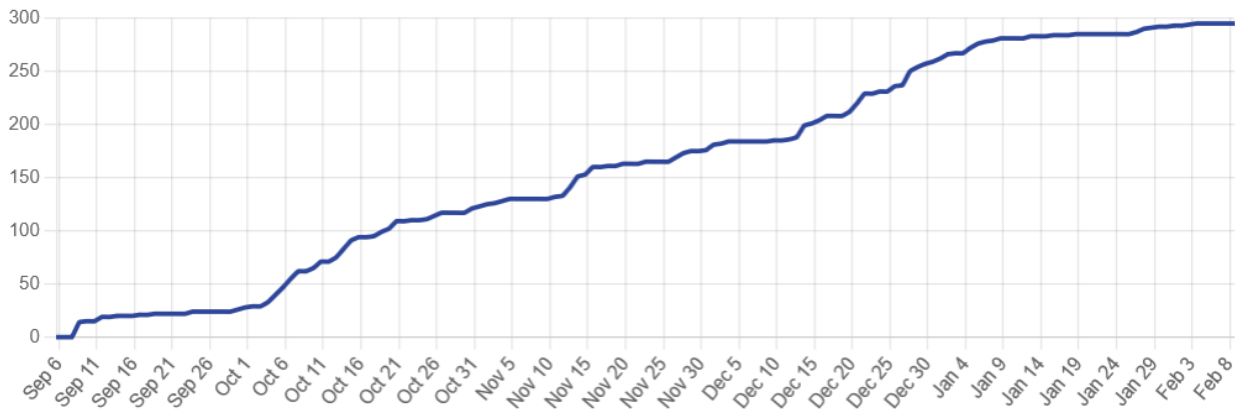
At this moment we have 294 registrants, 163 female and 131 male. Last year on this date we had 271

members.

Gross membership plus activity fees: \$33,725.00

Net fees, after Division fees to CCBC and Nordiq: \$27,587.00

Processing fees paid by registrants (Credit Card & Zone4) \$1773.40



13. Athlete Representative: Savannah Robinson

Race team report:

18 skiers have been training hard 4 days per week and Feb 8th 7 racers attended the northern Teck cup race in smithers winning a total of 2 golds, one silver and two bronzes plus fourth and fifth place ribbons all for the skate race.

February 9th northern Teck cup#2 in smithers saw two golds, one silver, two bronzes with 5 racers skiing a very tough classic race.

Congratulations to Rome and Friday Borsato-Stobbe, Lily and Roan Davison, Carter and Keirstyn Bohme and Max Kovach!

The BCCup #2 is next weekend, with 7 racers attending, then the Teck cup #3 in 100 Mile the following weekend, which coincides with 2 biathlon races. Then the Teck cup #5 will be the last race in Vanderhoof March 8th.

14. Ad hoc Ski School Coordinators report

February 11, 2025

- The ski school season started with Carson elementary bringing 52 students for three sessions.
- Excellent snow and temp conditions for all three.
- Other schools booked for 3 sessions:
 - Red Bluff French Grade 4/5—23 students
 - Red Bluff English Grade 4/5 – 23 students
 - St. Ann's K-3 – 54 students
 - NCCS 1-3 – 33 students
 - Kersley all school- 59 students
- 1 week was cancelled due to the cold. This was 1 session missed by St. Anne's and both Red Bluff. I will probably not reschedule a make-up day for St. Ann's due to lack of coaches for such a big group.
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Financial: We can use our CIBC capital fund without penalty for withdrawal. I suggest we move to use the fund to cover the cost of all equipment repair (not regular maintenance) this season. This would allow us to recover the cash to our General account and hopefully begin the capital account accumulation again with a new deposit at the end of this season. This would address our requirement for Gaming (and some other grants) that the fund does not hold any savings for more than five years.

Policy Checklist	Date Approved/Reviewed
1. Investment Policy	2020 September
2. Lodge Rental Policy	2020 March
3. Lodge Decorating Policy	2020 March
4. Emergency Policy and Procedures – in review	2020 February
5. Reimbursement Policy	2019 November
6. School Use Policy (not including school program groups)	2019 March
7. Policy for Transporting Athletes	2019 March
8. Work Alone Policy	2019 February
9. Criminal Record Checks Policy and Procedures	2022 Feb updated
10. CANSI Instructor Course Reimbursement Policy	2019 January
11. Conflict of Interest	2017 December
12. Backcountry Cabin Use	2017 October
13. Fees for Users with Disabilities	2022 March updated
14. Financial Policy for the Rental Shop & Youth Ski School Programs	2022 January
15. Lodge Use for Birthday Parties Policy	2021 December
Executive Meeting Quorum Nov. 2011	2017 Incorporated into Constitution Bylaws

Important Dates:

Next Board Meeting: March 11. Tania will send out link for anyone needing virtual.

Meeting Adjourned: 9:04 pm

Next meeting at Hallis Tuesday March 11.

Treats by: